

Borough of Walnutport

Workshop/Regular Meeting Minutes

Thursday July 15, 2021 7:00 pm

Meeting held at 110 Main Street-Diamond Fire Company Social Hall

Due to COVID-19 and CDC guidelines

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.



1. William Turk President called the July 15, 2021 regular meeting of the Borough Council to order at 7:03 pm in the Diamond Fire Company Social Hall 110 Main Street, Walnutport, PA 18088. Mr. Turk led the Pledge of allegiance.
2. Roll Call: William Turk, President; Harold Greene, Councilman; Iris Blum, Councilwoman; Michael Gaston, Councilman; David Stankovic, Councilman; Jennifer Wentz, Vice-President; Patrice Hunsicker, Councilwoman; Wayne Weidner, Mayor; Michael Corriere, Solicitor; Jason Newhard, Engineer; Chief Peter Wayda; Mike Wentz, Grant Coordinator; and Annette S. Lacko Secretary/Treasurer.
3. Present from the Public-Drew Snowberger-TV13 & Terry Ahner-Times News.
4. Opportunity for Residents & taxpayers to be Heard – none
5. Motion to approve A-D & F-H by general consent made by Patrice. Harold seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
 - A. June 10, 2021 regular meetings minutes
 - B. June 2021 Profit & Loss Report
 - C. June 2021 Bill List
 - D. June 2021 Police report
 - E. June 2021 Tax collector report was not received.
 - F. June 2021 Zoning permit report
 - G. June 2021 UCC permit report
 - H. June 2021 Code Enforcement Officer Report
6. Standing Committees –
 - A. Finance – Jennifer -the police had asked about direct deposit when they negotiated their contract. Neff's National Bank now offers it. Jen explained what some of the fees would be. Annette will get a final head count of who wants and who doesn't want. Will be on agenda for next month.

B. Law – Mike

- Chief would like to hire PT police officer – Mike made the motion to hire Kyle Watson as part time police officer pending passing certifications. Dave seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Dave made the motion for approval for 2 schools one for Jason (\$700.00) and one for Scott (\$600.00). Jen seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Pete explained the letter from the District Attorney's office. We will start having to pay our portion. The budgeted amount they pay is \$2.92K. Mike made the motion to pay \$3,800 to County of Lehigh. Dave seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

C. Streets –David

- June report was read by Dave
- Complaints about the geese-Pete will look into renewing the permit and watching the geese complaints.
- Fireworks-Pete explained they arrested 2 individuals for setting off fireworks. They are hoping to get this under control

D. Recreation – Jennifer-

- Walnutport Recreation Board-Jennifer is getting a lot of phone calls about renting out the pavilion. After a council discussion they agreed to open up renting the pavilion with a few changes. Harold made the motion to accept rental applications for the pavilion including the kitchen and bathroom, all tables must be covered, and increase the rental fee to \$200.00 due to the increased cleaning fees and keeping the security deposit at \$100.00. Mike seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried. Annette will follow up with Becky to check on her availability before accepting applications.
- WPA/WCA-Iris – Carnival is having good attendance.

E. Ordinance – Harold- there was a discussion about an ordinance for children being on/in any borough owned parks. Dusk to dawn. Mike made the motion to have solicitor work on an ordinance stating dusk to dawn unless it is an approved event. Iris seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

F. Secretary/Treasurer's report- Annette

- Fall e-recycling October 13th Mike made the motion to hold the e-recycling event with shredding etc. Patrice seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Overpayment of mercantile-Mike made the motion to reimburse \$2,928.27. Jen seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Accepting credit card for garbage bills. Patrice made the motion for Annette to move forward with credit card for garbage billing. Mike seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Since August starts 2 meeting back up, Annette will not be delivering reports and agendas

G. Grants/EMA-Mike Wentz-

- Block grant opens August/September
- 904 grant was submitted
- LSA owned up till September 30th
- Day care water damage is complete. Waiting on insurance money
- COVID \$ needs to be spent by 2024 we will get @ \$220K only allowed to use for certain things
- we will need to do something with S. Canal Street soon

H. Engineer's Report –

- Maintenance building roof-Jen made the motion to for payment to JB Roofing Systems in the amount of \$42,709.25 after 10% held retainage until project closeout. Harold seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Lincoln Ave CDBG project-Mike made the motion to award the bid to the lowest responsible bidder pending review by the borough and Northampton County. Harold seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Street project-motion to aware bid to Asphalt Maintenance Solutions for \$62,640.00 made by Dave. Mike seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- See report

I. Solicitor's Report – need brief executive session

7. New Business-

A. Patrice made motion to approve trapping permit for Ronald R Prutzman. Mike seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

B. Change to the sunshine law-see attached-Solicitor gave update

C. Need a new member of planning commission-Annette will put on Facebook & Terry Ahner will put in Times News

8. Unfinished Business – nothing

9. Mayor's Announcements – nothing

10. Council entered into an executive session to discuss several employee issues from 8:40-9:05 pm

A. Mike made the motion to have Mike Wentz, grant coordinator apply for LSA grant for fire police new vehicle, the borough would use rescue plan \$ (COVID relief \$) for remainder of vehicle not covered by grant. Iris seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried. They grant needs to be applied for in the borough name not the fire company.

11. Adjournment – Iris made the motion to adjourn the meeting at 9:10 pm. Jen seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer