



Borough of Walnutport

Reorganization/Regular Meeting/Workshop Meeting Minutes

Monday, January 6, 2014

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. 7:00 pm by Magistrate Robert Hawke sworn in the following...
 - Wayne Weidner, Mayor and Chief of Fire Police
 - William Turk, council
 - Patrice Hunsicker, council
 - Harold Greene, council
 - Joan Rehrig, council
 - Robert Treskot, tax collector
2. Mayor Wayne Weidner call to order and led the Pledge of Allegiance.
3. Roll Call: Wayne Weidner, Mayor; Michael Gaston, Joan Rehrig, Harold Greene, Matthew Newhard, William Turk, Patrice Hunsicker, Michael Corriere, Solicitor; Jason Newhard, Engineer; Michael Wentz, Eric Strohl, Chief Peter Wayda, and Annette Lacko, Secretary/Treasurer.
4. Nomination and Election of Council President: (upon completion, Mayor turns the gavel over to the President) Wayne asked for nomination for Council President. Joan nominated Matt. Mike nominated Matt. Mike made a motion to close the nomination. Joan seconded the motion. Motion carried. Harold made the motion to elect Matt Newhard as council president. Joan seconded the motion. Motion carried. Matt took over the meeting from Mayor Wayne.
5. Nomination and Election of Vice President: Matt asked for any nominations for vice president. Harold nominated Mike Gaston. Joan made a motion for the nominations to be closed. Harold seconded the motion. Motion carried. Harold made the motion to elect Mike Gaston as vice president of borough council. Joan seconded the motion. Motion carried.
6. Nomination and Election of President Pro Tem: Matt asked for any nominations for president pro tem. Mike nominated Bill. Joan nominated Bill. Joan made the motion to close nominations. Harold seconded the motion. Motion carried. Harold made the motion to nominate Bill Turk as the President Pro Tem. Joan seconded the motion. Motion carried.
7. Appoint someone to vacant seat- If appointee has their affidavit of residency notarized and handed into the borough secretary's office, they can be sworn in by the mayor and participate in the meeting. Joan nominated David Stankovic. Joan made a motion to close the nominations. Bill seconded the motion. Motion carried. Joan made the motion to elect David Stankovic to the vacant seat. Bill seconded the motion. Motion carried.
8. Other Appointments:
 - A. Reappointments-
 - I. Motion to retain The Engineering Firm of Spotts, Stevens and McCoy to serve as Borough Engineer made by Harold. Motion seconded by Bill. Motion carried.
 - II. Motion to retain the Solicitor: Corriere & Andres Esquire made by Joan. Dave seconded the motion. Motion carried.
 - III. Motion to retain Eric Strohl to serve as Code Enforcement officer for the Borough made by Harold. Joan seconded the motion. Motion carried.
 - IV. Motion to retain Sean Corey to serve as Zoning and Building Code Officer made by Bill. Joan seconded the motion. Motion carried.
 - V. Motion to confirm Fire Police (letter attached) for the Diamond Fire Company and the Borough of Walnutport for the year 2014 made by Mike. Bill seconded the motion. Motion carried.
 - VI. Motion to authorizing the Diamond Fire Company to engage in fund raising activities, participate in mutual aid with any fire company and authorizing the fire

police to serve during non-emergency functions during 2014 made by Bill. Mike seconded the motion. Motion carried.

