



Borough of Walnutport

Regular Meeting Minutes

Thursday December 13, 2018 7:00 pm

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. William Turk President called the December 13, 2018 regular meeting of the Borough Council to order at 7:01 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Turk led the Pledge of allegiance.
2. Roll Call: William Turk, President; Harold Greene, Vice-President; Joan Rehrig, Councilwoman; Michael Gaston, Councilman; David Stankovic, Councilman; Jennifer Wentz, Councilwoman; Patrice Hunsicker, Councilwoman; Wayne Weidner, Mayor; Michael Corriere, Solicitor; Jason Newhard, Engineer; Michael Wentz, Grant Coordinator; and Annette Lacko, Secretary/Treasurer.
3. Present from the Public-Terry Ahner-Times News, Ed Ziegler, Donald Eckhart, Ron Bauer, Scott Stauffer, Sondra Bellois, Deborah Paules, Tim Dennis, & Al Acker.
4. Opportunity for Residents & taxpayers to be Heard – no one
5. Motion to approve A-G by general consent made by Joan. Jen seconded the motion.
 - A. Meeting minutes of the November 1, 2018 workshop & November 8, 2018 regular
 - B. Tax Collector's Monthly Report for November 2018
 - C. Zoning Officer's Report for November 2018
 - D. Build Code Officials Report for November 2018
 - E. November 2018 Profit & Loss Report
 - F. November 2018 Bill List
 - G. Police report November 2018.... Mike-yes, Harold-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
6. Standing Committees –
 - A. Finance – Jennifer – Budget
 - Needs to make decision about refinancing- David made the motion to have Annette contact Jamie to proceed with the refinancing and give him the documents needed to proceed. Joan seconded the motion. Mike-yes, Harold-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
 - Annette asked about increasing the grant coordinator's salary to make it easily divided by 12 so he can be paid monthly like everyone else. Mike made the motion to increase his pay by \$100 a year. Dave seconded the motion. Mike-yes, Harold-yes, Joan-yes, Patrice-yes, Jen-abstain, David-yes, & Bill-yes. Motion carried.
 - Budget hearing & discussion-Patrice questioned several line items. Jen & Annette explained where numbers came from and how we figured them out. A few questions from the public.

- Mike made the motion to adopt the 2019 budget. Harold seconded the motion. Mike-yes, Harold-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.
- Mike made the motion to adopt ordinance 2018-04 setting tax milage at 18.75 (no increase). Joan seconded the motion. Mike-yes, Harold-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

B. Law – Michael & Harold –

- Expedition – Mike made the motion to allow Rick to sell the Expedition as is to the highest bidder through municibid. Dave seconded the motion. Mike-yes, Harold-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

C. Streets –David & Harold – nothing

D. Recreation – Jennifer-

- Walnutport Recreation Board-Jennifer tree lighting was a success despite the weather. Bill thanked Jen, Annette and everyone else who helped with it. They doubled the trees with the same amount of help. Jen added she wanted to also thank the streets department, the water authority, Debbie, & Sandy. The church also helped during the event. We are looking at next year...where the additional trees will go.
- NL Recreation Authority-Patrice
 - ❖ Mike Kukitz will be coming to a meeting in the future to discuss the feasibility study and what council will be supporting in the future.
 - ❖ They received \$40,000 small community grant for the bathrooms at the NL swimming pool
 - ❖ He will need to know what Walnutport wants for 2019 projects for the 2 grants that open up next year.

- WPA/WCA-Patrice/Joan- nothing

E. Ordinance – Harold & Jennifer - nothing

F. Personnel – David & Michael – nothing

G. Secretary/Treasurer notes/reports

- Solid Waste-today is due date for garbage bills
- Garbage complaints-going forward I will make a chart and give to everyone monthly to see that complaints are same areas...missed, broken glass etc. Annette will look into what they will and will not take.

H. Engineer's Report –

- See report
- TRAFFIC LIGHT IMPROVEMENTS
 - ❖ We received 2 quotes out of 4 contractors solicited

Results as follows:

C.M. High, Inc. (Myerstown, PA) - \$12,150.00

Signal Service Inc. (West Chester, PA) - \$18,010

I have issued the Notice of Award (NOA) to C.M. High. We have requested the required Insurance

information and schedule. I will issue the Notice to Proceed one the items are received. C.M. High will have 60 days to complete from the date of Notice to Proceed. Council authorized me to issue the NOA to the most qualified contractor last month. SSM has experience with both contractors that supplied quotes. In our opinion, C.M. High was qualified at the lowest price. Council must pass a motion to ratify my award in the amount of \$12,150

Mike made the motion based on the engineer's recommendation to award to C.M High for \$12,150.00. Joan seconded the motion. Mike-yes, Harold-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

- **LOCK 23 RETAINING WALL AND REPAIRS**

The design of the wall has been completed since August, 2018. I supplied Mike Wentz with an updated cost estimate because he is trying to obtain funding through PEMA. There is a possibility that PEMA may fund 100% like the spillway repairs in 2013. I still have to permit the work, but I was waiting until next budget year to save on SSM fees in the 2018 budget.

I. Solicitor's Report –

- Will be filing paperwork for Green Street next week
- Norfolk Southern-Jen made the motion to allow Bill to execute the agreement for the right a way east of Lock 25 off of Washington Drive. Dave seconded the motion. Mike-yes, Harold-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried. The engineer explained that if emergency personnel or construction equipment need to get to that lock they would enter at this right away. It isn't used for anything else and it is gated.

7. New Business

A. Motion to approve Resolution 2018-10 appointing Scott Stauffer at tax collector for 2019 made by Mike. Jen seconded the motion. Mike-yes, Harold-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

B. Letter from 11 Main Street about garbage-table till next month. Annette to send him a letter requesting more information.

8. Unfinished Business – nothing

9. Reminders/work in process-

- Norfolk Southern paperwork- complete
- Band Shell-grant applied for
- Rubber matting (play equipment)
- Volleyball court
- 2018-03 Green Street
- Twin Alley Storm water issue
- Meeting with John Morganelli will be January 10th. I will put him first thing on agenda for that night...

10. No workshop meeting in January.

11. Ed Zeigler was expressing his dissatisfaction with the handling of lowering the flag at the fire station and borough hall.
12. Mayor's Announcements - Merry Christmas & Happy New Year. Reminder the fire company has breakfast on Sunday.
13. Adjournment – Joan made the motion to adjourn the meeting at 7:45 pm. Mike seconded the motion. Mike-yes, Harold-yes, Joan-yes, Patrice-yes, Jen-yes, David-yes, & Bill-yes. Motion carried.

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer