



Borough of Walnutport Workshop Meeting Minutes Thursday June 2, 2016

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- 1.** Matthew Newhard, President called the June 2, 2016 workshop meeting of the Borough Council to order at 7:01 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Newhard led the Pledge of allegiance.
- 2.** Call to order and Pledge of Allegiance: Matthew Newhard, President.
- 3.** Roll Call: Matthew Newhard, President; Harold Greene, Vice-President; Joan Rehrig, Councilwoman; Nancy Treskot, Councilwoman; David Stankovic, Councilman; William Turk, Councilman; Patrice Hunsicker, Councilwoman (absent); Michael Wentz, Grant Coordinator; Wayne Weidner, Mayor; and Annette Lacko, Secretary/Treasurer.
- 4.** Present from the public-Debbie Paules, Assistant Secretary
- 5.** Opportunity for Residents & taxpayers to be Heard-none
- 6.** Standing Committees –
 - A.** Finance -- Nancy & Matt
 - Nancy is working on budget numbers with Annette on a weekly basis.
 - Questions for Fire Company...what is with the Fireman's relief insurance? Annette is going to make a new line item for that to be paid out of and budgeted out of for future
 - BB&T-they will waive fees for us for a year. Nancy and Annette will be shopping other banks to see what fees are out there and if we can get a better deal
 - B.** Law – Harold &
 - Handicapped parking space 207 Williams Avenue- Chief Wayda approved-per ordinance needs council approval and applicant needs to renew every year. Harold made the motion to have street department paint curb and put up handicapped signage. Joan seconded the motion. Motion carried.
 - Chief questioning why no fee in ordinance-because anyone can use the space we cannot charge a fee.
 - Wayne was asked by council the status of the permit for shooting the geese. Wayne doesn't know and will question the Chief of Police. The geese are really getting bad and people are complaining about the poop everywhere.
 - C.** Streets – Bill & David-everything good
 - D.** Solid Waste – Matt & Patrice
 - Bills are due 6/15/16
 - Matt asked council their opinions on sanitation account paying for tv disposal for residents of the borough maybe one time. Council will revisit
 - E.** Recreation – Joan & Patrice
 - Matt asked if the band shell was ordered yet. Annette took care of that in March.
 - F.** Ordinance Review – David & Bill nothing
 - G.** Personnel – Joan, Harold, & David-nothing

H. Secretary Notes/Announcements-

- Newsletter-Annette emailed with owner of company. We will only pay for postage. No other fees. They have our list of businesses and will make sure they contact them for advertisements.
- Annette gave everyone a copy of the 2016 meeting dates that council had approved back in December 2015. Reminding them they only wanted one meeting in July 2016
- Annette gave council a copy of 2015 mercantile tax paid/past due. The ones in yellow have not paid. They have till next week to pay and then they go to magistrate to be cited.
- Debbie asked council why she and Annette can't sign checks together. We waited 4 days for the petty cash check to be signed and would have had to turn someone away but Debbie had change in her wallet. Matt said absolutely not because he felt petty cash is the easiest way for money to go missing. Other council members advised Annette to increase the amount of petty cash in the office.

I. Grants-Michael Wentz- Mike gave an update of few pending grants

- Salt Shed—is in a holding pattern.
- Sands Casino—waiting to hear back from them
- AED for police was submitted
- We were approved for new traffic light. Will happen September/October grant \$25K
- PEMA-Mike and Annette went to Nazareth to meet with PEMA. We have more paperwork to fill out. Motion to appoint Annette Lacko as designee of agent to sign the paperwork for Jonas Snowstorm January 2016 on behalf of borough made by Joan. Bill seconded the motion. Motion carried.

7. New Business –

- A.** Letter from Bob Treskot, tax collector informing of council needing to refund resident tax monies. Bill made the motion to reimburse Ruth Slovick for her 2016 Real Estate taxes due to being exempted per the PA Department of Military and Veterans Affairs. David seconded the motion. Motion carried.
- B.** Letters from WPA asking for
- Extra police coverage during carnival hours 6:00 pm – 11:30 pm
 - Police protection during transportation of nightly deposits to bank
 - Joan made the motion to follow the same policy that has been followed for the past few years that was agreed upon by the Chief, Mayor and borough council. David seconded the motion. Motion carried.
 - Borough workers available for unexpected emergencies
 - Permission to have fireworks July 15th with rain date of July 16th
 - Harold made the motion to allow the fireworks pending the Chief's approval. Bill seconded the motion. Motion carried.
- C.** Letter from Edwards Business machine about copier that was in police station-council said Annette should e-recycle the machine at the next event we have.
- D.** Chamber event June 14th need someone to speak on behalf of borough-Matt will attend

8. Unfinished Business –

- A.** E-Recycling event took in 5,760 pounds
- B.** Centennial Committee- Matt sent email out to set up meeting
- C.** Garbage truck grant-

D. Additional bonding for President/vice-president-Nancy made the motion to have the bonding remain the same...saving us \$98.00. Bill seconded the motion. Motion carried.

E. 2016 non-profit donations (as a reminder for when council wants to disburse)

- Diamond Fire Company \$14,500
- NOVA \$ 1,000
- Library \$ 2,000
- Fire police \$ 1,000

F. Day Care questioned Bill about more space in kitchen area since they don't use kitchen. Zoning officer said they would have to be recertified in order for that to be allowed. Council doesn't want to eliminate the kitchen. They also questioned Annette about parking and needing additional spaces. Council said they need to park out back. The Zoning Officer also said the same thing adding that the spots in the upfront lot are for the borough and water authority office visitors, along with parking for the police station and visitors. They asked Annette to relay that information onto them.

9. Mayor's Announcements~ nothing

10. Adjournment – Joan made the motion to adjourn the meeting at 8:23 pm. Nancy seconded the motion. Motion carried.

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer