



# Borough of Walnutport

## Regular Meeting Minutes

### Thursday March 8, 2018 7:00 pm

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. William Turk President called the March 8, 2018 regular meeting of the Borough Council to order at 6:57 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Turk led the Pledge of allegiance.
2. Roll Call: William Turk, President; Harold Greene, Vice-President; Joan Rehrig, Councilwoman (absent); Michael Gaston, Councilman; David Stankovic, Councilman; Jennifer Wentz, Councilwoman; Patrice Hunsicker, Councilwoman; Wayne Weidner, Mayor; Michael Corriere, Solicitor; Jason Newhard, Engineer; Michael Wentz, Grant Coordinator; Chief Peter Wayda; Eric Strohl, Road Foreman and Annette Lacko, Secretary/Treasurer.
3. Present from the Public: Donald Eckert, Kelley Andrade-Times News, Sean Corey, Brian Filchner, Thomas John, Ed Zeigler, Jeanne Boehrer, Mike Kutitz, Mark Bradberry, Deb Paules, Megan Filchner, Ron Bauer, Todd Andrews, & Kristie Wilk.
4. Opportunity for Residents & taxpayers to be Heard –
  - A. Brian Filchner gave the dates for the WPA events at the recreation center for 2018. He will get the insurance and releases to Annette as soon as he has them.
  - B. Ed Zeigler informed council the abandoned property at 16 Lincoln Avenue has a window blown out probably from the storm. He also brought up about the water authority committee in Slatington. Again he was referred to Walnutport Authority.
  - C. Jeanne Boehrer from the WCA- there is someone who wants to rent the canal pavilion for a family reunion. They would like to know if they can have pony rides, bouncy house, and a pool. The WCA wanted to ask the borough since it is their property. Jen made the motion to allow the pony rides and bouncy house as long as we are listed as the additional insurer and receive a copy of that. Patrice seconded that motion. Motion carried.
  - D. Mike Kukitz from the NL Recreation authority- they discussed the options of the grant. If council wants him to go back to the open space grant that we were approved for and see if they scope of the project can be changed we take the change of losing that grant and that we will never get another grant again. Council said leave as stands. Jen made a motion to approve the required resolution allowing Mike Kukitz to apply for the DCNR grant for the memorial site. Dave seconded the motion. Motion carried.
  - E. Megan Filchner from the NL Cheerleaders. They would like to have their summer cheering camp at the recreation center June 22, 23, & 24<sup>th</sup> from 9-2. Dave made the motion to rent to them for \$50.00 a day for those 3 days. Mike seconded the motion. Motion carried.
5. Motion to approve A-G made by Patrice. Motion seconded by Harold. Motion carried.
  - A. Meeting minutes of the February 2, 2018 workshop & February 11, 2018 regular meeting
  - B. Tax Collector's Monthly Report for February 2018
  - C. Zoning Officer's Report for February 2018

D. Build Code Officials Report for February 2018

E. February 2018 Profit & Loss Report

F. February 2018 Bill List

G. Police report February 2018

6. Standing Committees –

A. Finance – Jennifer

- Day care lease renewal- need brief executive session
- Work order- this will be done to help with the budget. Dave made the motion to accept and implement a work order system. They will be given to office, office will forward to Jen and whoever it needs to go to. Harold seconded the motion. Motion carried.

Council entered an executive session to discuss contractual matter and litigation – no action at this time.

B. Law – Michael & Harold – Pete had a few things to request

- Officer Scott Ledo would like to attend a training in July-Harold made the motion to allow Officer Ledo to use some of his education fund for that training. Jen seconded the motion. Motion carried.
- Officer Heffelfinger would like to attend a training in April. Harold made the motion to allow Officer Heffelfinger to use some of his education fund for that training. Jen seconded the motion. Motion carried.
- Coplay Borough would like to know if Walnutport Police Department could send some help for their Shaquan Barkley Day (he plays football for Penn State and going to the pros-he grew up in Coplay). There will be a parade and other activities. They are expecting a crowd of 3-4,000 people. They will pay the guys or reimburse the borough for their time. They will add the guys to their insurances. Mike made the motion to allow the police to go down there as long as walnutport is still covered, Coplay will pay or reimburse for the time, and they guys are covered under their liability and workers comp insurance. Harold seconded the motion. Motion carried.
- Generator- Pete wants to know when we are going to look into one. The police department cannot do any of their reports without power. Friday they had about 9 calls Friday and Saturday another 12. So the guys spent Monday and Tuesday inputting all their reports instead of being out on the road. Council asked Rick to look into getting prices for a generator to run the police station, borough office, and Walnutport authority. The Diamond Fire Company is the emergency center per the plan.

C. Streets –David & Harold –

- Garage door at shop- Dave made the motion to approve replacing the broken door. We received a quote from WDC for \$10,495.00. Harold seconded the motion. Motion carried.

D. Solid Waste – Patrice – nothing

#### E. Recreation – Jennifer

- Mike made the motion to approve the use of facility form from WPA with the following dates-3/24-31; 4/1; 6/9; 7/10-14; 5/6. Harold seconded the motion. Motion carried.
- They discussed a band shell maybe going after a grant to buy one or build one. Someone mentioned it would cost about \$125K. We will keep under unfinished business
- Letter was sent about food truck festival's beer tent
- NL Recreation Authority-Patrice
- WPA/WCA-Joan

#### F. Ordinance – Harold

- Act 172 – advertised for April Ordinance 2018-02-there are a few changes that need to be made. We cannot just say Diamond Fire Company since we need to include NOVA. Harold will review those changes and sent to Solicitor

#### G. Personnel – David & Michael – nothing

#### H. Grant Coordinator-Michel Wentz

- Mike met with DEP today. It is a requirement for the 902 grant. He applauded us for our ordinances and the way they are written up. We cannot sell the old machine since it was purchased with a grant. We can trade it in. we will know if we are awarded the grant in September or October. We will have to budget \$6-7K for 2019. His deadline to submit this grant is April 7<sup>th</sup>.
- As Emergency Management Coordinator- the mayor issued a declaration. With Governor Wolfe declaring a state of emergency we qualify for reimbursement of certain funds for this storm. Mike and Annette will work with PEMA and keep council in the loop. Mike was in contact with PPL helping get power back to everyone in the borough. Northampton EMC was also helping since we have the water treatment facilities that were without power.
- Mike asked council if they have an issue with him coming up to office during day to work on grants. He was made aware that some other employees and/or council members have an issue with that. Mike Gaston stated Mike Wentz has always been able to do that since he need the treasures help. So as far is he is concerned this is a past practice issue and no one else should have an issue with that. It is allowed. The rest of council agreed. Not further discussion needed.

#### I. Engineer's Report –

- Ron Bauer had a few questions about these waivers. Mr. Bradburry discussed those concerns with Mr. Bauer and council.
- Motion to release \$8,825.16 to Intercounty Paving Associates, LLC held from Application for Payment No. 1 made by Dave. Harold seconded them motion. Motion carried.

- Motion to grant the following Borough Code waivers for the 701 Williams Ave. Subdivision Plan:

1. Section 395.8.B to allow the plan to be submitted as final plan.
2. Section 395.17.58 to allow the exemption of the clear sight triangle requirement at the intersection of Williams Ave/Birch St. Intersection.

Mike Gaston made the motion to approve waivers 1 & 2. Harold seconded the motion. Motion carried.

3. Section 395..54.D to exempt sidewalk installation.

Mike Gaston made the motion to NOT APPROVE waiver #3. Harold seconded the motion. Motion carried.

- Motion to grant conditional Preliminary/Final plan approval conditioned upon receiving the PA DEP sewage planning exemption for the subdivision made by Mike. Dave seconded the motion. Motion carried.

J. Solicitor's Report – was discussed in executive session.

## 7. New Business

### A. Letters from tax collector for reimbursement

- Checks \$17.74- no. We have never paid for his checks and this is not a requirement.
- Postage \$27.73 Motion to reimburse tax collector for postage made by Mike. Jen seconded the motion. Motion carried.

## 8. Unfinished Business –

- Green Street
- Volleyball court
- Twin Alley Storm water issue
- Portable band shell
- MS4 seminars (7/31 & 10/30)
- Water on Washington Street

9. Mayor's Announcements - Wayne wanted to wish everyone a Happy St. Patty's Day & a Happy Easter.

10. Adjournment – Motion to adjourn at 9:05 pm made by Jen. Dave seconded the motion. Motion carried.

Respectfully Submitted by

Annette S. Lacko, Secretary/Treasurer