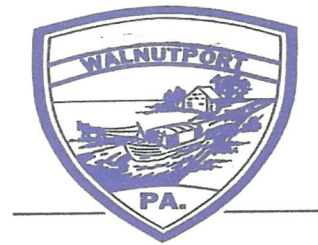


Borough of Walnutport **UPDATE**

Regular Meeting Minutes

Thursday January 12, 2023 7:00 pm



The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. Jennifer Wentz, Vice-President called the January 12, 2023 regular meeting of the Borough Council to order at 7:00 pm in the Walnutport Borough Hall 417 Lincoln Avenue; Walnutport, PA 18088. Mrs. Wentz led the Pledge of allegiance.
2. Roll Call: William Turk, President (absent); Harold Greene, Councilman; Iris Blum, Councilwoman; Michael Gaston, Councilman; David Stankovic, Councilman; Jennifer Wentz, Vice-President; Patrice Hunsicker, Councilwoman; Wayne Weidner, Mayor; Michael Corriere, Solicitor; Jason Newhard, Engineer; Mike Wentz, Grant Coordinator; Chief Peter Wayda; ~~Scott Ledo, Code Enforcement Officer~~; and Annette Lacko, Secretary/Treasurer.
3. Matt MacConnell & Jonathan Schreiter from Lehigh Valley Sierra Club & Nate Pritchard water shed specialist-proposed project Bertsch Creek-after a discussion on what their plan is Dave made the motion to allow the LV Sierra Club to proceed with the proposed project as long as they have the proper permits and insurance and it will not cost the Borough of Walnutport any money. Patrice seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.
4. Present from the Public- Marilyn Kaul, Jeanne Boehrer, Matt MacConnell, Jonathan Schreiter, Nate Prichard, Michael Kovach, & Terry Ahner.
5. Opportunity for Residents & taxpayers to be Heard –
6. Annual appointments
 - A. Mike made the motion to reappoint Borough Engineer: as The SSM Group. Harold seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.
 - B. Mike made the motion to reappoint Borough Solicitor: Corriere & Andres, LLC. Harold seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.
 - C. Mike made the motion to retain Scott Ledo to serve as Code Enforcement officer for the Borough. Iris seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.
 - D. Mike made the motion to retain Michael Wentz to serve as Grant Coordinator for the Borough. Dave seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-abstain, David-yes, & Patrice-yes. Motion carried.
 - E. Mike made the motion to retain Sean Corey to serve as Zoning Officer/BCO. Dave seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.

- F.** Mike made the motion to confirm Fire Police for the Diamond Fire Company and the Borough of Walnutport for the year 2023. Harold seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.
- G.** Mike made the motion to authorizing the Diamond Fire Company to engage in fund raising activities, participate in mutual aid with any local municipalities/fire company and authorizing the fire police to serve during non-emergency functions during 2023. Harold seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.
- H.** Mike made the motion to reappoint Kevin Rex & Wayne Weidner to the Planning Commission Board. Patrice seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.
- I.** Mike made the motion to reappoint Matthew Newhard, Tony Rosencrance, & David Wentling to Zoning Hearing Board. Dave seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.
- J.** Mike made the motion to retain Anderson & Assoc., Inc. to manage Police & Borough Pension plan. Harold seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.
- K.** Mike made the motion to retain HA Thomson to manage our insurance policies. Harold seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.
- L.** Mike made the motion to retain Labor Council, Joseph Rudolf from Clark Hill. Harold seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.
- M.** Iris made the motion to reappoint Ronald Kuntz to Walnutport Authority 2-year term. Patrice seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.
- N.** Patrice made the motion to reappoint Rica Cook to Walnutport Authority 2-year term. Dave seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.
- O.** Patrice made the motion to reappoint Greg Williams to Walnutport Authority 2-year term. Harold seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.
- 7.** Motion to approve A-H by general consent made by David. Iris seconded them motion.
 - A.** December 8, 2022 regular meetings minutes
 - B.** December 2022 Profit & Loss Report
 - C.** December 2022 Bill List/transaction by vendor
 - D.** December 2022 Police report
 - E.** December 2022 Tax Collector Report
 - F.** December 2022 Zoning permit report
 - G.** December 2022 UCC permit report

H. December 2022 Code Enforcement Officers report. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.

8. Standing Committees –

A. Finance – Jennifer

- Mike made the motion to payout police unused personal and vacation time from 2022 in the amount of \$7,347.80. Iris seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.
- Mike made the motion to purchase new computer for treasurers' office quote \$1,519.98 plus travel and onsite time. This is the computer that is used as the server. We will rotate to the Code Enforcement computer that is really old. Harold seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.

B. Public Safety – Michael

- Mike made the motion to accept the resignation of part time officer #03CW. Harold seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.
- Fire inspector-duties & possibly appointment-action to be taken-discussion with engineer, council and Solicitor. A total rewrite of ordinance will need to be done.
- Blight property
- Cell tower maintenance

C. Streets –David

- December's report
- David made the motion to pay Rottet Motors \$46,709.99 for 2022 F-350 Chassis & snow plow (previously approved and just came in). Mike seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.

D. Recreation – Jennifer-

- Walnutport Recreation Board-Jennifer-trees come down this weekend
- WPA/WCA-Iris - nothing

E. Ordinance – Patrice

- Rewrite of fire inspection

F. Personnel – Bill

- PT asst secretary is advertised

G. Secretary/Treasurer's report- Annette

- Garbage issues & update-executive session needed
- Don't forget to get your ethics form back to Annette

H. Grant/Emergency Management Coordinator-Mike Wentz- hoping they will meet about he LSA so we finally have an answer. They haven't had a quorum to meet.

I. Engineer's Report –

- See report

- Mike made the motion to approve payment #3 to Bellview Pump LLC for \$200,142.75. Harold seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.

J. Solicitor's Report –

- Gogel matter-his attorney said he will come up with a plan on how to pay his debt to come out of bankruptcy.

9. New Business

- A.** Harold made the motion to open the agenda. Iris seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.
- B.** Mike made the motion to send delinquent Real Estate taxes in the amount of \$24,495.05 to Northampton County for collection. Harold seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.
- C.** Dave made the motion to send delinquent per capita tax in the amount of \$3,120.00 to Berkheimer for collection. Mike seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.

10.Unfinished Business –

- A.** Geese permit-will reapply
- B.** WPA-dug out issue-there was a discussion to see how much this will cost and what options are.

11.Council entered an brief executive session to discuss a contractual issue-no action taken.

12.Opened seats yet

- A.** Planning Commission-1
- B.** Zoning Hearing Board- 1 alternate
- C.** UCC Appeal Board-3
- D.** Civil Service Commission-1
- E.** Recreation Board

13.Mayor's Announcements – nothing

14.Adjournment -Iris made the motion to adjourn the meeting at 8:21 pm. Patrice seconded the motion. Mike-yes, Harold-yes, Iris-yes, Jen-yes, David-yes, & Patrice-yes. Motion carried.

Respectfully Submitted by,

Annette S. Lacko