



## Borough of Walnutport Workshop/Regular Meeting Minutes Thursday July 9, 2015 @ 6:00 pm

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. Call to order and Pledge of Allegiance: Michael Gaston, Vice-President.
2. Roll Call: Joan Rehrig, Councilwoman; Harold Greene, Councilman; Michael Gaston, Vice-President; David Stankovic, Councilman; Patrice Hunsicker, Councilwoman; Wayne Weidner, Mayor; Jason Newhard, Engineer; Michael Corriere, Solicitor; Michael Wentz, Grant Coordinator (6:15); and Annette Lacko, Secretary/Treasurer. Matthew Newhard, President; William Turk, Councilman & Chief Peter Wayda-Absent.
3. In attendance were several boy scouts, Jeanne Boehrer, Mayilyn Kaul, Doug Boehrer, James Yoder, Paige Yoder, Thomas Bechtel, Kelly Andrade from the Times News, Timothy Dennis, Jim Patterson, Brian Rubright, Thomas Stashauf.
4. Senator Scavello spoke to council offering his help to anything we as a small borough could use. He left his business card with everyone on council including his cell number.
5. Opportunity for Residents & taxpayers to be Heard
  - A. Doug from the WCA presented to council a plan on what they would like to do and asked for permission to put up a building for storage on the property down by the canal. Dave made the motion to allow the storage facility to go up as long as they get the appropriate permits needed. We will waive the permit costs. Harold seconded the motion. Motion carried.
6. Joan made the motion to approve A-G.
  - A. Minutes of the workshop meeting June 4, 2015 & regular meeting June 11, 2014
  - B. Tax Collector's Monthly Report for June 2015
  - C. Zoning Officer's Report for June 2015
  - D. Build Code Officials Report for June 2015
  - E. June 2015 Profit & Loss Report
  - F. June 2015 Bill List
  - G. Police report June 2015. Harold seconded the motion. Motion carried.
7. Standing Committees –
  - A. Finance – Mike & Matt-next month we will try to release rest of nonprofit monies.
  - B. Law – Harold & Mike-nothing
  - C. Streets – Bill & David patch work is done on Williams Ave
  - D. Solid Waste – Matt & Patrice
    - Recycle contract out on bid
    - Garbage bills were due 6-24-15-past due reminders were sent out
    - WM-Annette is to get Solicitor list of last time we received monies for recyclables. They are violating the contract.
  - E. Recreation –Patrice & Joan-Patrice was questioned about letter asking about financial information. Mike Gaston explained that since we give those organization a donation from tax payer's funds, we have a right to keep that on file in office in case a tax paper asks to see it. We have the right to see it to know if our donation is being used properly. Patrice also questioned if we ever gave monies to the NL Pool. The answer was no since it is in Northern Lehigh and Washington Township
  - F. Ordinance Review – Dave & Bill-Solicitor will review the request from the fire chief about fire code update.
  - G. Personnel – Joan, David, & Harold-nothing
  - H. Grants-Michael Wentz
    - Mike gave an update on
      1. Traffic light-Mike and Annette came in on vacation to get file submitted

2. Lehigh Street(waiting on Harrisburg) work will be done in 2016
3. Open space (Northampton county) opens end of July beginning of August—will discuss at workshop what to submit for
4. Recycle totes-we paid for. Waiting on paperwork to submit for reimbursement
- I. Solicitor's Report –
  - Need brief executive session
- J. Engineer's Report – nothing new to report
8. New Business –
  - A. Letter from Northern Lehigh Events Committee asking for permission to have parade and letter of support-Harold made the motion to approve with not closing road before 6:00 pm due to BINGO. Patrice seconded the motion. Motion carried. Annette is to ask about pavilion.
  - B. Request for reimbursement from Diamond Fire Company-Joan made the motion to reimburse Diamond Fire Company \$4,297.50. Harold seconded the motion. Motion carried.
  - C. Slatington Public Library-need replacement for Donald Eckhart-Annette is to post on borough Facebook and website.
9. Council entered into an executive session to discuss personnel, and litigation matters. 6:45-7:20 pm
10. Unfinished Business – **some items will not be acted upon for several months ~ this is a reminder that they are a work in process**
  - A. Open seats of the following boards
    - UCC & Property Maintenance
    - Vacancy Board
    - Recreation board
  - B. J2SW1A81033 (N Canal Street)-Annette filed the paper work-waiting on Northampton County
  - C. 16 N Lincoln Ave-Solicitor will bring information on past lien from fire.
  - D. Harold made eth motion to have engineer and solicitor attend the ZHB hearing on 8/3&8/5. Joan seconded the motion. Motion carried.
  - E. Joan made the motion to have Solicitor file assessment appeal after getting updated information from borough secretary/Walnutport Authority secretary. David seconded the motion. Motion carried.
  - F. David made the motion to allow Mayor/Chief of police to hire a 32 hour officer if Solicitor gets back to them that our first option is not allowed. Harold seconded the motion. Motion carried.
11. Upcoming events-
  - A. Walnutport Playgrounds annual carnival July 7-11
  - B. E-Recycling event September 16, 2015
  - C. Walnutport Canal Festival Sunday October 18, 2015
  - D. Trick or Treat Wednesday October 28, 2015; 6-8 pm; RAIN OR SHINE
  - E. Halloween parade October 31<sup>st</sup> with rain date of November 1.
12. Brian Rubright from American Nickeloid asked that council give them a physical address and a different mailing address instead of just changing their address. Just changing their address will affect their DEP permits. Annette will type up a new letter and send out.
13. David Lear from WPA questioned the dugout. Council advised him, they need to come to workshop meeting to discuss the best plan. Like explained earlier we can't just fix it now and expect a grant to pay for it later.
14. Mayor's Announcements – don't forget the chamber picnic is July 15<sup>th</sup>. If you are going, please rsvp.
15. Adjournment- Joan made the moiton to adjourn he meeting at 7:45. Harold seconded the motion. Motion carried.

Respectfully submitted by,

Annette S. Lacko, Secretary/Treasurer