



# Borough of Walnutport Workshop Regular Minutes Thursday May 9, 2019 7:00 pm

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. William Turk President called the May 9, 2019 regular meeting of the Borough Council to order at 7:01 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Turk led the Pledge of allegiance.
2. Roll Call: William Turk, President; Harold Greene, Vice-President (absent); Joan Rehrig, Councilwoman; Michael Gaston, Councilman (7:20); David Stankovic, Councilman; Jennifer Wentz, Councilwoman; Patrice Hunsicker, Councilwoman; Wayne Weidner, Mayor; Michael Corriere, Solicitor; Jason Newhard, Engineer; Michael Wentz, Grant Coordinator; and Annette Lacko, Secretary/Treasurer.
3. Present from the Public-Terry Ahner-Times News, Ryan Scheidt-channel 13 News, Donald Eckhart, Doneta Merkle, Grant Wolfe, & Ricky Smith.
4. Opportunity for Residents & taxpayers to be Heard –
  - A. Grant Wolfe asked for clarification on the usage of a Segway on the canal. The signs say no motorized vehicles allowed. The Solicitor will review the ordinance and Annette will let Mr. Wolfe know when there is a decision.
  - B. Don Eckart is ready to start the volley ball court
  - C. Ricky Smith wants to speak later about memorial
5. Motion to approve A-F made by Joan. Jen seconded the motion. Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
  - A. Minutes of the workshop meeting April 4, 2019 & regular meeting April 11, 2019
  - B. April 2019 Profit & Loss Report
  - C. April 2019 Bill List
  - D. Police report April 2019
  - E. April 2019 BCO & Zoning report
  - F. April 2019 Tax Collector report
6. Standing Committees –
  - A. Finance – Jennifer
    - Received letter from Centennial committee
    - Purchasing agreement-working on with Annette
    - Refinancing- Settlement is week of 20<sup>th</sup>
    - Mulch
      - a) Dave made a motion to approve mulching at Walnutport Park playground equipment about 32 cubic yards. Joan seconded the motion. Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
      - b) Dave made the motion to approve \$1,400 for landscaping done at 417 & 215 Lincoln Avenue. Patrice seconded the motion. Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

**B. Law – Michael & Harold – nothing**

**C. Streets –David & Harold –**

- Working on crack sealing & cutting grass as weather permits
- Complaint come in about a doc on canal. Annette gave to Rick and he is looking into which doc it is and having it removed for safety purposes.

**D. Recreation – Jennifer-**

- Walnutport Recreation Board-Jennifer

a) Pavilion rental-fee waiver Patrice made the motion to waive the rental fee for June 23<sup>rd</sup> rental for a fundraiser benefiting a woman who is fighting cancer for second time. David seconded the motion. Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

- NL Recreation Authority-Patrice -they hired a replacement for Mike K. her name is Lindsay Taylor. She gave an update on some events that are coming up.
- WPA/WCA-Patrice/Joan nothing

**E. Ordinance – Harold nothing**

**F. Personnel – David & Michael – nothing**

Mike Gaston arrived at meeting.

**G. Secretary/Treasurer-Annette Lacko**

- Annette handed out a list of complaints and the results. One chart is from the hauler the other chart is from residents. We also received an invoice from Cogle's. Michael Corriere is looking at the garbage contract to see why we got the invoice. Annette will not pay until directed by Solicitor.
- Motion to allow borough officials, including Secretary/Treasurer, engineer, grants coordinator to execute and submit documents for FEMA made by Jen. Joan seconded the motion. Mike-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- TCC-we need a representative to go to the meetings. Matt Newhard agreed to be 1<sup>st</sup> alternate. Will keep on agenda for next month

**H. Grants-Michael Wentz**

- Jen made the motion to approve CDBG Resolution 2019-03. Joan seconded the motion. Mike-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Jen made the motion for Annette to set up a new account for the donations that come in for the memorial. Dave seconded the motion. Mike-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Patrice made the motion to accept the lowest bidder for tree removal at the memorial. Jen seconded the motion. Mike-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Jen made the motion to allow Annette to help send out sponsorship/donation requests to businesses with in the borough. Dave seconded the motion. Mike-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

**I. Engineer's Report –**

- Meeting with street committee to discuss projected plan
- Walnutport Giant - Plan for gas pumps accessory to grocery store at 300 S. Best Ave. Council granted conditional approval at the May 10, 2018 Council Meeting. The plan has been recorded and building permits issued and construction is in process. Building construction nearly complete.
- TRAFFIC LIGHT IMPROVEMENTS All work is completed. PennDOT inspection has been completed and the light is functioning as permitted. C.M.High has submitted 2 invoices for the work totaling \$17,650.00. We recommend payment to C.M. High. I can submit for reimbursement to PennDOT for the ARLE Grant once cancelled checks are received by the Borough. \*\*\*\*Motion to approve Pay ap #1 for \$12,150.00 & #2 for \$5,500.00 to C.M High, Inc for traffic signal project made by Jen. David seconded the motion. Mike-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- LINCOLN AVE CDBG PROJECT, we receive the notice to proceed from Northampton County. I'm looking to advertise next Monday and Thursday in the Times News to revive bids on 6/7.
- Annette is to look into the agreement with Telco

**J. Solicitor's Report – needs brief executive session**

**7. New Business**

**A.** E-recycling event Wednesday May 15<sup>th</sup> 4-6 pm

**B.** BCIU-quote to add real estate bills to same system (BCIU) that per capital are on. Scott Stauffer explained what this is about. Jen made the motion to allow BCIU to transfer the data to one system to make the record keeping easier for the tax collector. Joan seconded the motion. Mike-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

**C.** Lehigh Tax Collection District Delegate Census-will keep on agenda

**D.** Expedition- Jen spoke to Rick. If there isn't a response from the bid winner by next Wednesday, we will start the process of filing complaints with minicibid about bid winner

**8. Unfinished Business –**

**A.** Mike asked a few questions about the office hours and what is expected of the part time employee's hours. He asked for a meeting with the union. There was a discussion with all of council

**9. Reminders/work in process-**

**A.** Volleyball court

**B.** 2018-03 Green Street

**C.** Twin Alley Storm water issue

**10. Council entered a brief executive session to discuss Gogel settlement and a personnel matter.**

**A.** Jen made the motion to accept the settlement of \$20,000 down, with a monthly payment \$2,500, listing the property for sale and the borough will work with the realtor when

needed. Joan seconded the motion. Mike-yes, Harold-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

**11.** Mayor's Announcements –

**A.** Borough of Palmerton asking for fire police help May 11 & May 27. Dave made the motion to allow the fire police to help Palmerton if they have enough available. Mike seconded the motion. Mike-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

**B.** Happy Mother's Day

**C.** Happy Memorial Day

**D.** Motion to approve 2 new fire police- Paul Warnken Jr & Bryce Greene made by Mike. Dave seconded the motion. Mike-yes, Harold-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

**12.** Adjournment- Motion to adjourn the meeting made at 8:45 by Joan. Mike seconded the motion. Mike-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer