



Borough of Walnutport

Workshop Meeting Minutes

Thursday January 5, 2017 7:00 pm

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. William Turk President called the January 5, 2017 workshop meeting of the Borough Council to order at 6:58 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Turk led the Pledge of allegiance.
2. Roll Call: William Turk, President; Harold Greene, Vice-President (7:25); Joan Rehrig, Councilwoman; Nancy Treskot, Councilwoman; David Stankovic, Councilman; Patrice Hunsicker, Councilwoman; Aaron Kromer, Councilman; Michael Wentz, Grant Coordinator (7:25); Wayne Weidner, Mayor; and Annette Lacko, Secretary/Treasurer.
3. Present from the public-Ed Ziegler; Mike Kukitz; Debbie Paules, Asst Secretary
4. Larry Wittig from Tamaqua Transfer & Recycling about tire pick up-
 - A. Mr. Wittig and council discussed how the garbage is going and some issues. Annette will continue to email with the houses missed. Nancy made the motion to have borough workers, for a 2 month trial period, pick up the missed garbage so Tamaqua does not have to make special trip. Aaron seconded the motion. Motion carried. Patrice will talk to Rick to let him know this change.
5. Opportunity for Residents & taxpayers to be Heard-
 - A. Michael Kukita from the NL Recreation-he gave an update on what he does, how he can help Walnutport. It was discussed that the information given in the past is not accurate. Nancy made the motion asking for permission to look into the budget for \$6,000 to participate with the NL Recreation Authority. Dave seconded the motion. Motion carried.
6. Annual appointments-Motion to approve A-K by general consent made by Nancy. Dave seconded the motion. Motion carried.
 - A. Motion Borough Engineer: The SSM Group
 - B. Motion Borough Solicitor: Corriere & Andres, LLC
 - C. Motion to retain Eric Strohl to serve as Code Enforcement officer for the Borough
 - D. Motion to retain Michael Wentz to serve as Grant Coordinator for the Borough
 - E. Motion to retain Sean Corey to serve as Zoning Officer/BCO:
 - F. Motion to confirm Fire Police for the Diamond Fire Company and the Borough of Walnutport for the year 2017:
 - G. Motion to authorizing the Diamond Fire Company to engage in fund raising activities, participate in mutual aid with any local municipalities/fire company and authorizing the fire police to serve during non-emergency functions during 2017:
 - H. Motion to reappoint Henry Kline, Michael Newhard, and Kevin Rex to the Planning Commission Board:
 - I. Motion to retain Anderson & Assoc., Inc. to manage Police & Borough Pension plan
 - J. Motion to retain HA Thomson to manage our insurance policies
 - K. Motion to retain Labor Council, Scott Blissman

Sean Corey was asked to come over to meeting from his office. Nancy wants Zoning and BCO report given to them monthly. She also wants a report from the CEO on what letters were done or court hearings he was at. "They are all getting paid, they need to show what they are doing".

7. Standing Committees –

A. Finance – Nancy-

- Nancy wants to review the bill list with Annette on a monthly basis before the meeting. She wants to take a look at the phone and internet bills specifically. Nancy asked that all proof of publications are read before they are filed. She also talked about the right to know with email addresses and personal information on email.
- Nancy made the motion to instruct Annette to get a cost of email addresses for all of council, Mike, Rick, and Wayne and for that to be archived into the cloud (just like police and office staffs is being done now). Aaron seconded the motion. Motion carried.
- Nancy made a motion to set up a meeting with Dave, Rick, Mike, Jason and herself about the details of the specs and getting the approved projects to get ready to bid them out. Dave seconded the motion. Motion carried.

B. Law – Harold & Nancy-nothing

C. Streets – David asked about starting to work on bidding out for the salt shed, First Avenue, and tar n chipping...

- Nancy made a motion to set up a meeting with Dave, Rick, Mike, Jason and herself about the details of the specs and getting the approved projects to get ready to bid them out. Dave seconded the motion. Motion carried.

D. Solid Waste –Patrice & Aaron

- Letter from CCUCC asking to have residential garbage service...table till next week
- Patrice made the motion to exempt Tomato Bail from garbage service at 205 Lehigh Gap St. Joan seconded the motion. Motion carried.
- Bill thanked Annette for the nice letter and automated phone call (4x) that went out on the change in garbage service to a Monday am pick up.

E. Recreation – Joan & Aaron-will meet the 4th Thursday. Aaron is going to follow up with Michael K. to see how our recreation board can work together with the NL Recreation Authority.

F. Ordinance Review – David & Patrice

- Dog 2016-10-table till Rick is here next week

G. Personnel –Harold, Joan, & David

- Aaron and Nancy are working on updating the handbook, then they will do an operational manual

H. Grants-Michael Wentz- Mike gave an update on where some of his grant stand. No real change other than we received the contract for First Avenue and money for new police car.

I. Borough maintenance & Property Management- Nancy & Rick

- Nancy wants to know when the ac/heating unit will be installed in secretary's office
- Waiting on quote from electrical contractor

8. New Business –

- ### A. Letter from Walnutport Authority. They shut water off at 243 Main Street. The CEO will enforce the ordinance. Nancy will talk to Bob if this property is exempt from taxes. The county record is not clear.

- B.** Harold made the motion to accept Barb Stankovic's letter of resignation from cleaning the 215 Lincoln Avenue Recreation Building. Nancy seconded the motion. Motion carried. Dave abstained since Barb is his wife.
- C.** We received letter from NCC wide Housing Rehabilitation program. There is money available again for NC residents.

9. Unfinished Business –

- A.** EMC-NIMS (Michael Wentz) everyone needs to get NIMS compliant and give Annette a copy of her certificate. Mike will get copies of the ones who are on file with Fire Company and make sure Annette has them. Mike is also working on the emergency plan. It hasn't been updated in at least 10 years.

10. Opportunity for Residents & taxpayers to be Heard-

- A.** Ed Ziegler gave his update and opinions on the tire situation, the Recreation Center in Slatington and school taxes.

11. Mayor's Announcements~ no announcements

12. Adjournment – Motion to adjourn the meeting made by Nancy. Aaron seconded the motion. Motion carried at 9:00 pm.

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer