BOROUGH OF WALNUTPORT

RESIDENTIAL RENTAL LICENSE/LANDLORD MERCANTILE BUSINESS LICENSE

2016

To be filed by December 31st each year, or when there is a change of ownership of the Residential Rental property, pursuant to Ordinance No. 2011-04

Rental address _____ **#** _____

_____ **Units**

_____

Walnutport, Pennsylvania County of Northampton

Property Owner(s):

Name: _____

Address: _____

_____

Phone: _____

Designated Property Manager (if applicable)[1]

Name: _____

Address: _____

_____

Phone: _____

Emergency Contact Name & Phone Number:

Name: _____ Phone: _____

_____

Address Mailings to: (Etc. Owners Name, Department or C/O)

_____

Federal EIN Number- if applies

_____

Mailing address: For the Business or Rental Property if other then above

_____

Please list Business Partners Names and Addresses if Applies:

Name	Address	State	Zip Code
Name	Address	State	Zip Code
Name	Address	State	Zip Code

_____

Name and Phone Number of Accountant/Bookkeeper

_____

I Certify that all the above information herein are true and correct.

_____ _____ _____

(Date) (Signature) (Title)

At the time a Tenant is moving into or out of the rental unit, the Landlord must notify the Borough of Walnutport five (5) days prior to Tenant taking possession and within fifteen (15) days of tenant vacating the premises. Tenant must also notify the Borough fifteen (15) days prior to vacating the premises to obtain a Borough Moving Permit.

This license shall also constitute a Mercantile Business License pursuant to Ordinance No. 81-1 and as amended, and a separate Mercantile License is not required.

FEE: _____ DATE PAID: _____ LAST INSPECTION DATE: _____

_____

Borough Public Officer

[1] A designated property manager is only required under Ordinance No. 2011-04 if the owner resides in a County that does not adjoin Northampton County.

White Copy – Return to Borough Office **Yellow Copy – Keep for your Records**