



## Borough of Walnutport Workshop/Regular Meeting Minutes Thursday July 7, 2016

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

- 1.** Nancy Treskot called the July 7, 2016 workshop/regular meeting of the Borough Council to order at 7:00 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Ms. Treskot led the Pledge of allegiance.
- 2.** Roll Call: Matthew Newhard, President (Absent); Harold Greene, Vice-President (Absent); Joan Rehrig, Councilwoman; Nancy Treskot, Councilwoman; David Stankovic, Councilman; William Turk (Absent), Councilman; Patrice Hunsicker, Councilwoman; Wayne Weidner, Mayor; Michael Corriere, Solicitor; Jason Newhard, Engineer; Eric Strohl, Road Foreman; Michael Wentz, Grant Coordinator; Chief Peter Wayda; and Debbie Paules, Assistant Secretary.
- 3.** Opening of the bids~ A bid was received from J.P. Mascaro. It was opened and after a discussion a Motion was made by David to reject the bid. Motion was seconded by Joan. Motion was carried. A motion was made by David to have Mr. Corriere advertise to rebid the recycle only for the August 11, 2016 meeting. Motion was seconded by Joan. Motion was carried.
- 4.** Present from the public~ Chris Caras; Ed Ziegler
- 5.** Opportunity for Residents & taxpayers to be heard: Mr. Ziegler chose to speak at the end of the meeting. He thanked Chief Wayda for his assistance during a funeral. He also spoke about a place in Harrisburg that has use ex. generators and such for a very good price. Council thanked him for his input.
- 6.** Motion to approve
  - A.** Minutes of the workshop meeting June 2, 2016 and regular meeting June 9, 2016
  - B.** Tax Collector's Monthly Report for June 2016
  - C.** Zoning Officer's Report for June 2016
  - D.** Build Code Officials Report for June 2016
  - E.** June 2016 Profit & Loss Report
  - F.** June 2016 Bill List
  - G.** Police report June 2016

A motion was made by Patrice to approve A,B,E,F and G. Motion was seconded by David. Motion Carried. No reports were available C or D.
- 7.** Standing Committees –
  - A.** Finance — Nancy –Nancy said she would like to see a wish list from all committee chairs and from the Fire Company. She met with Rick and Mike to discuss setting up a budget slush fund for operating equipment. Final WiFi connection walk through will be done by Sept. She would also like to see quotes on tech side to sustain the Borough during an emergency.
  - B.** Law –
    - Motion to accept letter of resignation from Officer Leadbetter. Motion to accept the letter was made by Joan. Motion was seconded by Patrice. Motion was carried.
  - C.** Streets – David- There are three catch basins that are in need of repair. A discussion was held regarding the condition of catch basins in the Borough and if they could be repaired or replaced. Nancy informed David that this should be on his wish list.

**D. Solid Waste –Patrice-**

- Late notices went out in mail. Patrice had nothing to add.

**E. Recreation – Joan & Patrice -** A discussion was held regarding the mulching at the playground. Nancy questioned if it would be more feasible to hold off until next year. Have Mike look into a grant and rubberize the surface instead of constantly re-mulching every other year. Motion was made by Joan to hold off on the project until Mike looks for a grant. Motion was seconded by David. Project could be on hold until April 2017. Motion carried.

- A REQUEST WAS MADE THAT IN THE FUTURE A MONTHLY CALANDER OF EVENTS BE PROVIDED TO ALL COUNCIL MEMBERS. THIS SHOULD SHOW ALL PAVILLION RENTALS.
- Patrice asked where do the pavilion rental monies go? To the Playground. There are two lines on the budget and could not determine why. Requested an answer at next meeting.

**F. Ordinance Review – David**

- 2016-05 per capita tax-ready for adoption – Motion was made by David to adopt 2016-05 per capita Ordinance. Seconded by Joan. Motion was carried.
- Eric Strohl asked that the Solicitor be give permission to update wording in the Junk Vehicle ordinance to compare to the zoning wording. He will also asked that a better definition of Junk be updated. A motion was made by David to have the Solicitor proceed with the process. Motion was seconded by Patrice.

**G. Personnel – Joan, & David -Nothing to Report.**

**H. Engineer's Report –**

- See report Jason brought to everyone's attention that work on the Lock and Lehigh Street will both begin on July 18, 2016. Expected date of completion mid-September. Council requested that the Secretary prepare and mail out as soon as possible letters to the residents informing them of this event. Rick has offered to help gather addresses. Debbie said she would try to start the work on Friday if she could talk to Annette who is on vacation to see the previous letter sent out and updates needed. Nancy said she will also ask the Canal Association if they would consider putting the information on their sign along Main Street.

**I. Solicitor's Report – Mr. Corriere reported he had no information from 911. He talked to them. They will have a meeting and get back to him.**

**J. Borough maintenance & Property Management:** Patrice voiced her opinion that the items discussed under recreation really had nothing to do with the playground or recreation because it was about maintaining the property. Nancy felt that maybe we should have a section to discuss this and asked that it be added to the agenda.

**K. Grants**

- Mike Wentz discussed the Dug Out. Mike said it is ready to be closed out. Playground balance to reimburse Borough is needed.
- Black top will done by Livengood when Lehigh St. is done.
- Mike informed Council that the new Sands Casino Grants will be opening. He spoke to Karen Collins. He would like to do a grant for a police car. He asked for a motion to have him start the process and for letter of support. Motion was made by Patrice. Motion was seconded by Joan.

- Mike informed Council that the traffic light grant was approved. Motion was made for Authorize to Execute, Jason to do documents. Motion was made by David. Motion was seconded by Joan. Motion was carried.
- FEMA reimbursed for \$127,000 was received.
- Casino grant was awarded for \$171,129 for salt shed. Process will be started hopefully in March or April of 2017. Motion to move forward was made by Joan. Motion was seconded by David. Motion Carried.
- Mike will also work on a new Monroe County Casino grand for a new dump truck but will probably will not be approved because on Grant must be closed before you are awarded a second.

**8.** New Business – nothing

**9.** Unfinished Business –

**A.** Centennial committee meeting

**B.** Newsletter-articles sent off to be published 6/30/16

**C.** Garbage truck grant (to be revisited after contracts come back)

**10.** Mayor's Announcements – Interviews were conducted for new fulltime Police Officer. Chief Wayda will announce the appointment at August meeting.

COUNCIL ENTERED EXECUTIVE MEETING AT 8:05. MEETING WAS CALLED BACK TO ORDER AT 8:20.

**11.** Adjournment- Motion to adjourn was made by Joan. Motion was Seconded by David.

Respectfully Submitted by,

Debbie Paules, Assistant Secretary