- VII. Motion to retain Solicitor, Engineer, and recording secretary for Planning Commission made by Joan. Mike seconded the motion. Motion carried.
 - VIII. Motion to reappoint Kevin Rex, Michael Newhard, and Henry Kline to the Planning Commission made by Joan. Harold seconded the motion. Motion carried.
 - IX. Motion to retain Anderson & Assoc., to manage Police & Borough Pension Plan made by Dave. Harold seconded the motion. Motion carried.
 - X. Motion to retain HA Thomson to manage our insurance policies made by Mike. Joan seconded the motion. Motion carried.
 - XI. Motion to retain Labor Council, Scott Blissman made by Bill. Harold seconded the motion. Motion carried.
 - XII. Motion to reappoint Michael Wentz as Grant Coordinator made by Dave. Joan seconded the motion. Motion carried.
 - XIII. Motion to reappoint Shirley Chimich to Zoning Hearing Board made by Joan. Harold seconded the motion. Motion carried.
 - XIV. Motion to accept the resignation of Vincent Morris from Recreation Board made by Joan. Harold seconded the motion. Motion carried.
9. Motion to approve by general consent
- A. minutes of the workshop meeting December 5, 2013; regular meeting December 12, 2013
 - B. Zoning Officer's Report for December 2013
 - C. Build Code Officials Report for December 2013
 - D. December 2013 Profit & Loss Report
 - E. December 2013 Bill List
 - F. Police report December 2013 made by Joan. Bill seconded the motion. Motion carried.
10. Opportunity for Residents & taxpayers to be Heard
- A. David Neustadter from 697 Washington Street @ garbage bill-He received a late fee. He claims he wrote his check out December 3, 2013 and put in the mail the same day. It was posted to his account on January 2, 2014. Harold made the motion to waive his late fee. Joan seconded the motion. Motion carried.
11. Standing Committees
- A. Finance- Mike
 - a. 60 letters went out on 1-3-14 to those who did not obtain their 2014 business license yet.
 - B. Law- new car is on back order
 - C. Streets-Dave
 - Complaints @ plowing snow into drive ways. Council apologized but they have to remove the snow from the streets. They will look into minimizing the effects in certain citations. Annette will send letter explaining.
 - Complaints @ mail boxes- Mr. Wensel was here to discuss his mailbox being hit during last snow storm. Council apologized for inconvenience.
 - D. Solid Waste- Bill
 - a. 123 late notices went in mail on 1-3-14
 - E. Recreation - Joan
 - Still looking to fill 5 seats on board
 - Wayne took a few minutes to swear in the fire police.
 - Matt discussed what he learned at the meeting with Julie Harhart and the other municipalities about the community center.
 - F. Ordinance Review
 - Flood Insurance Rate Map
 - Bank foreclosure/Real Estate registry Ordinance 2013-07
 - G. Personnel- Joan-nothing
 - H. Grants- Mike Wentz

- a. We received the notice to proceed on the street project.
- b. Mike Gaston made the motion to allow SSM to proceed with the bid documents for the street project. Joan seconded the motion. Motion carried.
- I. Solicitors report-everything was covered
- J. Engineer's report
 - a. Lock 24-PHMC defer comment to the D&L Heritage Corridor Commission. Waiting on Us Army Corp joint Permit Package for water encroachment permit
 - b. Mike made the motion to approve pay ap #3 for \$23,268.00 to Spotts Bros for the roof. Harold seconded the motion. Motion carried.
- 12. Secretary's Announcements/ Notes-
 - a. Reserve account? Annette will open a reserve account to separate the loan payment
 - b. State Ethic forms were handed out. Make sure you fill them out for 2013 and return to Annette.
- 13. Unfinished Business – some items will not be acted upon for several months ~ this is a reminder that they are a work in process
 - a. Streets/Alley recommendations from Planning Commission
 - i. Williams Alley extension sketch plan
 - b. PPL lighting
 - c. Drainage at garage behind 417 Lincoln Ave-should be fixed by end of January
 - d. Dump truck
- 14. New Business:
 - a. Snow on Canal Bridge. Rick will look into a snow blower. The tractor they have is not working for borough sidewalks by ball fields and not to have to clear the canal bridge they need something better.
- 15. Council entered into a short executive session to discuss possible litigation from 8:20-8:28 pm.
- 16. Mayor's Announcements – Wayne had nothing to report.
- 17. Motion to Adjourn: Joan made the motion to adjourn the meeting at 8:33 pm. Dave seconded the motion. Motion carried.

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer