



# Borough of Walnutport Workshop Meeting Minutes Thursday June 4, 2015

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

- 1.** Matthew Newhard, President called the June 4, 2015 workshop meeting of the Borough Council to order at 7:01 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Newhard led the Pledge of allegiance.
- 2.** Roll Call: Matthew Newhard, President; Michael Gaston, Vice-President; Joan Rehrig, Councilwoman; Harold Greene, Councilman; David Stankovic, Councilman; William Turk, Councilman; Patrice Hunsicker, Councilwoman; Michael Wentz, Grant Coordinator; Wayne Weidner, Mayor; Chief Peter Wayda; and Annette Lacko, Secretary/Treasurer.
- 3.** In attendance-Ed Ziegler
- 4.** Opportunity for Residents & taxpayers to be Heard-Ed Ziegler spoke about Walnutport's recycling
- 5.** Standing Committees –
  - A.** Finance – Mike & Matt-
    - Joan made the motion to pay the budgeted donations
      - ✓ Library- \$2,000.00
      - ✓ NOVA- \$1,000.00
      - ✓ Fire Company - \$10,000.00. Harold seconded the motion. Motion carried.
  - B.** Law – Harold & Mike
    - Bill made the motion to accept Ryan A. Hawke resignation effective March 30, 2015. Joan seconded the motion. Motion carried.
    - Mike made the motion to give the part time police officers their budgeted raises effective 6-1-15. Dave seconded the motion. Motion carried.
    - Chief Wayda gave council an update on Officer Ledo's work injury. He will need surgery. He will be out at a minimum of 4-6 months. It all depends on his healing and therapy.
  - C.** Streets – Bill & David –
    - Sunday Mike Wentz was out fixing stop signs. A tractor trailer was in town and ran over a bunch of them.
  - D.** Solid Waste – Matt & Patrice
    - Recycle totes were delivered 6/1 & 6/2
      - ✓ Can business purchase? Yes...type something up stating they can lease them for the cost it was to purchase them. Annette will figure that out once the invoice is received.
      - ✓ What happens when someone buys 2<sup>nd</sup> bin and moves? When they move or the business closes they must bring bin back.
      - ✓ Clarify purchase 2<sup>nd</sup> bin for cost?
    - Garbage bills due 6/24/15
    - Light bulb recycle container in foyer
    - Bid packet for recycle contract to review will discuss next week with Solicitor
  - E.** Recreation –Patrice & Joan-nothing

**F.** Ordinance Review – Dave & Bill-nothing

**G.** Council entered into a brief executive session to discuss a personnel issue

**H.** Personnel – Joan, David, & Harold

- Matt opened the floor up for nominations for the part time secretary position. Patrice nominated Debbie Paules. No other nominations were made. Matt closed the floor for nominations. Joan made the motion to hire Debbie Paules as the part time secretary. Harold abstained since Debbie Paules is his Mother in law. Dave seconded the motion. Motion carried. 6-0 vote with one abstaining. Matt asked Annette for an up to date report showing vacation time left for the 3 full time nonunion employees. Matt also asked Harold to have Debbie give us a schedule of her availability since she already has deposits on her vacation for summer. Matt explained Annette will show Debbie was to do on a day to day basis. If there are any problems either Annette or Debbie are to report to Matt, council president.

**I.** Secretary/Treasurer report/notes

- Water cooler-Annette received a cheaper price for cooler and water. Council agreed that as long as it is in writing to show guarantee, it is okay to switch.

**J.** Grants-Michael Wentz-

- August/September will hear about next year's recyclable grant
- Gaming money—denied for salt shed
- Block grant- awarded for Lehigh Street. Waiting on paperwork
- Red light enforcement- 100% grant but deadline is 6/30/15
- ✓ Mike Gaston made the motion to have Mike Wentz talk to engineer about seeing if he can get everything together so we can submit this by deadline. Harold seconded the motion. Motion carried.

**6.** New Business –

**A.** Mike made the motion to approve interim taxes on report from tax collector. Joan seconded the motion. Motion carried.

**B.** Tax collector is looking for \$110 reimbursement for credits-Table till next week under new business

**C.** WPA requesting

- Harold made the motion to allow fireworks Friday July 11<sup>th</sup> with RD of Saturday July 12<sup>th</sup>. Bill seconded the motion. Motion carried.
- Extra police coverage especially for money drop at end of night-Chief Wayda has this covered.
- Borough workers available in event of unexpected emergencies-council said they are NOT to help hang signs or put out any signs for the event or fireworks.
- Mike made the motion to allow fire protection & fire police coverage for the fireworks. Bill seconded the motion. Motion carried.

**D.** Dug out-Matt informed the rest of council that the dugout is getting worse. Borough engineer is going to look into what a price would be if they would just tear down the dugout and replace it with a new one. Hopefully we can get a small grant to cover that.

**E.** Pavilion rental—Mike made a motion to drop the rental fee to \$175.00 instead of \$200.00. Harold seconded the motion. Motion carried.

**7.** Unfinished Business –

**A.** Open seats of the following boards

- UCC & Property Maintenance

- Vacancy Board
- Recreation board
- B.** J2SW1A81033 (N Canal Street)-Annette filed the paper work-waiting on Northampton County
- C.** Mike asked Annette to send a letter to the 5 nonprofits that we “support” asking for a end of year report on their income/expenses.

Upcoming events-

- Walnutport Playgrounds annual carnival July 7-11
  - Walnutport Canal Festival Sunday October 18, 2015
  - Trick or Treat Wednesday October 28, 2015; 6-8 pm; RAIN OR SHINE
  - WCA Float your Boat June 13<sup>th</sup> at 3:00
  - Bull Dog Blitz-football team going door to door..
  - E-recycling date for September 2015 to be announced
- 8.** Mayor’s Announcements~ Wayne received stuff from the D&L if anyone is interested in reading it, he will leave in Annette’s office.
  - 9.** Adjournment – Joan made them motion to adjourn the meeting at 9:02 pm. Mike seconded the motion. Motion carried.

Respectfully Submitted By,

Annette S. Lacko, Secretary/treasurer