



Borough of Walnutport Regular Meeting Minutes Thursday June 12, 2014

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. Matthew Newhard, President called the June 12, 2014 regular meeting of the Borough Council to order at 7:00 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Newhard led the Pledge of allegiance.
2. Roll Call: Matthew Newhard, President; Joan Rehrig, Councilwoman; Harold Greene, Councilman; Michael Gaston, Vice-President ; William Turk, Councilman; David Stankovic, Councilman; Patrice Hunsicker, Councilwoman; Wayne Weidner, Mayor; Jason Newhard, Engineer; Michael Corriere, Solicitor; Eric Strohl, Road Foreman; Michael Wentz, Grant Coordinator; and Chief Peter Wayda. Harold Greene, Councilman & Annette Lacko, Secretary/Treasurer-Absent.
3. Opportunity for Residents & taxpayers to be Heard~
 - A. Mr. Kern-stray cats. Council advised him, he can trap them on his property to relocate them. Council is also working on an ordinance to help with problem in entire time.
4. Joan made a motion by general consent to approve
 - A. minutes of the workshop meeting May 1, 2014 & regular meeting May 8, 2014
 - B. Tax Collector's Monthly Report for May 2014
 - C. Zoning Officer's Report for May 2014
 - D. Build Code Officials Report for May 2014
 - E. May 2014 Profit & Loss Report
 - F. May 2014 Bill List
 - G. Police report May 2014. Dave seconded the motion. Motion carried.
5. Standing Committees –
 - A. Finance – Mike & Matt- nothing at this time.
 - B. Law – Harold & Mike
 - Joan made the motion to hiring PT officer Stephen Zuromski. Bill seconded the motion. Motion carried.
 - C. Streets – Bill & David
 - Oak Street project is coming along
 - Chamber meeting was last Tuesday he gave an update to the chamber on what was going on in town.
 - Street Signs - updated plan sometime in July
 - D. Solid Waste – Matt & Patrice
 - Complaints (Toth-Lehigh Gap Street)-Ron from Advanced disposal spoke to Mr. Toth.
 - Bills due 6-24-14
 - E. Recreation –Patrice & Joan
 - Still looking to fill 5 seats on board –
 - F. Ordinance Review – Dave & Bill
 1. Flood Insurance Rate Map
 - ✓ Matt opened the floor to any comments...no comments he closed the floor

- ✓ Dave made the motion to adopt Ordinance 2013-02 Flood Plan Management. Bill seconded the motion. Motion carried.

2. Bank foreclosure/Real Estate registry Ordinance 2013-07
3. Cats (gave updated papers last week)
4. Street excavation – Jason and Solicitor will work on a few changes to include pole removal

G. Personnel – Joan, David, & Harold-short executive session need to discuss non uniform employees

H. Grants-Michael Wentz

- Sands casino-can put in for truck up to \$50K open on June 16th close August 6th
- Traffic Light Grant (Tiger grant is 50/50) PSAB informed Mike of new funds that we would be eligible for 100% grant. ARLE grants are reopened again-preemption lights; LED...Mike will put in to see what he can get from where hoping for fully covered.
- Reopened state 902 grant programs–recycling containers

I. Solicitor's Report –

- RCN Franchise agreement- Motion to have Solicitor send agreement to RCN to sign and when returned Matt will sign made by Joan. Patrice seconded the motion. Motion carried.

J. Engineer's Report –

- LOMO Plan-Solicitor will send a letter for status
- Street project bids
 1. Motion to approve contract 1 to Bracalente Construction for \$154,856.50 made by Bill. Joan seconded the motion. Motion carried. (paving)
 2. Motion to approve contract 2 to Livengood Excavator for \$50,767.45 made by Bill. Joan seconded the motion. Motion carried. (oil and chip)
- Blue Ridge Service Center-Darrin Heckman was here from Lehigh Engineering.
 1. Joan made the motion for waiver request approval on section 395-35-A23. Harold seconded the motion. Motion carried.
 2. Motion for waiver on section 395-17.E.64 for the submission of Erosion and Sedimentation Plan to Northampton County Conservation District made by Joan. Mike seconded the motion. Motion carried.
 3. Motion to defer section 395-49.A.1.C (traffic study) made by Joan. Dave seconded the motion. Motion carried.
 4. Motion to approve conditional final approval upon conditions comments from SSM letter dated June 3, 2014 absent waivers made by Joan. Mike seconded the motion. Motion carried.
- William Jones plan is in front of planning commission next Thursday.
- Lock 23 ~ Motion for final payment to Nimaris of \$2,373.79 (retainer we are holding) made by Bill. Joan seconded the motion. Motion carried.
- Lock 24 ~ Matt needs to sign application. Mike can witness. Annette can seal once she is in and Jason will be able to get in the mail.
- Roof~ they were here and determined the drain pipe that carried the roof needs to be insulated better to prevent the condensation
- MS4-letter came back Jason will handles answering them.
- Kmart retention basin ~ Solicitor will send a letter per the maintenance agreement

6. New Business –

- A. Report from Robert Treskot, tax collector- Motion to have him send out interims 7-1-14 made by Joan. Patrice seconded the motion. Motion carried.
- B. Motion to set the cleaning and opening of the pavilion to be \$50.00 for non-profits effective today made by Joan. Bill seconded the motion. Motion carried.
- C. NL Events Committee-
 - Motion to give permission to use pavilion and facilities after parade on October 25th (see letter) made by Mike. Dave seconded the motion. Motion carried.
 - Motion to give permission to hold annual parade thru Walnutport on October 25th (see letter) made by Dave. Joan seconded the motion. Motion carried.
 - Motion to allow the fire police at the parade on October 25th made by Bill. Dave seconded the motion. Motion carried.
 - Advertise for part time secretary- ask Annette to make a job description for July's meeting.
7. Executive session from 8:00-8:40 pm discussed personal (non-uniform) and possible litigation. No action to be taken.
8. Unfinished Business – some items will not be acted upon for several months ~ this is a reminder that they are a work in process
 - A. Streets/Alley recommendations from Planning Commission
 - Williams Alley extension sketch plan
 - B. PPL lighting-Gentleman will be coming in August
 - C. Drainage at garage behind 417 Lincoln Ave
 - D. 2008-2012 Municipal real estate tax for 316 Walnut Street – Joan made the motion to exonerate tax since she is deceased and there is no means to collect the funds. Bill seconded the motion. Motion carried.
 - E. Open seats of the following boards (to be advertised in 2014)
 - UCC & Property Maintenance
 - Vacancy Board
 - Recreation board
 - F. Recycling containers/Tubs/Totes
 - G. Loan \$\$\$
 - Volley ball court-rec board will look into options
 - Fix end of pavilion that we didn't have money for
 - H. Mike made the motion to give Officer Heffelfinger health Insurance which is in the budget effective as soon as we can get paperwork in and processed. Joan seconded the motion. Motion
 - I. Price from Bracalente Construction to put millings in WCA parking lot, patching list that Rick has to possibly do a change order with a cap of maybe \$50K.
9. Mayor's Announcements –

The signs at traffic light on Route 145 and Main Street. Penn Dot took them down. They do not want signs up there. If you want your sign back they are in Danielsville at their garage. If you want a sign you need to call down at Easton to have a signed placed.
10. Adjournment- Motion to adjourn the meeting made by Joan. Patrice seconded the motion. Motion carried at 9:09 pm.

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer