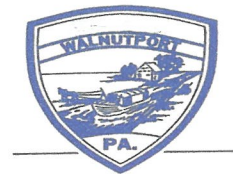


# Borough of Walnutport

## Regular Meeting Minutes

Thursday August 12, 2021 7:00 pm

417 Lincoln Avenue; Walnutport, PA 18088



The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. William Turk President called the August 12, 2021 regular meeting of the Borough Council to order at 7:00 pm in the Walnutport Borough Hall 417 Lincoln Avenue; Walnutport, PA 18088. Mr. Turk led the Pledge of allegiance.
2. Roll Call: William Turk, President; Harold Greene, Councilman; Iris Blum, Councilwoman(absent); Michael Gaston, Councilman; David Stankovic, Councilman; Jennifer Wentz, Vice-President; Patrice Hunsicker, Councilwoman(absent); Wayne Weidner, Mayor; Michael Corriere, Solicitor; Jason Newhard, Engineer; Mike Wentz, Grant Coordinator; and Annette S. Lacko Secretary/Treasurer.
3. Present from the Public- Terry Ahner-Times New.
4. Opportunity for Residents & taxpayers to be Heard – none
5. Mike made the motion to approve A-H made by general consent. Dave seconded the motion.
  - A. July 15, 2021 regular meetings minutes
  - B. July 2021 Profit & Loss Report
  - C. July 2021 Bill List
  - D. July 2021 Police report
  - E. June & July 2021 Tax Collector Report
  - F. July 2021 Zoning permit report
  - G. July 2021 UCC permit report
  - H. July 2021 Code Enforcement Officer Report. Mike-yes, Harold-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
6. Mike Gaston asked Terry Ahner to look into fixing error that was in Times News. It stated Borough of Walnutport and NL School Board in same article mixing the two boards.
7. Standing Committees –
  - A. Finance – Jennifer
    - Direct Deposit -police have requested this. Mike Gaston asked for 5-minute executive session about this
    - Mike made the motion to approve the following general ledger transfers.

- a) 399.000    499.000    \$66,528.69
- b) 452.242    409.250    \$3,000.00
- c) 430.183    432.200    \$2,000.00
- d) Reserve    430.242    \$47,455.50. Harold seconded the motion. Mike-yes, Harold-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

#### B. Law – Mike nothing

#### C. Streets –David

- July report
- Bowmanstown question about leaf truck- Dave made the motion to send Bowmanstown Borough a letter stating regretfully no. Harold seconded the motion. Mike-yes, Harold-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Jen made the motion to approve the extra \$1,000 seal coating project Pine Circle & Cherry Street. Dave seconded the motion. Mike-yes, Harold-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Hire pt street?? Never replaced Dennis Green-will post to Facebook to see what we get
- Dave made a motion to make an agenda change by adding Mike Wentz to agenda for grants...some items came up today. Jen seconded the motion. Mike-yes, Harold-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

#### D. Recreation – Jennifer-

- Walnutport Recreation Board-Jennifer nothing
- WPA/WCA-Iris –

#### E. Ordinance – Harold

- Curfew update- Harold made the motion to advertise. Jen seconded the motion. Mike-yes, Harold-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Rental ordinance update- adding incidents of disruptive conduct to our rental ordinance. Solicitor will made changes.
- Mail service – solicitor said we cannot make resident have mail service. Only make them have an address. Annette was concerned since we get a lot of mail returned.

#### F. Secretary/Treasurer's report- Annette

- Mike made the motion to approve 2022 financial requirement and minimum municipal obligation Police \$88,674 & non uniform \$12,840 (required yearly). Harold seconded the motion. Mike-yes, Harold-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

- Shredding event- October 13<sup>th</sup> from 4-6 at recreation center- Mike made a motion to allow the fire police to direct traffic as a training exercise that night. Jen seconded the motion. Mike-yes, Harold-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Weekly recycling & an issue with county waste not delivering recycling to Cogle's every time there is a pick up. Solicitor will send another letter
- Credit card- everything is all set up and ready to go for fall billing. The link will be on the bills. Its is also in the fall newsletter
- Keys/key log- Mike would like to get a handle on who has keys for what building, create a log, and number the keys. Council wants locks change on recreation building to be able to get control of that. They key log will be kept in secretary/treasurer's office and police station.

**G. Grants-**Mike Wentz gave updates on a bunch of grants he learned from his seminar today

- Dave made the motion to allow mike to apply for NorCo grow #2 grant for emergency equipment to possible get reimbursement for police car we got last year. Mike Gaston seconded the motion. Mike-yes, Harold-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Capital equipment-Windward Casino grant-Dave made the motion to allow Mike to apply for NorCo #2 & NC Windcreek grants for public health grant for skid steer @ \$65,000.00. Mike seconded the motion. Mike-yes, Harold-yes, Jen-yes, David-yes, & Bill-yes. Motion carried. This means we could possibly not have to pay anything for new machine.
- Jen made the motion to approve Resolution 2021-05 giving permission to apply for Lehigh Northampton LSA casino grant. Dave seconded the motion. Mike-yes, Harold-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Block grant for 3<sup>rd</sup> Avenue-still not answer on yet
- COVID relief money can be used for storm work on Canal Street (Livengood) Jen made the motion to have Annette made another general ledger transfer of the total project from the COVID relief money to general funds. Mike seconded the motion. Mike-yes, Harold-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

**H. Engineer's Report –**

- See report
- Jen made the motion to made an agenda change to add a change order. Dave seconded the motion. Mike-yes, Harold-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Jen made the motion to accept the change order for Bellview Pump which still stays in the limits of the grants. Harold seconded the motion. Mike-yes, Harold-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

- I. Solicitor's Report – Michael Corriere explained more of the sunshine act
8. New Business-
  - A. Possibly eliminate workshop meetings was brought up. they would like this put on next months agenda so everyone can have a comment on the discussion.
9. Unfinished Business –
  - A. Need a new member of planning commission-put on Facebook again. Some of council will think about it.
  - B. Geese permit is submitted. Waiting on paperwork
  - C. Motion to approve Resolution 2021-04 LSA Monroe County grant made by Mike. Jen seconded the motion. Mike-yes, Harold-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
10. Upcoming events
  - A. October 13-2021-E-recycling & shredding event
  - B. October 17, 2021- A walk along the canal
  - C. October 27, 2021 Trick or Treat
  - D. December 4, 2021- 5<sup>th</sup> annual tree lighting/adopt a tree
11. Council had a brief executive session from 8:25-8:30 pm for a personnel matter-no action taken
12. Mayor's Announcements – nothing
13. Adjournment – Motion to adjourn the meeting made by Jen at 8:30 pm. Mike seconded the motion. Mike-yes, Harold-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer