



## Borough of Walnutport Regular Meeting Minutes Thursday May 8, 2014

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1. Matthew Newhard, President called the May 8, 2014 regular meeting of the Borough Council to order at 7:00 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Newhard led the Pledge of allegiance.
2. Roll Call: Matthew Newhard, President; Joan Rehrig, Councilwoman; William Turk, Councilman; David Stankovic, Councilman; Patrice Hunsicker, Councilwoman (7:10 pm); Wayne Weidner, Mayor; Jason Newhard, Engineer; Michael Corriere, Solicitor; Eric Strohl, Road Foreman; Annette Lacko, Secretary/Treasurer; Michael Wentz, Grant Coordinator; and Chief Peter Wayda. Michael Gaston, Vice-President, & Harold Greene, Councilman; absent
3. Ted Mucellin @ Vacant Registry- Ted explained to borough council how the registry works and how it could benefit the borough. They have direct contact with the banks which gives helps get grass cut, snow shoveled, etc. faster. Borough Solicitor will review ordinance and get back to council. This discussion ended at 7:35 pm.
4. Opportunity for Residents & taxpayers to be Heard-Timothy Dennis was in attendance but did not speak.
5. By general consent Joan made the motion to approve
  - A. minutes of the workshop meeting April 3, 2014 & regular meeting April 10, 2014
  - B. Tax Collector's Monthly Report for April 2014
  - C. Zoning Officer's Report for April 2014
  - D. Build Code Officials Report for April 2014
  - E. April 2014 Profit & Loss Report
  - F. April 2014 Bill List
  - G. Police report April 2014. Bill seconded the motion. Motion carried.
6. Standing Committees –
  - A. Finance – Mike & Matt-(Mike absent)-nothing
  - B. Law – Harold & Mike (both absent)-Chief Wayda has nothing to report.
  - C. Streets – Bill & David –
    - Bill made the motion to have Annette transfer money out of liquid fuels to pay for PPL lighting that is allowed to be paid out of liquid fuels. Dave seconded the motion. Motion carried.
    - Bill made the motion to allow Rick to move forward with having the "sink hole" fixed on Spruce Street in the amount of \$7,250.00. Joan seconded the motion. Motion carried.
  - D. Solid Waste – Matt & Patrice
    - Meeting with Advanced Disposal was at 6:00. We are looking at options on totters for recycling. We will have solid numbers tomorrow. We need to decide to we want to give them to each home owner, rent them, make them optional???? Will need a few minutes in executive session to discuss their contract that could become litigation.
  - E. Recreation –Patrice & Joan
    - Still looking to fill 5 seats on board –
    - Patrice had given the softball team permission to use pavilion for picture since it was really windy and looked like it was going to rain.

- The roof is damaged. Rick is aware and is will look into it.
  - Centennial \$- what are we doing with money and the books. Matt will try to set up a committee meeting with other members to discuss.
- F. Sean Corey-Zoning officer questioned what council would like him to do with businesses that are operating for years (years before zoning was passed) and there is nothing in the file. Businesses that file mercantile tax but do not have business licenses. Bill made the motion to have zoning officer review files and issue occupancy permits for businesses that have been in operation years before zoning was adopted, waiving the fees. Patrice seconded the motion. Motion carried.
- G. Ordinance Review – Dave & Bill
1. Flood Insurance Rate Map – Dave made the motion to have Solicitor advertise for adoption. Bill seconded the motion. Motion carried.
  2. Bank foreclosure/Real Estate registry Ordinance 2013-07-Solicitor will review and get back to council
  3. Cats-Solicitor is still reviewing options
  4. Street excavation-Solicitor is working with Engineer
- H. Personnel – Joan, David, & Harold- nothing
- I. Secretary/Treasurer’s notes/announcements-
- Grant money need to be audited by outside auditor. Dave made the motion to have Kirk, Summa audit \$200,000.00 Monroe County Grant (required per contract). Joan seconded the motion. Motion carried.
- J. Solicitor’s Report –
- RCN wants to renew franchise agreement. Corriere will contact and start process.
- K. Engineer’s Report –
- MS4 Permit proposal-council will look at budget till end of year to see if we can do this this year or put in next year’s budget
  - See report
1. Proposed Advanced Auto is on planning commission’s agenda for May 15<sup>th</sup>.
  2. Lock 23-Nimaris is on site to repair the paved walkways and address final restoration.
  3. Lock 24-received the PHMC clearance and will submit the DEP/US Army Corp of Engineers
  4. Roof leaking at one spot. Letter was sent to Spotts Bros.
  5. Oak Street CDBG-issued notice to award to Dirt Works. Waiting on paperwork then will have pre construction meeting. Engineer anticipates construction in June.
  6. 2014 Street Project-advertised in Times news. Bids are due on May 30<sup>th</sup>. Will award in June’s meeting.
  7. MS4-mailed out 5-6-14
  8. 2015 CDBG-preliminary request is for \$150,000.
7. Council entered into a brief executive session from 8:40 – 9:00 pm to discuss potential zoning litigation, current litigation, and sanitation contract. No action taken.
8. New Business –
- A. Letter from Lehigh Township Rails to Trails (invite)-Annette will call and ask for Borough of Walnutport to be listed as additional issuer on their insurance and remind them that council should be aware of these events beforehand in the future.

9. Unfinished Business – some items will not be acted upon for several months ~ this is a reminder that they are a work in process
  - A. Streets/Alley recommendations from Planning Commission
    - Williams Alley extension sketch plan
  - B. PPL lighting
  - C. Drainage at garage behind 417 Lincoln Ave
  - D. 2008-2012 Municipal real estate tax for 316 Walnut Street
  - E. Open seats of the following boards (to be advertised in 2014)
    - UCC & Property Maintenance
    - Vacancy Board
    - Recreation board
10. Mayor's Announcements – Happy Mother's Day to all the mom's out there! Happy Memorial Day!!!!
11. Adjournment- Joan made the motion to adjourn the meeting at 9:10 pm. Dave seconded the motion. motion carried.

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer