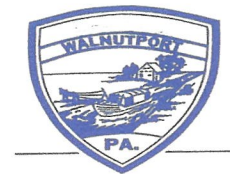


Borough of Walnutport

Workshop/Regular Meeting Minutes



Thursday April 8, 2021 7:00 pm

Meeting held at 110 Main Street-Diamond Fire Company Social Hall

Due to COVID-19 and CDC guidelines

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. William Turk President called the April 8, 2021 regular meeting of the Borough Council to order at 7:00 pm in the Diamond Fire Company Social Hall 110 Main Street, Walnutport, PA 18088. Mr. Turk led the Pledge of allegiance.
2. Roll Call: William Turk, President; Harold Greene, Vice-President; Iris Blum, Councilwoman; Michael Gaston, Councilman; David Stankovic, Councilman; Jennifer Wentz, Councilwoman; Patrice Hunsicker, Councilwoman; Wayne Weidner, Mayor; Michael Corriere, Solicitor; Michael Wentz, Grant Coordinator/Emergency Management Agent; and Annette S. Lacko Secretary/Treasurer.
3. Present from the Public- Don Eckhart, Brian Filchner, & Terry Ahner-Times News
4. Opportunity for Residents & taxpayers to be Heard – none
5. Patrice asked if the zoning officer was sending his reports to the county. Annette said she is still getting emails from county asking for them. Council asked Annette to prepare a letter to Zoning Officer outline what is expected from him. Jen will review it and sign the letter.
6. Motion to approve A-H by general consent made by Jen. Patrice seconded the motion.
 - A. March 11, 2021 regular meetings minutes
 - B. March 2021 Profit & Loss Report
 - C. March 2021 Bill List
 - D. March 2021 Police report
 - E. March 2021 Tax Collector Report
 - F. March 2021 Zoning permit report
 - G. March 2021 UCC permit report
 - H. March 2021 Code Enforcement Officers report. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
7. Standing Committees –
 - A. Finance – Jennifer
 - Garbage issues -after a discussion on the complaints we are still getting and their lack of communication council would like Solicitor to send County Waste a letter addressing our concerns. (recycling, lack of communication)
 - Jen made the motion to extend the deadline for EIT and mercantile tax due date to May 17, 2021 instead of April 15, 2021 to go along with the IRS new deadline. Patrice

seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

B. Law – Mike brought to council's attention that the police department is not giving the treasurer parking ticket money monthly. They just handed in today checks that are dated as far back as June of 2020. More than likely all those checks will be returned stale dated. There was a discussion among council. Mike will be having a discussion with the Chief. Council wants checks handed in monthly.

C. Streets –David

- March report
- Dave brought to council's attention there is an issue with a sinking pipe on Route 145. Mike Wentz has been in contact with PennDot. They are claiming it is not their responsibility any more, even though it is on their road. Our Engineer is looking into it. Mike Wentz has State Representatives Zach Mako and Mario Scavello looking into it as well.

D. Recreation – Jennifer-

- Walnutport Recreation Board-Jennifer has received several questions about pavilion rental. After a discussion with all of council they decided they will not rent the pavilion out until CDC guidelines are lifted and everything is opened back up 100%.
- WPA/WCA-Iris –
 - ✓ Dave made the motion to approve application for use of facilities form Senior night softball 5/10/21 with rain date of 5/11/21 using CDC guidelines. Mike seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
 - ✓ Patrice made the motion to approve application for use of facilities form Softball/baseball practices 4/1- 10/20/21; Carnival 7/13-17/21; HR Derby June 5, 2021. As long as CDC guidelines are being uses, kitchen can be used for carnival but not pavilion at this time, and insurance and waivers are received. Mike seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

E. Ordinance – Harold – nothing

F. Personnel – Bill – nothing

G. Secretary/Treasurer's report- Annette

- Ethic forms – I gave everyone that has not filed their 2020 form a blank copy. Please get to me as soon as you can
- Escrow accounts- Jason and I will be working on all the outstanding escrow accounts to see who can be closed and who needs to act on their developments. They will be on agenda for action in next few months.
- Garbage bills will go out in mail next week after software upgrade
- Newsletter went out in mail today
- E-recycling will be May 19, 2021

- KMART-has not replenished their escrow account. Michael Corriere will send a follow up letter from Annette's first letter
- Cell tower letter came back. They are supposed to pay for the taxes on that property. Michael Corriere will look into it.

H. Grants/EMA-Mike Wentz

- FEMA grant- Engineer said we are waiting on the joint permit. We can not bid it out till we get that.
- Jen made the motion to allow Jason, borough engineer put the Lincoln Avenue grant out on bid. Dave seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Jen made the motion to allow Mike and Jason to work on and apply for the new CDBG grant that would finish Lincoln Avenue, Third Avenue, and go onto Carbon Street. Harold seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Mike met with Susan Wild about the COVID-19 relief money. He had filled out survey in January. We were awarded some money. It will have to be used by January 2025 for capital improvements and infrastructure. He will find out more once they finalize more of it.

I. Engineer's Report – Jason was not present.

- See report no action needed.

J. Solicitor's Report – nothing else to report

8. New Business

- A. Jen made the motion to have Annette release the budgeted nonprofit money the first week of May. Mike seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

9. Unfinished Business –

- A. Cell tower maintenance-Mike asked if we can have code enforcement officer send letter so they clean it up or will we have to hire a company and send them the bill? Solicitor will look into it and reach out to CEO
- B. Shopping center-fence and trees-same thing-we sent them letters last year-Mike Wentz explained he spoke to maintenance person from shopping center. They have a company hired to do fence-waiting on them. They maintenance company asked for permission to go on borough property to trim all the trees and brush. They are planning on doing that within the next week or two.

10. Mayor's Announcements – Wayne asked about the permit for the parade. Mike Wentz said he as the fire chief applied for it. Annette explained she gave them the letter of support from council. That is all the borough has ever done and that the borough can't apply for the permit since the borough is not holding the parade. Also, Wayne said he went to that meeting with the chamber. He feels he isn't the person to be there. They asked him questions about MS4 and grants and he has no idea.

11. Adjournment – Iris made the motion to adjourn the meeting at 8:23 pm. Jen seconded the motion. Mike-yes, Iris-yes, Harold-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

Respectfully Submitted by

Annette S. Lacko,
Secretary/Treasurer