



Borough of Walnutport

Workshop Meeting Minutes

Thursday October 7, 2021 7:00 pm

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. William Turk President called the October 7, 2021 workshop meeting of the Borough Council to order at 7:00 pm in the Walnutport Borough Hall 417 Lincoln Avenue; Walnutport, PA 18088. Mr. Turk led the Pledge of allegiance.
2. Roll Call: William Turk, President; Harold Greene, Councilman; Iris Blum, Councilwoman; Michael Gaston, Councilman; Jennifer Wentz, Vice-President; David Stankovic, Councilman; Patrice Hunsicker, Councilwoman; Michael Wentz, Grant Coordinator; Wayne Weidner, Mayor(absent); Michael Corriere, Solicitor; Chief Peter Wayda; and Annette Lacko, Secretary/Treasurer.
3. Present from the public-Don Eckhart
4. Opportunity for Residents & taxpayers to be Heard: none
5. Standing Committees –
 - A. Finance – Jennifer
 - Direct Deposit-a decision was never made in public.
 - Budget- take a look at it.
 - Updating time clock-Patrice made the motion to purchase the uattend cloud connect plus the monthly subscription. Mike seconded the motion. Mike-yes, Iris- yes, Harold-yes, Jen-yes, David-yes, Patrice- yes, & Bill-yes. Motion carried.
 - Motion to approve Employee straining statement for MS4 – next week agenda
 - Postage permit-Mike made the motion to not go with permit postage for the new year. Harold seconded the motion. Mike-yes, Iris- yes, Harold-yes, Jen-yes, David-yes, Patrice- yes, & Bill-yes. Motion carried.
 - Motion to approve the following general ledger transfers made by Mike. Iris seconded the motion. Mike-yes, Iris- yes, Harold-yes, Jen-yes, David-yes, Patrice-yes, & Bill-yes. Motion carried.
 1. 405.174 to 405.125 \$500
 2. 410.127 to 410.130 \$5,000.00
 - B. Law – Mike & Chief Wayda
 - Cell tower- maintenance-Mike made to have Road Foreman hire someone to take care cell tower site and cite them for not maintaining property. Dave seconded motion. Mike-yes, Iris- yes, Harold-yes, Jen-yes, David-yes, Patrice- yes, & Bill-yes. Motion carried.
 - Blight property-solicitor will get answers for next meeting

- Pete brought up about a few incidents of things happening around maintenance garage. He is working on getting a price for security cameras. He will have that for November's meeting.

C. Personnel matter-Mike Gaston-request executive session

D. Streets - David

- Dave made the motion to sell wood chipper on minicibid. Jen seconded the motion. Mike-yes, Iris- yes, Harold-yes, Jen-yes, David-yes, Patrice- yes, & Bill-yes. Motion carried.
- Jen made the motion to approve Resolution 2021-06 effective September 9, 2021. Dave seconded the motion. Mike-yes, Iris- yes, Harold-yes, Jen-yes, David-yes, Patrice- yes, & Bill-yes. Motion carried.
- Dave made the motion to order F350 Chassis to replace F350 that will not pass inspection. Jen seconded the motion. Mike-yes, Iris- yes, Harold-yes, Jen-yes, David-yes, Patrice- yes, & Bill-yes. Motion carried.
- No parking on west side of Lincoln Ave between Walnut & Lehigh Gap-next month meeting...Annette will look into past ordinances on parking on Lincoln Avenue
- Leaf truck-Mike clarified classifications when we bills are paid. It helps with grant funding and auditors.

E. Recreation – Jennifer-

- Walnutport Recreation Board – Jennifer - we are working on the adopt a tree event. There will be food trucks. We also have a paint and sip fundraiser planned. The mayor approved us having a BYOB for wine at the paint & sip.
- WPA/WCA- Iris-waiting for them to set up meeting

F. Ordinance – Harold –

- Ordinance 2021-03 grass clippings
- Ordinance 2021-02 Disruptive conduct (advertised for adoption next week)

G. Secretary/Treasurer – Annette Lacko

- Garbage bills went out in the mail Tuesday. They can start paying online now
- Motion to waive/discontinue garbage service at 307 N Best Avenue-home was removed made by Jen. Mike seconded the motion. Mike-yes, Iris- yes, Harold-yes, Jen-yes, David-yes, Patrice- yes, & Bill-yes. Motion carried.

H. Grants/EMA director-Michael Wentz –Mike gave some updates on grants. He also discussed with council that the landfills are giving garbage haulers a hard time when the dump yard waste. We are going to have to look into an alternative to this in the future. Possibly a grant to pay for a site and employee's time...something to start thinking about

6. New Business –

- A. Email from Lehigh Township Rails to Trails-Donald Eckhart was going to pass along that the grass will be cut next week for the canal festival as scheduled.

B. Mike made the motion to approve fire police to assist at 2 events in the Borough of Palmerton on

- Thursday November 25, 2021
- Sunday October 17th with rain date of Monday October 18th 2021. Patrice seconded the motion. Mike-yes, Iris- yes, Harold-yes, Jen-yes, David-yes, Patrice- yes, & Bill-yes. Motion carried.

7. Unfinished Business –

A. Geese permit-still waiting

B. Hire part time for streets-ad on facebook-have till October 18th looking to hire at November workshop meeting

C. Weekly recycling-waiting on solicitor

8. Council entered into an executive session at 8:40-8:50 pm. No action taken.

9. Upcoming events

A. October 13, 2021-Erecycling & shredding event

B. October 17, 2021 – A walk along the canal noon – 5:00 pm

C. Leaf schedules are out

D. October 23, 2021 1:00- Walnutport Recreation Board fundraiser paint & sip

E. October 27, 2021 – Trick or Treat

F. December 4, 2021- 5th annual tree lighting/adopt a tree 2:00

10. Adjournment – Motion to adjourn the meeting made by Iris at 8:52 pm. Jen seconded the motion. Mike-yes, Iris- yes, Harold-yes, Jen-yes, David-yes, Patrice- yes, & Bill-yes. Motion carried.

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer