



Borough of Walnutport

Workshop Meeting Minutes

Thursday November 5, 2015

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. Matthew Newhard, President called the November 5, 2015 workshop meeting of the Borough Council to order at 6:59 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Newhard led the Pledge of allegiance.
2. Roll Call: Matthew Newhard, President; Michael Gaston, Vice-President; Joan Rehrig, Councilwoman; Harold Greene, Councilman; David Stankovic, Councilman; William Turk, Councilman; Patrice Hunsicker, Councilwoman; Michael Wentz, Grant Coordinator; Wayne Weidner, Mayor; Chief Peter Wayda; Debbie Paules, Assistant Secretary, and Annette Lacko, Secretary/Treasurer.
3. Present from public-Brian Filchner, Ed Zeigler, Tim Dennis, Fred Seiler, Mr. Seiler were
4. Opportunity for Residents & taxpayers to be heard-no one spoke.
5. Standing Committees –
 - A. Finance – Mike & Matt-
 - Budget were handed out. If everyone can take home review so we can discuss next week
 - Health insurance- Dave made the motion to go with Capital BC continuant on the Police Assoc accepting the change. Bill seconded the motion. Motion carried.
 - B. Law – Harold & Mike
 - Chief Wayda informed council that he finally received the permit for the flashing lights on Main Street. Annette and Rick sent to Telco. We are waiting for them to come make the changes.
 - C. Streets – Bill & David –
 - Crack sealing is getting done
 - Leaves are being picked up
 - Yellow painting is getting done
 - Letter received from resident about clearing snow first. Annette is to send them a letter informing them they live on the snow emergency route and that is the first road to get cleared.
 - D. Solid Waste – Matt & Patrice
 - Council asked Annette to start logging the complaints
 - E. Recreation –Patrice & Joan - nothing
 - F. Ordinance Review – Dave & Bill - nothing
 - G. Personnel – Joan, David, & Harold - nothing
 - H. Secretary/Treasurer –
 - Chamber membership-borough council does not want Annette to pay for membership. The borough does not benefit for the \$375.00.
 - Newsletter-put under unfinished business to discuss at a later date.
 - Auditor- Joan made the motion to approve using Kirk, Summa for our 2015 audit. Harold seconded that motion. Motion carried.
 - E-recycling events-Annette will set up May and September dates in case someone asks

- I. Grants-Michael Wentz-**
 - CFA grant in review process
 - Traffic light in the review process
 - Sands will open up February/March (police car)
 - Open space grant for dug out. Our application was selected to be heard on November 12th. Mike will go give a presentation. This concerns council since they were told the money is there for us we just need to apply.
 - DEP-recycling grant. There will be a few changes. Mike is waiting to hear what.
- J. New Business –**
 - Ron and Matt were discussing options of maybe splitting an employee. He asked council to think about it.
- 6. Council entered into an executive session for a personnel issue concerning borough secretary 8:00-8:10 pm. No action taken**
- 7. Unfinished Business – some items will not be acted upon for several months ~ this is a reminder that they are a work in process**
 - A. Open seats of the following boards**
 - UCC & Property Maintenance (2 seats)
 - Vacancy Board (1 seat)
 - Recreation board (7 seats)
 - Representative on the Slatington Public library (1 seat)
 - B. J2SW1A81033 (N Canal Street)-Annette filed the paper work-waiting on Northampton County**
 - C. Hedmeck property (Solicitor working on)**
 - D. 911 invoices (Solicitor working on)**
 - E. Joan made the motion to have Annette make a general ledger budget transfer of \$10,000.00 between full time employee and part time employee. Harold seconded the motion. Motion carried.**
- 8. Ed Ziegler asked about the flashing light @ Diamond Fire Company. Council explained about just received the approved permit from PennDOT. We have call into Telco to fix. He also mentioned all the other towns that are having problems with advanced disposal.**
- 9. Mr. & Mr. Seiler asked what was going on with the development on Washington Street and the appeal. Matt advised them to come next week and speak to our solicitor to answer any questions since it is a legal matter.**
- 10. Mayor's Announcements~ Happy Veterans Day!!! And he is glad he made the decision to change trick or treat.**
- 11. Adjournment – Joan made the motion to adjourn the meeting at 8:31 pm. Harold seconded the motion. Motion carried.**

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer