



Borough of Walnutport
Workshop Meeting Minutes
Thursday May 4, 2017 7:00 pm

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. William Turk, President called the May 4, 2017 workshop meeting of the Borough Council to order at 7:02 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Turk led the Pledge of allegiance.
2. Roll Call: William Turk, President; Harold Greene, Vice-President (absent); Joan Rehrig, Councilwoman; Nancy Treskot, Councilwoman; David Stankovic, Councilman; Patrice Hunsicker, Councilwoman; Wayne Weidner, Mayor; and Annette Lacko, Secretary/Treasurer.
3. Present from the public – Michael Wentz, Donald Eckhart, & Ed Ziegler
4. Motion to accept Aaron Kromer’s letter of resignation
 - A. From Borough Council made by Joan. Dave seconded the motion. Patrice apposed. Motion carried.
 - i. Need to appoint replacement by workshop meeting. Annette has Resolution 2017-04 ready. Can appoint at next week’s meeting if you have interested party without advertising. (per Solicitor) Annette will post on Facebook and council will put feelers out to see if anyone is interested. We can save the money for advertisement.
 - B. From NL Recreation Authority made by Joan. Nancy seconded the motion. Nancy and Patrice apposed. Motion carried
 - C. From cleaning person/opening of pavilion made by Nancy. Dave seconded the motion. Patrice apposed. Motion carried.-
 - D. Need someone to take care of pavilion rentals (open/close/clean).....May 7th; June 3rd; & June 11thThese are the dates rented so far this year. Nancy made the motion to appoint Joan as the new cleaning person/opener for pavilion. Patrice seconded the motion. Motion carried. Joan will stop in at Annette to get the keys and schedule of events.
5. Motion to accept Michael Wentz’s letter of resignation as Grant Coordinator
Nancy asked for an executive session. 7:06-7:05-no action taken
6. Opportunity for Residents & taxpayers to be Heard
 - A. Ed Zeigler asked about the 4 way stop signs being so faded. Mike Wentz informed him they are not required to be up anymore.
7. Standing Committees –
 - A. Annual Budgeted Donations
 - i. NOVA - \$5,000.00 (Workers Comp \$325.00-to be released later)
 - ii. NL Recreation Authority - \$6,210.00
 - iii. Slatington Library - \$2,000.00
 - iv. Diamond Fire Company - \$26,000.00
 - v. Fire Police - \$1,000.00 TOTAL= \$40,210.00Nancy made the motion to disburse the \$40,210.00 to the above nonprofits. David seconded the motion. Motion carried.
 - B. Finance — Nancy
 - i. Annette started going through the contracts. Some are up for renewal. Nancy will review them with council and move forward for renewing them with each group as council approves. (Example-lease agreements, contract with providers, etc.)

- ii. Motion to have Annette close Capital reserved and put monies into reserve fund made by Joan. David seconded the motion. Motion carried. This will help when street project is underway. Annette can cut only one check from one account instead of several accounts.
- iii. Nancy made the motion to transfer \$1000. From 405.125 to 400.116 to help with budget. Joan seconded the motion. Motion carried.
- iv. Nancy is working on getting better rates for PPL, Health care coverage (to include eye, dental, prescription, & medical)
- C. Law –Nancy -nothing
- D. Streets –David & Harold
 - i. David made the motion to allow Road Foreman to order the truck we were awarded the grant to purchase. Nancy seconded that motion. Motion carried.
- E. Solid Waste – Patrice
 - i. Patrice made the motion to start garbage service back up for 210 Third Street (stopped when house burnt). Nancy seconded the motion. Motion carried.
 - ii. Patrice made the motion to exempt 502 Washington Street from garbage service (house removed). Dave seconded the motion. Motion carried.
- F. Recreation –Joan –
 - i. Joan made the motion to approve application for use of facilities for yoga classes (NL Recreation Authority). Nancy seconded the motion. Motion carried.
 - ii. Nancy talked about all the programs the NL Recreation Authority is sponsoring
- G. Ordinance Review – David & Patrice- none
- H. Personnel – Nancy & David – none
- I. Secretary/Treasurer- Annette Lacko
 - i. Nancy made the motion to allow Annette to renew Real Estate Registry Agreement. Patrice seconded the motion. Motion carried.
 - ii. Annette will send a card from council and employees to family of president of WCA
 - iii. Need volunteers' for recycling and tire event-Nancy will make a few phone calls, maybe Patriot group from high school. Patrice will show up when she is finished with work
- J. Borough Maintenance & Property Management- Nancy & Rick
 - i. Unfinished projects
 - a) Mulch at 215 Lincoln-Nancy will get prices
 - b) Mulch at front of 417 Lincoln-waiting to talk to Rick
 - c) AC/heat units-waiting to talk to Rick
 - d) Garage roof fixed from storm
- 8. New Business –
 - A. Motion to allow Donald Eckhart to hunt on borough property mace by Nancy. Joan seconded the motion. Motion carried.
 - B. Nancy made the motion to reimburse per capita tax 2017 for
 - i. Jeffrey A Smith (disabled)
 - ii. Bobbie Smith (disabled). Annette will verify amount with tax collector. Dave seconded the motion. Motion carried.
 - C. Nancy made the motion to exempt from 2017 per capita tax
 - i. Tyler Smith (not employed since graduated high school)
 - ii. Shayla Smith (16 years old)
 - iii. Daniel Gonzalez (active military). Joan seconded the motion. Motion carried.
 - D. Annette asked if we could have a better way of handling these...if they fill out forms, give them to Bob, Bob verifies they were paid and what amount, then give to Secretaries to put on agenda.

9. Unfinished Business –

A. 911 issue with Lehigh County & Northampton County-Solicitor is working on this

B. Upcoming events-

i. E-recycling May 17th 4-6 pm (NEED VOLENTEERS)

ii. Tire drop off May 17th 4-6 pm (NEED VOLENTEERS)

iii. Breakfast at the canal sponsored by WCA & WPA Sunday 5-7-17 from 8-1

10. Mayor's Announcements~ nothing

11. Adjournment – Joan made the motion to adjourn the meeting at 9:00. Nancy seconded the motion.
Motion carried.

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer