



# BOROUGH OF WALNUTPORT RESIDENTIAL RENTAL LICENSE

To be filed by December 31<sup>st</sup> each year, or when there is a change of ownership of the Residential Rental property, pursuant to Ordinance No. 2011-04

## 2018

Rental Address(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Walnutport, PA 18088

# \_\_\_\_\_  
UNITS  
# \_\_\_\_\_  
Land Units

Property Owner(s):

Designated Property Manager  
(If applicable)\*

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Federal EIN Number \_\_\_\_\_

Emergency Contact Name & Phone Number

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Occupants over the age of 18: (name and age)

\_\_\_\_\_  
\_\_\_\_\_

Please list Business Partners Names and Addresses if Applies:

\_\_\_\_\_  
\_\_\_\_\_

I Certify that all the above information herein are true and correct.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

At the time a Tenant is moving into or out of the rental unit, the Landlord must notify the Borough of Walnutport five (5) days prior to Tenant taking possession and within fifteen (15) days of tenant vacating the premises. Tenant must also notify the Borough fifteen (15) days prior to vacating the premises to obtain a Borough Moving Permit. This license shall also constitute a Mercantile Business License pursuant to Ordinance No. 81-1 and as amended, and a separate Mercantile License is not required.

\*A designated property manager is only required under Ordinance No. 2011-04 if the owner resides in a County that does not adjoin Northampton County.

White Copy – return to Borough Office

Yellow Copy – Keep for your records