



# Borough of Walnutport Workshop Regular Minutes Thursday February 14, 2019 7:00 pm

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. William Turk President called the February 14, 2019 regular meeting of the Borough Council to order at 7:00 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Turk led the Pledge of allegiance.
2. Roll Call: William Turk, President; Harold Greene, Vice-President; Joan Rehrig, Councilwoman; Michael Gaston, Councilman (absent); David Stankovic, Councilman; Jennifer Wentz, Councilwoman; Patrice Hunsicker, Councilwoman; Wayne Weidner, Mayor; Michael Corriere, Solicitor; Jason Newhard, Engineer; Michael Wentz, Grant Coordinator; Chief Peter Wayda; and Annette Lacko, Secretary/Treasurer.
3. Present from the Public-Terry Ahner-Times News, Mike Kukitz, Kristie Wilk, Todd Andrews, Deb Paules, Drew Snowberger-channel 13 News, Al Acker, & Donald Eckhart.
4. Opportunity for Residents & taxpayers to be Heard –
  - A. Mike Kukitz from NL Recreation Authority
    - Looking to do a NL National Night out with Walnutport and Slatington. Can they use the recreation/pavilion/ball field on August 6<sup>th</sup> from 5-7 pm
    - Summer rec-not sure if they will use Walnutport since there is 2 weeks they can't because of the carnival and no ac and no janitorial services. They would like to have end of year party on august 2<sup>nd</sup>. Annette will look into the availability and get back to Mike.
    - Food Truck Festival-there was a discussion about what was said last week. Dave mad the motion to rescind last week's motion. Joan seconded the motion. Harold-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
    - Jen made the motion allowing NL Recreation Authority the use of the pavilion, restrooms, field, playground, additional trash cans, & extra police coverage (with 4 hour coverage) on July 27, 2019 for their food truck festival. & that they clean up after themselves. Dave seconded the motion. Harold-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
    - Feasibility schedule is out and available online. It will be up to all 3 Boroughs to proceed. He will have better numbers by May.
  - B. Kristie Wilk from NOVA wanted council to have end of year numbers. They had 3536 calls, 333 were in Walnutport, with a 97% response rate. They are running fully staffed.
  - C. Don Eckert wanted to know if anyone is going to the D&L trail meeting on the 28<sup>th</sup>. Borough council agreed he can go for Walnutport. He will report back.
5. Motion to approve A-G by general consent made by Joan. Harold seconded the motion.



- A. Minutes of the workshop/regular meeting January 10, 2019
  - B. Zoning Officer's Report for January 2019
  - C. Build Code Officials Report for January 2019
  - D. January 2019 Profit & Loss Report
  - E. January 2019 Bill List
  - F. Police report January 2019
  - G. Tax Collector's Monthly Report for January 2019. Harold-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
6. Standing Committees –
- A. Finance – Jennifer
    - Real estate reimbursement request-Dave made the motion to approve the reimbursement of \$306.24. Patrice seconded the motion. Harold-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
    - Department head limits-waiting on answer from audit
    - Bond-2 hour conference call. Things are moving along
    - Solar panels/farm-Jen was unable to attend meeting but Jason and Annette were there. They also included the Walnutport Authority with possibly doing this jointly. Council is interested in still proceeding.
    - Newsletter-Jen & Annette met with Mr. Cook the owner of Hometown press. He gave them the guidelines/limits we have for the newsletter. Since we are a small borough we have a small advertisement base so we are limited to 12 pages that includes the ad space. Everything must be sent to them in a word format so they can change fonts to fit into the spacing. We need to make sure our information gets into the newsletter for our residents.
    - Chief Wayda asked if they can bid on a vehicle that is listed on municibid. It is a 2014 or 2015 chief of police's personal vehicle that was garage kept limited milage. It would replace his oldest vehicle (new than his oldest) then we wouldn't have to replace it next year. Joan made the motion to allow Pete/Rick to bid on the vehicle up to \$12,000.00. Harold seconded the motion. Harold-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
    - Jen will need a brief executive session
  - B. Law – Michael & Harold – nothing
  - C. Streets –David & Harold – David said the guys did a hell of a job this last storm.
  - D. Recreation – Jennifer-
    - Walnutport Recreation Board-Jennifer nothing
    - NL Recreation Authority-Patrice was already covered
    - WPA/WCA-Patrice/Joan nothing
  - E. Ordinance – Harold nothing
  - F. Personnel – David & Michael – nothing
  - G. Secretary/Treasurer-Annette Lacko

- Garbage complaint chart- Annette will be handing this out once a month instead of giving complaints every meeting
- Ethic forms-please make sure I get everyone's form

#### H. Grants-Mike Wentz –

- Tuesday Annette & Mike will be going to meet with FEMA/PEMA about storm damage in August of 2018
- Need to work on emergency plan for borough. It hasn't been updated since 2003 we will need a committee of council, a proclamation, a resolution or an ordinance.
- There was a brief discussion about swiftreach not working how we need it to and if there are other companies out there. Jason Newhard recommended Code Red who another borough he works with uses. Annette will look into it.

#### I. Engineer's Report –

- TRAFFIC LIGHT IMPROVEMENTS-We have reviewed C.M. High's shop drawings. The work is tentatively scheduled in mid-March due to weather and lead time on ordering the equipment.
- LINCOLN AVE CDBG PROJECT-We started the preliminary design on the water main. We are targeting advertising for bids in April and May award by Council.

#### J. Solicitor's Report – need executive session about Gogel litigation

7. New Business - nothing

8. Unfinished Business – nothing

9. Council entered into a brief executive session to discuss litigation-a legal issue and a personal matter. No action taken.

10. Reminders/work in process-

- A. Band Shell-grant applied for
- B. Rubber matting (play equipment)
- C. Volleyball court
- D. 2018-03 Green Street
- E. Twin Alley Storm water issue

11. Mayor's Announcements - Happy Valentine's Day.

David made the motion to have the hallway painted then the pictures hung. Harold seconded the motion. Harold-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

12. Adjournment – Joan made the motion to adjourn the meeting at

8:45 pm. Jen seconded the motion. Harold-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

Respectfully Submitted by,

Annette S. Lacko  
Secretary/Treasurer

