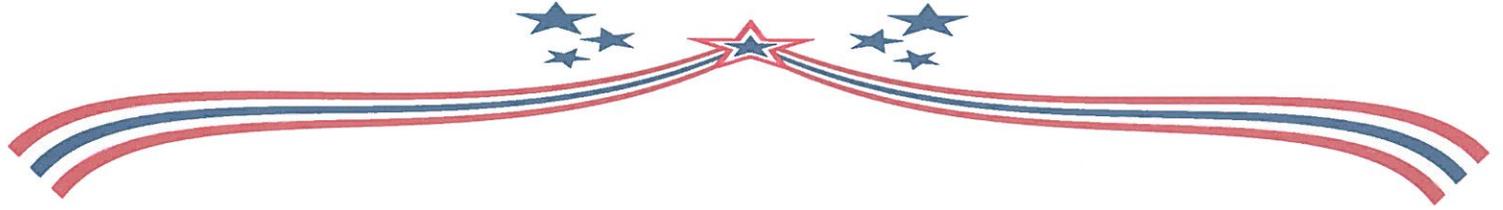




# Borough of Walnutport Regular/Workshop Meeting Minutes Thursday July 5, 2018 7:00 pm

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.



1. William Turk President called the July 5, 2018 regular meeting of the Borough Council to order at 7:00 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Turk led the Pledge of allegiance.
2. Roll Call: William Turk, President; Harold Greene, Vice-President; Joan Rehrig, Councilwoman(absent); Michael Gaston, Councilman; David Stankovic, Councilman(absent); Jennifer Wentz, Councilwoman; Patrice Hunsicker, Councilwoman; Wayne Weidner, Mayor; Michael Corriere, Solicitor; Jason Newhard, Engineer; Michael Wentz, Grant Coordinator; Chief Peter Wayda; & Eric Strohl, Road Foreman.
3. Present from the Public-Terry Ahner-Times News, Ed Ziegler, Donald Eckhart, Susan Queen, Stanley Segar, & Tara Whispell.
4. Opportunity for Residents & taxpayers to be Heard –
  - A. Tara Whispell was here about parking on Lehigh Street- Mayor enacted a NO PARKING on both sides of Lehigh Street from Main Street down past Lock tenders house for 90 days. Council will look into an ordinance. Rick will order signs.
  - B. Susan Queen questioned permits needed for removing a pool and putting up a newer pool. Storm water pushing the neighbor's sand onto her property. Borough Solicitor referred her to zoning officer to get answers and have him look into her neighbor.
5. Sharon Neuhaus & Jared Barrows @ 324-326 Washington Street- didn't show up. Jason Newhard brought up what they wanted. They are requesting parking on Carbon Street, maybe 2 hour limit.
6. Patrice made the motion to approve A-F. Jen seconded the motion. Mike-yes, Harold-yes, Patrice-yes, Jen-yes, Bill-yes. Motion carried.
  - A. Meeting minutes of the June 7 workshop & June 14, 2018 regular meeting
  - B. Tax Collector's Monthly Report for June 2018
  - C. Zoning Officer's Report for June 2018
  - D. Build Code Officials Report for June 2018
  - E. June 2018 Profit & Loss Report
  - F. June 2018 Bill List



## 7. Standing Committees –

### A. Finance – Jennifer –

- Newsletter-if you want anything in the newsletter get to Annette by 8/1/18
- Mercantile tax-if you have any questions let Jen or Annette know
- National Association of State Agencies for Surplus Property \$39.00-referred to Chief Peter Wayda
- Landscaping at 417 Lincoln Ave- Mike made the motion to authorize Swanson's Lawn Care & Maintenance for \$1,870.00 with borough buying the mulch. Harold seconded the motion. Mike-yes, Harold-yes, Patrice-yes, Jen-yes, Bill-yes. Motion carried.

### B. Law – Michael & Harold – need executive session -Pete is out. Jason doing a good job filing in.

### C. Streets –David & Harold –

- Traffic light at Route 145 & Main Street waiting on estimate from Telco. Insurance company will work on it. Brief discussion on grant, PennDot and Lehigh County Radio.

### D. Solid Waste – Patrice –

- Mike made the motion to waive \$10.00 fee for Cole Wendling. He just bought house and settlement company never checked with us at settlement. Harold seconded the motion. Mike-yes, Harold-yes, Patrice-yes, Jen-yes, Bill-yes. Motion carried.

### E. Recreation – Jennifer- will change July meeting

- NL Recreation Authority-Patrice
  - ❖ West end playground will be converted to a dog park
  - ❖ Tales on trails ap is a grant program through St Luke's help fund the programs
  - ❖ Food truck festival is July 28<sup>th</sup>
- WPA/WCA-Joan
  - ❖ 10-14 for carnival

### F. Ordinance – Harold & Jennifer- nothing

### G. Personnel – David & Michael –in executive session

### H. Code enforcement officer-Eric Strohl 112 garbage letters, 4 grass and weeds letters, 1 house number letters, 2 junk vehicle letters

### I. Grant updates-

- There was a meeting about Main Street with Mario Scavello, Zach Make, PennDot representative, borough representatives. PennDot will be fixing.
- Band shell grant will be submitted
- Possible solar farm-need our electrical bills-possibly on borough property.

### J. Engineer's Report –

- We have revised the drawings per PennDOT's review and prepared the EMS preemption application, which Bill needs to sign on the Borough's behalf. There is also a Resolution required for submission, which I included for Annette to have for adoption at the 7/5/18 meeting. Harold made the motion to approve Resolution 2018-05. Patrice seconded the motion. . Mike-yes, Harold-yes, Patrice-yes, Jen-yes, Bill-yes. Motion carried.

- Pipe on Canal Street-Jason said we are in the permitting process

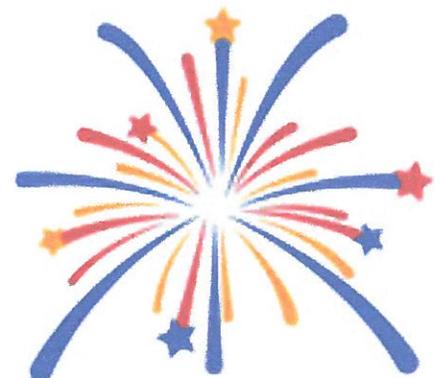
**K. Solicitor's Report –**

- Ordinance for Green Street & Twin Alley advertised

- 8.** Council entered into an executive session to discuss personnel matter. Patrice left part way through at 9:00 pm.
- A.** Mike made the motion to accept the resignation/retirement of James Dotter with giving him a severance package for 3 weeks. Harold seconded the motion. Mike-yes, Harold-yes, Jen-yes, Bill-yes. Motion carried.
  - B.** Mike made the motion to hire Rebecca Herring to replace James Dotter. Harold seconded the motion. Mike-yes, Harold-yes, Patrice-yes, Jen-yes, Bill-yes. Motion carried.
- 9. New Business**
- A.** Jen made the motion to allow Bill sign agreement with Community Champions for bank registry. Mike seconded the motion. Mike-yes, Harold-yes, Patrice-yes, Jen-yes, Bill-yes. Motion carried.
  - B.** Patrice made the motion to approve Ronald Prutzman trapping permit for 2018-2019 season. Harold seconded the motion carried.
  - C.** There was a discussion about the signs around traffic around the shop
  - D.** Ed Zeigler discussed a few things
- 10.** Council entered into executive session to discuss personnel matter
- 11.** Unfinished Business –
- Twin Alley Storm water issue
  - MS4 seminars (7/31 & 10/30)-Jason will go on 7/31
  - Volleyball court- Mr. Gaston is working on this. There is a private cash donation of \$2,000, someone will donate excavating, and we will need about \$10,000.00 yet. Maybe we can put that in the newsletter that we are looking for donations.
- 12.** Mayor's Announcements - nothing
- 13.** Adjournment – Mike motion to adjourn the meeting at 9:15. Harold seconded the motion. Mike-yes, Harold-yes, Patrice-yes, Jen-yes, Bill-yes. Motion carried.

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer



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