



Borough of Walnutport Workshop/Regular Meeting Minutes Thursday October 9, 2014

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

- 1.** Michael Gaston, Vice- President called the October 09, 2014 meeting at 417 Lincoln Avenue; Walnutport, PA 18088 to order and led the Pledge of Allegiance at 7:05 pm.
- 2.** Roll Call: Matthew Newhard, (7:12 pm) President; Joan Rehrig, Councilwoman; Harold Greene, (7:11 pm) Councilman; Michael Gaston, Vice-President; David Stankovic, Councilman; William Turk, Councilman; Patrice Hunsicker, Councilwoman; Wayne Weidner, Mayor; Jason Newhard, Engineer; Michael Corriere, Solicitor; and Annette Lacko, Secretary/Treasurer.
- 3.** RFP for real estate registry-
 - A.** We received one quote from Community Championship Corp. Dave made the motion to accept Community Championship's bid. Patrice seconded the motion. Motion carried.
- 4.** Opportunity for Residents & taxpayers to be Heard
 - A.** Brian Filchner
 - WPA wants to know if borough is paying anything towards fixing the dugout. Mike Gaston read the lease. WPA is responsible for maintaining and fixing their dugout.

Harold came in (7:11 pm)
Matt came in (7:12 pm)

 - Tennis courts- streets department spoke to someone. They are working on getting # to fix. Depending on # is if it will get fixed or not. It will come out of building maintenance in next year's budget.
- 5.** Motion to approve A-G by general consent made by Joan.
 - A.** Minutes of the workshop meeting September 4, 2014 & regular meeting September 11, 2014
 - B.** Tax Collector's Monthly Report for September 2014
 - C.** Zoning Officer's Report for September 2014
 - D.** Build Code Officials Report for September 2014
 - E.** September 2014 Profit & Loss Report
 - F.** September 2014 Bill List
 - G.** Police report September 2014. Bill seconded the motion. Motion carried.
- 6.** Standing Committees –
 - A.** Finance – Mike & Matt
 - Matt discussed the increase in health care for employees. It went up @ 22.5%. Looking at changing deductible to save money. Borough pays for employee's deductible and will still save money.
 - Harold made the motion to allow Annette to sign off on the new insurance once Matt & Mike meet with Walnutport Authority and they decide what would be the best plan. Joan seconded the motion. Motion carried.
 - Engineering's costs estimates for 2015 budget, just for project would need to be at least \$70,500.00

B. Law – Harold & Mike-nothing

C. Streets – Bill & David –

- Bill read the leaf schedule out to the public and asked if anyone had any questions.
- Matt asked the street department to remove any signs that are hanging on the light poles so it looks cleaner for the canal festival next weekend.

D. Solid Waste – Matt & Patrice

- Mailing (including stickers) WAS mailed out this week-Council ask Solicitor to send AD a letter requesting their presence at the 11-13-14 meeting to discuss the letter that went out and the errors.
- Flyer for Green Star/WM
- 2015 bills will be mailed out next week

E. Recreation –Patrice & Joan

- 6 Open seats
- Patrice is going to get a hold of the Centennial committee to have a meeting

F. Ordinance Review – Dave & Bill

1. Bank foreclosure/Real Estate registry Ordinance 2014-04 (adoption tonight) Matt opened (and closed) for public comments. There weren't any. Motion to approve Ordinance 2014-04 was made by Joan. Dave seconded the motion. Motion carried.
2. Dave made the motion to approve Recreation Authority Resolution 2014-06 with the amended changes. Joan seconded the motion. Motion carried.
3. Ordinance 2014-0 (NL Recreational Authority) (under Solicitors report) Solicitor went through each section asking for decisions from council. He will take back to Solicitor Healy. He will advertise for adoption at the 12-11-14 meeting.

G. Personnel – Joan, David, & Harold -nothing

H. Secretary notes/announcements

- Letter from Neff's-Harold made the motion to allow Annette to discuss our deposits with Neff's National bank so they can prepare a proposal. Joan seconded the motion. Motion carried.

I. Solicitor's Report –

- Dennis-waiting on commonwealth court for appeal
- Waiting on WCA for information on Hedmeck property
- PA gas & electric contract-everything looks fine. Council decided not to do anything with contract.
- Tax collector bond-council does not have to pay for all of it. Mike made the motion to increase coverage to \$700K instead of \$625K. Joan seconded the motion. Motion carried.

J. Engineer's Report –

- Mike made the motion to authorize payment to Livengood Excavators for ap #1 for 2014 Streets Improvement Project when Jason inspects and approves job is done to bid specs (\$63,512.81). Joan seconded the motion. Motion carried.

7. New Business –

- A.** Mike made the motion to pay for tax collector association dues \$70.00. Dave seconded the motion. Motion carried.
- B.** PT secretary for boro office—for when Annette is off. Annette will get the personnel committee her job description so they can decide what they want the pt secretary to do.

8. Unfinished Business – some items will not be acted upon for several months ~ this is a reminder that they are a work in process

- A.** Streets/Alley recommendations from Planning Commission
 - Williams Alley extension sketch plan
 - B.** Open seats of the following boards
 - UCC & Property Maintenance
 - Vacancy Board
 - Recreation board
 - C.** Recycling containers/Tubs/Totes-Mike is working on grant—Mike Gaston made the motion to have grant coordinator put the old container on municibid. Patrice seconded the motion. Motion carried.
 - D.** Signs for sponsorship at the pavilion-Annette is waiting for prices
 - E.** E-recycling event-they will send Annette prices and dates available for Spring
 - F.** Dug out
 - G.** Cigarette containers at playground-WPA would like to know when they will be installed.
- 9.** Mayor's Announcements – Wayne will not be in town for parade if anyone is interested in taking his place...
- 10.** Adjournment- Joan made the motion to adjourn the meeting at 8:43 pm. Harold seconded the motion. Motion carried.

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer