



Borough of Walnutport Workshop Meeting Minutes Thursday June 5, 2014

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- 1.** 1. Matthew Newhard, President called the June 5, 2014 workshop meeting of the Borough Council to order at 6:58 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Newhard led the Pledge of allegiance.
- 2.** Roll Call: Matthew Newhard, President; Michael Gaston, Vice-President; Joan Rehrig, Councilwoman; Harold Greene, Councilman; William Turk, Councilman; David Stankovic, Councilman; Patrice Hunsicker, Councilwoman; Michael Wentz, Grant Coordinator; Wayne Weidner, Mayor; Eric Strohl, Road Foreman; Chief Peter Wayda; and Annette Lacko, Secretary/Treasurer.
- 3.** Opportunity for Residents & taxpayers to be Heard
 - A.** Ron Kuntz invited council to the dedication the Walnutport Authority is having at the Heimbach Filter Plant on Alder Drive. It is June 12th at 11:00 am. There will be refreshments. This plant took longer and more money than planned but it is complete.
 - B.** Marilyn Kaul wanted to advise council that the Lehigh Sojourn will be here again this year. They will be stopping in Walnutport on June 22nd and leave June 23rd after breakfast. Sunday evening there will be a presentation about all the work that was done along the canal. Everyone is welcome to attend the presentation (@7:00 pm)
 - C.** Mike made the motion to allow the Lehigh Sojourn to camp overnight at the Walnutport Canal Park as long as they follow all Ordinances. Joan seconded the motion. Motion carried.
 - D.** Tim Dennis and Sharon Stanley (from Times News) were present but did not speak.
- 4.** Council entered into a short executive session to discuss personnel matter. 7:05-7:50 pm
 - A.** Matt asked Annette to help Rick get all his paperwork together for short term disability.
- 5.** Standing Committees –
 - A.** Finance – Mike & Matt
 - Joan made the motion to release budgeted donations
 - ❖ NOVA \$1,000.00
 - ❖ Slatington Library \$2,000.00
 - ❖ Diamond Fire Company \$12,000.00. Bill seconded the motion. Motion carried.
 - B.** Law – Harold & Mike
 - Scott Ledo ~ Bill made the motion to allow Mr. Ledo to use his 2 weeks vacations before his December anniversary to help with scheduling in December with the condition he signs a letter prepared by the Chief stating he understands he isn't entitled to it until December but they will allow him to use ahead of time. Bill seconded the motion. Motion carried.
 - Harold made the motion to take Scott Ledo off of probation and move his salary up to full time rate. Bill seconded the motion. Motion carried.
 - Mike made the motion to take Stephen Kiefer (5-9-14) & Shawn Leadbetter (6-6-14) off of probation and put them at the part time pay rate as of their anniversary dates. Harold seconded the motion. Motion carried.

- Mike made the motion to pay Kiefer his back pay in salary difference since we missed his anniversary date. Harold seconded the motion. Motion carried.
- Police car is fixed. It was dropped off Monday and they picked up today.

C. Streets – Bill & David

- Preconstruction meeting was last week for Oak Street project. Looking to start next week
- There are a lot of people cutting their grass into the streets. We need to be enforcing this.
- Gogel-Council asked Sean to move on having the court order enforced

D. Solid Waste – Matt & Patrice

- Bills due 6/24/14
- Mike made a motion to have Mike Wentz sell the extra recycle containers on municibid.com for the price we paid for them. Joan seconded the motion. Motion carried.

E. Recreation –Patrice & Joan

- Still looking to fill 5 seats on board –
- Kids are looking to put in a disk golf-Patrice told them to get priced and a plan to her
- WPA had their home run derby and it was a success.
- We may have to change the pavilion rental for nonprofits like a \$50.00 clean up fee

F. Ordinance Review – Dave & Bill

- Flood Insurance Rate Map
- Bank foreclosure/Real Estate registry Ordinance 2013-07
- Cats
- Street excavation

G. Personnel – Joan, David, & Harold

- Mike made the motion to keep Ricky Smith on as a part time-as needed employee. Dave seconded the motion. Motion carried.

H. Grants-Michael Wentz-

- Mike gave an update on PPL grant (emergency lighting) they are working on getting them replaced now. Zero cost to borough about \$10,000.00 grant
- Pine Street grant submitted
- Monroe county casino grant is just about closed out. Just waiting on audit.
- Mike is going to the two meeting that are required for the casino grant money. One at East Stroudsburg University and one in Easton.
- Mike Gaston made the motion to reimburse Mike Wentz for his fuel (milage) for going to these meetings and to keep him on the clock until he is back. He would be paid to go to these. Joan seconded the motion. Motion carried.

6. New Business –

A. Letters from WPA-

- Permission to have annual fireworks- Mike made the motion to allow the WPA to hold their annual fireworks on July 11th with the rain date of July 12th at approximately 10:30 pm. Bill seconded the motion. Motion carried.
- Extra police coverage for carnival (see attached letter)- Chief Wayda, Harold Greene – law committee chairman, and Mayor Wayne Weidner came up with a schedule for part time officers to cover this.

- Asking to have boro workers available to help unexpected emergencies (yearly request)-If there is a problem they will call Rick and he will have someone fix. If it is the boroughs issue we will pay to have fixed. If it is an issue where they blow fuses etc. WPA will receive the bill. Council also advised Eric and Mike (streets department) they are NOT to hang signs for the WPA. It is not a borough event and council will not pay them to do what WPA needs to do.
- 7.** Unfinished Business – some items will not be acted upon for several months ~ this is a reminder that they are a work in process
- A.** Streets/Alley recommendations from Planning Commission
 - Williams Alley extension sketch plan
 - B.** PPL lighting
 - C.** Drainage at garage behind 417 Lincoln Ave-
 - D.** 2008-2012 Municipal real estate tax for 316 Walnut Street
 - E.** Open seats of the following boards (to be advertised in 2014)
 - UCC & Property Maintenance
 - Vacancy Board
 - Recreation board
- 8.** Mayor's Announcements~ nothing
- 9.** Adjournment Joan made the motion to adjourn the meeting at 9:40 pm. Dave seconded the motion. Motion carried.

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer