



Borough of Walnutport Regular Meeting Minutes

Thursday October 11, 2018 7:00 pm

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. William Turk President called the October 11, 2018 regular meeting of the Borough Council to order at 6:58 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Turk led the Pledge of allegiance.
2. Roll Call: William Turk, President; Harold Greene, Vice-President (absent); Joan Rehrig, Councilwoman (absent); Michael Gaston, Councilman (came in at 7:03); David Stankovic, Councilman; Jennifer Wentz, Councilwoman; Patrice Hunsicker, Councilwoman; Wayne Weidner, Mayor; Michael Corriere, Solicitor; Jason Newhard, Engineer; Michael Wentz, Grant Coordinator; Chief Peter Wayda; and Annette Lacko, Secretary/Treasurer.
3. Present from the Public-Terry Ahner-Times News, Ed Ziegler, Donald Eckhart, Marilyn Kaul, Bob Treskot, Ron Bauer, & Scott Stauffer.
4. Opportunity for Residents & taxpayers to be Heard –
 - A. Ed Zeigler noticed the job trailer was moved from shopping center. Did Giant pull out? Council explained-no they moved it behind building. They are working on inside of building.
 - B. Marilyn Kaul from WCA-Lock 25 is failing. She reached out to D&L Heritage Corridor to see if they can help or help find a grant to take care of it. Jason explained we would need about \$500K. Mike Wentz will keep his eyes open if something comes available but a lot require matching funds.
 - C. Bob Treskot-discussed exoneration report (see on back of agenda) and he is going to miss the people.
5. Motion to approve A-G by general consent made by Jen. Dave seconded the motion. Mike-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
 - A. Meeting minutes of the September 6, 2018 workshop meeting & September 13, 2018 regular meeting
 - B. Tax Collector's Monthly Report for September 2018
 - C. Zoning Officer's Report for September 2018
 - D. Build Code Officials Report for September 2018
 - E. September 2018 Profit & Loss Report
 - F. September 2018 Bill List
 - G. Police report September 2018
6. Standing Committees –
 - A. Finance – Jennifer –
 - Budget-we are starting to work on the budget.



- ❖ Dave made the motion to give Officer Hartman a \$.50 raise effective 1/1/19. Mike seconded the motion. Mike-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- ❖ Canal pipe-FEMA/PEMA looks like this will be covered but we will pay to pay first then get reimbursed. Council asked Annette to reach out to our financial guy and see if we can possible do a line of credit and if it would be beneficial to refinance the existing loan we have since the fixed term is about to expire.
- ❖ No thru traffic signs cost about \$75 a piece. Wayne interrupted and said between him as Mayor and President of DFC they handled the situation. The DFC will be sending letter to all of their vendors explaining what is expected of them when they make their deliveries.
- ❖ Council entered into an executive session about a contractual issue-lease agreement with the day care. Mike made the motion to authorize the solicitor to make those changes and then it can be presented to day care hopefully for signatures. Dave seconded the motion. Mike-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

- B. Law – Michael –**Pete wanted everyone to be aware his department will be participating in no shave November. If an officer wants to participate they have to make a donation to the charity they are collecting for. They is a young lady that was diagnosed with a brain tumor while in her freshman year at college. The fund raising with help offset her medical expenses.
- C. Streets –David –**Tuesday Dirt Works will be in town sealing the roads they
- D. Solid Waste – Patrice –**
- Bills were mailed Wednesday for 1st ½ 2019
- E. Recreation – Jennifer-** We have 28 more trees! Does council want to do a tree this year? We would have to use our own money not borough funds.
- The NL Recreation Authority was awarded an award at the gala Asked Annette to place award in trophy case.
 - NL Recreation Authority-Patrice
 - WPA/WCA-covered by Marilyn
- F. Ordinance – Jennifer** nothing
- G. Personnel – David & Michael –** nothing
- H. Grants-Michael** Wentz
- Mike gave an update on Band shell, volley ball court, and street sweeper/sucker for catch basins.
- I. Engineer’s Report –**
- See report
 - Dunkin’ Donuts – New 300 SF building on the Fast Fill property for refrigeration storage and kitchen prep area. Council granted revised Preliminary/Final approval 12/14/17. Council granted approval for liquor sales at the 2/8/18 Meeting. Council

granted waiver for resubmission of a land development plan showing a building addition, which was accounted for on a prior plan at the April 12, 2018 Meeting. The building addition is in construction

- Walnutport Giant - Plan for gas pumps accessory to grocery store at 300 S. Best Ave. Council granted conditional approval at the May 10, 2018 Council Meeting. The plan has been recorded and building permits issued

- **TRAFFIC LIGHT IMPROVEMENTS**

Since the controller panel is going to be replaced by an insurance claim, the public works staff indicated we should consider battery backup in order to utilize the grant monies available to \$24,000. After contacting Telco (Borough's Maintenance Contractor) and 2 separate departments in Penn DOT, we have the following choices on proceeding:

1. No battery backup and no need to advertise for bids with prevailing wages, since the remaining EMS preemption and LED light change will be less than the \$20,100 bid threshold. I will need to obtain 3 quotes for the work.
2. Add battery backup and required resubmission and approval of the condition diagram for the intersection. This would need to go inside a ground mounted cabinet separate from the controller. This would add an additional \$12-\$15k to the project and be over the \$24k grant amount.

J. Solicitor's Report –

- Green Street-working with Jason
- Tax Collector-will advertise
- Giant sent Annette and Michael paperwork for liquor license transfer. Michael will work with them to set everything up. Motion to have Solicitor proceed made by Mike. Jen seconded the motion. Mike-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Budget-preliminary budget needs to be passed 11/8, budget and milage passed 12/13

7. New Business

A. Motion to exonerate per capita taxes –see attached chart from tax collector (tabled from last week) Bob and Annette will go through report. Mike made the motion to exonerate the decease, people who received moving permits and active military. The people who did not receive a moving permit can go to collections. Dave seconded the motion. Mike-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

B. Tax Collector for 2019- advertisement see hand out-Solicitor will advertise at his expense. Patrice asked for another executive session to discuss personnel matter. No action 8:15-8:35

8. Unfinished Business –

- Pavilion rental November 11th? Winterizing? Jen spoke to Rick they will try not to winterize till after the tree lighting and the candy cane hunt. It is all weather dependent. But it is okay to rent pavilion on November 11th.
- Band Shell-grant applied for

- Rubber matting (play equipment)
- Volleyball court
- 2018-03 Green Street
- Twin Alley Storm water issue
- MS4 seminars (10/30)
- Meeting with John Morganelli-When?

Ed Zeigler spoke about Lehigh County 911, garbage on Lehigh Street, the boat launch and Slatington sewer.

9. Mayor's Announcements - Wayne informed council there will be a ribbon cutting on the bridge tomorrow sometime from 2-3:15 pm. He and Chief Wayda will be going over for it. Wayne asked council if Annette could go along with to take a few pictures to post then on the borough's Facebook page. The office has been getting a lot of phone calls about the bridge during construction. Council agreed.

10. Adjournment – Mike made the motion to adjourn the meeting at 8:46 pm. Dave seconded the motion. Mike-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

Respectfully Submitted by,

Annette S. Lacko
Secretary/Treasurer

