



Borough of Walnutport Regular Meeting Minutes Thursday April 10, 2014

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.



1. Matthew Newhard, President called the April 10, 2014 regular meeting of the Borough Council to order at 7:00 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Newhard led the Pledge of allegiance.
2. Roll Call: Matthew Newhard, President; Michael Gaston, Vice-President; Joan Rehrig, Councilwoman; Harold Greene, Councilman; William Turk, Councilman; Patrice Hunsicker, Councilwoman; Wayne Weidner, Mayor; Jason Newhard, Engineer; Edward Andres, Solicitor; Eric Strohl, Road Foreman; and Chief Peter Wayda. David Stankovic, Councilman; & Annette Lacko, Secretary/Treasurer-absent
3. Opportunity for Residents & taxpayers to be Heard
 - A. Mike Wentz from Diamond Fire Company. They had their ISO rating done. 10 being worst, 1 being best. Walnutport came in at 4. That is really good.
4. Motion to approve
 - A. minutes of the workshop meeting March 6, 2014 & regular meeting March 13, 2014
 - B. Tax Collector's Monthly Report for March 2014
 - C. Zoning Officer's Report for March 2014
 - D. Build Code Officials Report for March 2014
 - E. March 2014 Profit & Loss Report
 - F. March 2014 Bill List
 - G. Police report March 2014 made by Harold. Joan seconded the motion. Motion carried.
5. Standing Committees –
 - A. Finance – Mike & Matt-we are in good shape right now. Tax money is starting to come in.
 - B. Law – Harold & Mike-nothing
 - C. Streets – Bill & David
 - Complaint about damaged curbing—Rick is addressing
 - D. Solid Waste – Matt & Patrice
 - New bills will be mailed next week
 - E. Recreation –Patrice & Joan
 - Still looking to fill 5 seats on board –
 - F. Ordinance Review – Dave & Bill
 1. Flood Insurance Rate Map
 2. Bank foreclosure/Real Estate registry Ordinance 2013-07
 3. Motion to approve ordinance 2014-02 made by Joan. Harold seconded the motion. Motion carried.
 4. Cats-was sent to Corriere
 5. Street excavation-Jason had sent some of this to Corriere's office.

G. Personnel – Joan, David, & Harold

H. Solicitor's Report –

1) email from Michael Corriere

Enclosed please find the Solicitor's Report for April 10, 2014. I am currently in a homicide trial and must work nights. Attorney Andres will be attending the meeting on my behalf. As soon as the trial has concluded I will call Annette to discuss what occurred at the April 10, 2014 meeting

- a. Mortgage Foreclosure Registration Ordinance. A meeting with Ted Mucellin has been scheduled for May 8, 2014.
- b. Flood Plain Ordinance. A draft of the final ordinance to adopt has been received. The Borough Solicitor and Engineer are reviewing. Adoption of the ordinance must be by the July meeting. I will have the ordinance ready for adoption on the June 2014 meeting.
- c. Cat Ordinance. I reviewed the ordinance and proposed draft ordinance. Comments were provided. Borough Council can decide how to proceed from this point.
- d. Snow Removal Ordinance. Ordinance No. 2014-02 has been advertised and is ready for a vote at the April 10, 2014 meeting.
- e. Liquid Fuels issues. If the project was accepted through CoStars there is no need for additional bidding under the Liquid Fuels Act.
- f. Garbage/Recycling matter. A meeting was originally scheduled for April 2, 2014. The meeting was continued by McAuliffe due to illness. The meeting will be rescheduled.
- g. Employee Handbook. Solicitor is reviewing and making suggested revisions. The Solicitor will provide a report at the May 8, 2014 meeting.
- h. Real Estate Tax Expungement. The Solicitor wrote to the Tax Assessment on file on March 17, 2014 regarding the Lauchnor property (Trailer). A response has not yet been received.

I. Engineer's Report –

- See report
- Lehigh River Boat Access-Joan made the motion for Engineer move forward made by Joan. Harold seconded the motion. Motion carried.
- Oak street CDBG
 - ✓ Motion to award the Oak Street CDBG Project to Dirt Work Solutions for a total amount of \$180,642.00 including alternate pricing. This award shall be contingent upon the satisfactory review by the Northampton County DCED of the contract documents made by Mike. Joan seconded the motion. Motion carried.
- 2014 Street Project
 - ✓ Mike made the motion to have Engineer bid out the overlay street project. Bill seconded the motion. Motion carried.
 - ✓ Mike made the motion to have Engineer bid out the seal coat street project. Bill seconded the motion. Motion carried.
 - ✓ Joan made the motion to have Engineer do CDBG grant project to reconstruct Pine Tree Street. Harold seconded the motion. Motion carried.

- MS4-We had an inspection. We will need a map of the storm sewer project (required).
proposal for next month's meeting
- 6. Executive session needed for contractual matter, potential litigation matter, access to lock 25
(8:05-8:20 pm)
- 7. New Business –
 - A. