



## Borough of Walnutport Workshop/Regular Meeting Minutes Thursday August 14, 2014

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. 1. Matthew Newhard, President called the June 12, 2014 regular meeting of the Borough Council to order at 7:00 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Newhard led the Pledge of allegiance.
  2. Roll Call: Matthew Newhard, President; Joan Rehrig, Councilwoman; Harold Greene (7:10 pm), Councilman; Michael Gaston, Vice-President; David Stankovic, Councilman; William Turk, Councilman; Patrice Hunsicker, Councilwoman; Jason Newhard, Engineer; Michael Corriere, Solicitor; Eric Strohl, Road Foreman; Michael Wentz, Grant Coordinator; Chief Peter Wayda and Annette Lacko, Secretary/Treasurer. Wayne Weidner, Mayor -Absent.
  3. Jamie Schlesinger from Public Financial Management, Inc. & Kevin Reed from King, Spry, Herman, Freund & Faul LLC- discussed RFP's and options council has for refinancing.
    - A. Matt opened the floor to the public for discussion/questions-no one had any questions/comments
    - B. Matt closed the floor to the public.
    - C. Joan made the motion to approve ordinance 2014-04-to refinance with Neff's National Bank for 7 years authorizing Matt and Annette to sign the documents needed. Harold seconded the motion. Motion carried.
    - D. Joan made the motion for a roll call vote. Harold seconded the motion. Motion carried.
    - E. Annette called upon each councilmember for a yes or no.
      - Patrice-YES
      - Bill-YES
      - David-YES
      - Matt-YES
      - Mike-YES
      - Joan-YES
      - Harold-YESVote= 7-0
- Dave made a motion to have a 5 minutes break to sign paperwork. Bill seconded the motion. Motion carried. (7:10 pm) Dave made the motion to come back into session. Joan seconded the motion. Motion carried.
4. Mike Petruski & Bill Sylvia @ PPL and street lights- Bill did not show up. Mike presented information on getting the borough a better rate on electricity. Patrice made the motion to have Mr. Petruski look into what kind of rate we can get for our electricity. He also talked about changing lights to LED. Mr. Sylvia was supposed to talk about helping the borough purchase the street lights. Patrice made the motion to allow Mr. Petruski to get #'s back to us. Bill seconded the motion. Motion carried.
  5. Opportunity for Residents & taxpayers to be Heard
    - A. Nancy Treskot spoke about the peer to peer/Recreation Authority updates.
      - Dave made the motion to have Nancy Treskot be a representative for the Borough of Walnutport. Mike seconded the motion. Motion carried.

- Dave made the motion to have Matt as the other representative for the Borough of Walnutport. Harold seconded the motion. Motion carried.
  - Dave made the motion to have Patrice as the alternate representative for the Borough of Walnutport. Bill seconded the motion. Motion carried.
- B. Brian Filchner got prices for the dugout. \$5,200.00. Jason will meet with Rick and take a look at what would be the best fix. They will discuss next month.
6. Matt asked to a motion to approve A-G, by general consent. Patrice asked a few questions about the numbers.
- A. Joan made the motion to approve the minutes of the workshop/regular meeting July 10, 2014. Harold seconded the motion. Motion carried.
- B. Dave made the motion to approve Tax Collector's Monthly Report for July 2014. Mike seconded the motion. Motion carried.
- C. Joan made the motion to approve Zoning Officer's Report for July 2014. Harold seconded the motion. Motion carried.
- D. Harold made the motion to approve Build Code Officials Report for July 2014. Mike seconded the motion. Motion carried.
- E. Joan made the motion to approve July 2014 Profit & Loss Report. Dave seconded the motion. Motion carried.
- F. Harold made the motion to approve July 2014 Bill List. Joan seconded the motion. Motion carried.
- G. Harold made the motion to approve Police report July 2014. Patrice seconded the motion. Motion carried.
7. Standing Committees –
- A. Finance – Mike & Matt- already covered everything
- B. Law – Harold & Mike- Matt asked if Pete had time to look into price of spike strips. Pete didn't have time to look. He will get prices.
- C. Streets – Bill & David
- Diehl paving (black top patching around basins and sink holes)
  - Concrete patching on Washington Street
  - Mike made the motion to allow the patching and sick holes to be fixed with a cap of \$10,000.00. Dave seconded the motion. Motion carried.
  - 2015 Street project was discussed
- D. Solid Waste – Matt & Patrice
- Outstanding balances report-3<sup>rd</sup> and final notices went out Friday
  - Mike made a motion to have solicitor send letter to garbage company that we are going to start withholding money if they don't improve and if we don't stop getting complaints. Joan seconded the motion. Motion carried.
- E. Recreation –Patrice & Joan
- Still looking to fill 5 seats on board – now there are 6 seats-Donald Eckert said he will be resigning. Just waiting for his letter.
  - Matt will be getting the centennial committee together to meet to discuss the money that is left over.
  - Annette will be getting moving permits to Patrice to help with getting people interested in joining the Recreation Board

F. Ordinance Review – Dave & Bill

1. Bank foreclosure/Real Estate registry Ordinance 2014-05–Patrice made the motion to have Solicitor prepare and get RFP's. Dave seconded the motion. Motion carried.
2. Patrice made the motion to have Solicitor start preparing the ordinance. Bill seconded the motion. Motion carried.
3. Mike made the motion to adopt street excavation 2014-01. Dave seconded the motion. Motion carried.
4. Dave questioned why don't we have a permit needed for yard sales like other towns? Council discussed. Hard to enforce.

G. Personnel – Joan, David, & Harold - nothing

H. Secretary notes/announcements

- Mike made the motion to approve 2015 MMO. Harold seconded the motion. Motion carried.

I. Grants-Michael Wentz-

- 904-state is about 2 years behind in the reimbursement of finds
- 902- paper work is done for totes...needs Matt's signature-it will take about 10 months to find out if we will get money. Mike Gaston made a motion to have Matt sign the paper work and have Mike Wentz submit for the grant for the totes. Bill seconded the motion. Motion carried.
- Mike has to be at the hearing to defend the grant he submitted to the Sands casino on August 25<sup>th</sup> at 5:30 pm.
- CDBG- due by end of September. He is waiting on SSM for numbers. We should know by March

J. Solicitor's Report – need brief executive session.

K. Engineer's Report –

- Harold made the motion to grant a waiver to the application for plan scale 395.17.A. Joan seconded the motion. Motion carried.
- Mike made the motion to grant conditional preliminary/final approval of the William Jones Minor Subdivision as recommended by the Borough Planning Commission with the condition being met in the letter dated July 14, 2014 from SSM and that the driveway is paved or concreted by within a reasonable amount of time. Dave seconded the motion. Motion carried.
- Mike made the motion to approve Payment #2 (final) \$107,122.60 for Oak Street CDBG Project to Dirt Work Solutions. Harold seconded the motion. Motion carried.
- Motion to approve Change Order #1 for \$122,868.24 made by Joan. Harold seconded the motion. Motion carried.
- Motion to approve Payment #1 for 2014 Street improvement project to Bracalente Construction for \$159,673.55 made by Joan. Mike seconded the motion. Motion carried.

8. New Business – nothing

9. Unfinished Business – **some items will not be acted upon for several months ~ this is a reminder that they are a work in process**

A. Streets/Alley recommendations from Planning Commission

- Williams Alley extension sketch plan

B. PPL lighting

C. Drainage at garage behind 417 Lincoln Ave

D. Open seats of the following boards (to be advertised in 2014)

- UCC & Property Maintenance
  - Vacancy Board
  - Recreation board
- E. Recycling containers/Tubs/Totes-Mike is working on grant
- F. Signs for sponsorship at the pavilion-Annette and Mike Wentz will get a list of sponsors together for next month's meeting.
- G. Dugout to be added for next month
- H. E-recycling to be added for discussion
10. Council entered into a brief executive session to discuss pending litigation. 10:08-10:15 pm
- A. Mike Gaston made the motion to authorize the expense of \$2,500.00 to Northampton County Sheriff's Department for the Sheriff sale of 645 Lehigh Gap Street. Harold seconded the motion. Motion carried.
11. Adjournment- Joan made the motion to adjourn the meeting at 10:18 pm. Harold seconded the motion. motion carried.

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer