



Borough of Walnutport Workshop/Regular Meeting Minutes Thursday July 10, 2014 @ 6:00 pm

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1. Michael Gaston, Vice-President called the July 10, 2014 workshop/regular meeting of the Borough Council to order at 6:07 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Gaston led the Pledge of allegiance.
2. Roll Call: Matthew Newhard, President (arrived at 7:15 pm); Joan Rehrig, Councilwoman; Harold Greene, Councilman (left at 7:00 pm); Michael Gaston, Vice-President; David Stankovic, Councilman; Patrice Hunsicker, Councilwoman (arrived at 6:50 pm); Jason Newhard, Engineer; Michael Corriere, Solicitor; Eric Strohl, Road Foreman; Michael Wentz, Grant Coordinator; and Annette Lacko, Secretary/Treasurer. Wayne Weidner, Mayor; William Turk, Councilman & Chief Peter Wayda-Absent.
3. Teryl Madison, Program & Resource Development Manager from Neighborhood Housing Services of the Lehigh Valley Inc. - they received a grant to hold classes and would like to use a meeting facility. Joan made the motion to allow them to use the recreation center pavilion on September 6, 13, 20 from 8:30-12:00. Dave seconded the motion. Motion carried. (Mike, Harold, Joan, & Dave) There will be a \$50.00 cleaning fee for each date. Annette will email Teri the rental application.
4. Opportunity for Residents & taxpayers to be Heard-
 - A. LuAnn Steigerwalt asked council to consider allowing the taxes to be paid in installments. Council will discuss at a later time.
5. Motion to approve by general consent made by Harold.
 - A. Minutes of the workshop meeting June 5, 2014 & regular meeting June 12, 2014
 - B. Tax Collector's Monthly Report for June 2014
 - C. Zoning Officer's Report for June 2014
 - D. Build Code Officials Report for June 2014
 - E. June 2014 Profit & Loss Report
 - F. June 2014 Bill List
 - G. Police report June 2014 Joan seconded the motion. Motion carried. (Mike, Harold, Joan, & David)
6. Standing Committees –
 - A. Finance – Mike & Matt-nothing other than what Jamie will present later.
 - B. Law – Harold & Mike
 - Signs – John Kirchner would like to put two signs up at each end of Route 145 as we enter the Borough of Walnutport. Harold will look into what PennDOT will allow on their right away and get back to council.
 - C. Streets – Bill & David – paving in going on
 - D. Solid Waste – Matt & Patrice- late notices will go out next week. There have been A LOT of complaints about them not picking up people's garbage. Solicitor will look at contract to see what we should do.
 - E. Recreation –Patrice & Joan
 - Still looking to fill 5 seats on board –
 - Had meeting with Donald Eckert, Joan Rehrig, and Patrice Hunsicker. They have a few ideas. Will let council know when they are ready to discuss.

- They would like to know why the tennis court doesn't have a net. Council explained that the stupor pipes for the net keep pushing up because of the water problem under the court. Council had given the WPA permission to make that their batting cage/pitching area since council will not spend any more money on the tennis courts.
- Ball field—Harold spoke to the grounds crew at Coca Cola field. They confirmed that the ball fields need to be raked/groomed towards the mound not the mound out. It also looks as though whoever has been grooming the field used the "yorkrake" and ruined the fix that was done in fall.

F. Ordinance Review – Dave & Bill

1. Bank foreclosure/Real Estate registry Ordinance 2013-07-to be discussed at workshop
2. Cats (gave updated papers last week)-to be discussed a workshop
3. Street excavation (2014-01 advertised for adoption tonight)-Joan made the motion to have Solicitor advertise the ordinance for August's meeting. Dave seconded the motion. Motion carried.

G. Personnel – Joan, David, & Harold-nothing

H. Grants-Michael Wentz

- Traffic light grant-denied but fire company is working on a grant from their end
- Pine Tree Drive grant denied
- The recycle tubs/carts grant-Mike needs to have a meeting with DEP and our local state representative before he can apply. New process
- Sands Casino grant-waiting to hear anything
- Monroe County casino grant-Mike has till September 30th to apply for salt shed. He is talking to other boroughs/townships that have bids out to build new sheds
- PPL grant for emergency lighting is almost complete-the representative will come to August's meeting to speak to council about street lights

I. Solicitor's Report –

- Motion to approve and have Matt execute the RCN Cable Franchise Agreement made by Dave. Harold seconded the motion. Motion carried. (Harold, Joan, David, Mike, & Patrice)
- Michael will be attending the Edwards zoning hearing on behalf of the borough on 5-31-14
- Letter was sent to Blue Ridge for lot line adjustment and land development
- Kmart-letter sent about retention pond—they have been in contact with Rick
- Dennis lien—Dave mad eth motion to have Solicitor do a lien search (@\$75.00) to make sure there isn't any other liens on property before we would lien property. Harold seconded them motion. Motion carried. (Harold, Joan, Mike, David, & Patrice)

J. Engineer's Report –

- Harold made the motion to approve pay ap #1 to Dirt Work Solution LLC in the amount of \$71,746.20. Joan seconded the motion. Motion carried.(Harold, Joan, Mike, David, & Patrice)
- Jason has received complaints about the noise at the canal lock since it has been fixed. In discussion they agreed there will be a noise since all the sediment is gone and they filled the whole that was at the bottom with concrete. The sediment was the buffer for the noise.
- Motion to have Diehl doe patch work (up to \$7,000.00) made by Joan. Matt seconded the motion. Motion carried.
- Additional street work discussion-Matt made the motion to approve additional change order for sections of Lehigh Gap Street, Lincoln Avenue, and Williams Avenue with a cap of \$82,000.00.

Joan seconded the motion. Motion carried. They will hold off on some of the other streets that need to be addressed until next year.(Matt, Joan, David, Mike, & Patrice)

7. New Business –

- A. Jamie Schlesinger from Public Financial Management, Inc.-possible refinance-low interest rates
Matt made a motion to have Jamie prepare the RFP to refinance at lower interest rate. Joan seconded the motion. Motion carried. (Matt, Mike, Joan, Patrice, & David)

8. Unfinished Business – **some items will not be acted upon for several months ~ this is a reminder that they are a work in process**

- A. Streets/Alley recommendations from Planning Commission
 - Williams Alley extension sketch plan
 - B. PPL lighting
 - C. Drainage at garage behind 417 Lincoln Ave
 - D. Open seats of the following boards (to be advertised in 2014)
 - UCC & Property Maintenance
 - Vacancy Board
 - Recreation board
 - E. Recycling containers/Tubs/Totes-waiting on grant
 - F. NL Recreation Committee/Authority- Matt attended the meeting. They will be dissolving the community center board and just having a committee or authority. more information to come
9. Adjournment- Joan made the motion to adjourn the meeting at 8:30 pm. Patrice seconded the motion. Motion carried.

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer