



Borough of Walnutport Regular Meeting Agenda Thursday January 12, 2017 7:00 pm

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1. William Turk, President called the January 12, 2017 regular meeting of the Borough Council to order at 7:00PM in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Turk led the Pledge of allegiance.
2. Roll Call: William Turk, President; Harold Greene, Vice-President -Absent; Joan Rehrig, Councilwoman; Nancy Treskot, Councilwoman; David Stankovic, Councilman; Aaron Kromer, Councilman; Patrice Hunsicker, Councilwoman; Wayne Weidner, Mayor; Michael Corriere, Solicitor; Jason Newhard, Engineer; Eric Strohl, Road Foreman; Michael Wentz, Grant Coordinator; Chief Peter Wayda; and Deborah Paules, Assistant Secretary.
3. Opportunity for Residents & taxpayers to be Heard - NONE
4. Motion to approve
 - A. Minutes of the workshop meeting December 1, 2016; regular meeting December 15, 2016; and special meeting December 29, 2016
 - B. Tax Collector's Monthly Report for December 2016
 - C. Zoning Officer's Report for December 2016
 - D. Build Code Officials Report for December 2016
 - E. December 2016 Profit & Loss Report
 - F. December 2016 Bill List
 - G. Police report December 2016
 - H. Code Enforcement Officer to be added for February Meeting

A Motion was made by Nancy to approve A,B,E,F,G. No reports were available for C&D. Seconded by Aaron. Motion was passed.

The Zoning Officer gave a verbal report for C&D: He reported that he processed approximately eight permits. He received a sketch plan for Taco Bell. No action has occurred at the Gogel property. A discussion was held regarding this matter and the Attorney said there is still time before any action will need to be taken. He has been in touch with Mr. Gogel's Attorney. A motion was made to accept the report for C&D by Nancy. Motion was seconded by Patrice. Motion was carried. A discussion was held regarding the Walmart construction. Zoning Officer said that this is a Lehigh Township concern. If Council has any concerns they could send a letter to Lehigh Township with their concerns regarding the impact the project would have on Washington Street in the Borough. A motion was made by Nancy to move forward with a letter. Motion was seconded by Patrice. Motion was passed.
5. Standing Committees –
 - A. Finance – Nancy
 - Quote about email addresses – Nancy reported on the quote for the email addresses was \$859.90. She was not happy with the quote and recommended looking elsewhere for new IT service.

- Nancy reported that after a meeting held to discuss Street and project concerns that the money is here to start the procedure for the salt shed. Nancy made a motion to finalize Bid proposals with the project completion date of August 31, 2017. Our share after all grant money is received would be \$37,460.00. Motion was seconded by Patrice. Motion was carried.
- Nancy was questioning were Annette put the FEMA money.
- Annual contribution to Northern Lehigh Recreation Authority. Nancy reported that the yearly cost would be \$6,210.00 dollars. Payments could be made quarterly. Payments would be for a five year period of time. Aaron reported that he was at playground meeting and they felt this would be a good move. A motion was made by Aaron for the Borough to join the Northern Lehigh Recreation Authority. Motion was seconded by Patrice. Motion was carried.
- Nancy also informed any members of Council, employees, and police with outstanding paychecks they need to be cashed asap so Annette can move forward with closing accounts at BBT.
- Nancy reported that she and Debbie had a discussion that morning regarding a check that the state was attempting to deposit into an account that had already been closed at BBT. Alison informed Debbie that if no decision was made as to what account to deposit it into was made by 11AM the money would be returned. It was decided that the money was to be deposited to the General checking account. Nancy made a motion to work with Annette and look back through anything that has been applied for and notify the people that a bank change has been made. Motion was seconded by Joan. Motion was carried. Nancy said she will look into keeping an open account with BBT and what charges if any would apply.

B. Law – Harold & Nancy

- Scott Ledo requesting reimbursement for Taser instructor recertification class. A motion was made by Nancy to approve reimbursing Scott for \$225.00. Motion was seconded by Aaron. Motion was carried.

C. Streets –David & Harold

- David reported on the meeting held with Streets Department and Nancy. Several Items were discussed. The First Ave. project to be paid by a grant which is ½ water and ½ borough monies will cost approximately \$240,000. Motion was made by David to authorized Jason to start bid specks with county approval. Seconded by Nancy. Motion was carried.
- Tar, chip and overlay projects was also discussed. A motion to move ahead with the 2017 Streets Project by having Jason start bids and specks was made by David. Motion was seconded by Patrice. Motion was carried.
- Wayne asked if the Borough is permitted to help out by salting the Fire Company lots if they are not able to handle the situation. The Board decided they could not approve this action.

D. Solid Waste – Patrice & Aaron-

- 309 Main Street-Christ Church United Church of Christ wants residential garbage service Motion to refuse this service was made by Patrice. Seconded by Nancy. Motion was carried.
- Diamond Fire Company is requested that Annette contact Tamaqua Transfer and request either larger dumpsters or additional dumpsters at the Fire Company.
- A discussion was held regarding the garbage collection on View Dr. It was decided that a letter should be sent to all View Dr. property owners informing them that they need to put their garbage in the dumpster that has been provided by Tamaqua Transfer.

- E.** Recreation – Joan & Aaron- Joan reminded everyone that on January 26th the Recreation Board will have a meeting.
- F.** Ordinance Review – David & Patrice
- Dog nuisance ordinance. Motion was made by Nancy to have advertised. Seconded by David. Motion was carried. Attorney will handle.
 - Ordinance about Broad Alley (Gogel issue) – Attorney stated we have done what needs to be done. He will have a discussion with Annette.
- G.** Personnel –Aaron, Nancy, & David –Aaron reported that he is still working on the handbook. It is a slower process than he thought it would be.
- H.** Secretary-
- Garbage bills/envelopes Debbie brought up the keeping of envelopes. After a discussion it was decided that only envelopes with post marks are needed to be kept for payments received after the due date.
 - Ethics papers –were handed out to all Council members and they were told to have them returned to Annette as soon as possible.
- I.** Grants-Mike Wentz – Mike reported that he has received and Email that the agreement and resolution has been sent regarding the traffic light. A motion was made by Joan to have Bill sign the paperwork when received. Motion was seconded by Aaron. Motion was carried.
- J.** Borough Maintenance & Property Management- Nancy & Rick
- A request was made by Nancy to have keys issued to all Council members so they have access to the building when needed for meetings and picking up papers. A motion was made by Nancy. Motion was seconded by Aaron. Motion was carried.
- Nancy asked Rick if he had any word on when the air conditioners/heaters were due to be installed. She asked Rick to have a definite date for the February meeting.
- K.** Engineer's Report –
- See report Jason had nothing additional to discuss.
- L.** Solicitor's Report –
- Addendum to contract
 - Police pension-killed in service benefit Attorney asked for a Motion to advertise ordinance to drop Joinder Admendment. Motion was made by Joan. Motion was Seconded by David. Motion was carried.
 - Regarding 911 – Still awaiting reports. There will be changes in 2017. Attorney will follow-up with Annette regarding if any monies were held. If so he recommended that they be paid. Motion to pay was made by Nancy. Motion was seconded by David. Motion was carried.

- Gogel situation was discussed. There is still time before any other action is necessary. There are legal fees that need to be paid and advertising fees. If no action by next meeting he will be in violation of orders. He could be fined.

6. New Business –

- A.** Letter from Slatington Library reappoint Doris Smith –Motion was made by Nancy. Motion was seconded by David. Motion was carried.
- B.** Fire Police letter – Motion to approve Fire Police for the Diamond Fire Co. was made by Nancy. Motion was seconded by Aaron. Motion was carried.
- C.** Motion to send delinquent - Motion was made by Nancy. Motion was seconded by Aaron. Motion carried.
 - Per capita taxes
 - real estate taxes
 - real estate interim taxes
- D.** Motion to reappoint Richard Thomas to Walnutport Authority board: Motion was made by Patrice. Motion was seconded by David. Motion was carried.
- E.** A letter was submitted by Aaron Kromer to be the person to open and close the pavilion and clean when needed. Motion to accept Aaron was made by Nancy. Motion was seconded by Joan. Motion was carried.

7. Unfinished Business –

- 8.** Opportunity for Residents & taxpayers to be Heard – Mr. Ziegler was granted time to express his opinions on some topics. His on suggestion was to use the Canal Message board to make residents of the Borough aware that garbage pickup had changed in the Borough. Council thought this was a good idea and Nancy said she would see if the Canal would allow this. This is a result of the ongoing problem of garbage still be put out on main street on a Tuesday night.
- 9.** Mayor's Announcements – Wayne informed Council that the Police have received their new Pistols. They were tested and everything was fine according to Chief Wayda.

The Mayor was also concerned about the garbage accumulating at the end of Washington St. and 145. It is Township property but reflects on the Borough as people are entering. It was decided to have Annette call Lehigh Township and discuss the problem and see what could be done about this.
- 10.** Adjournment- Motion to adjourn was made by Joan. Motion seconded by Aaron. Motion carried.

Respectfully Submitted by:

Deborah Paules, Assistant Secretary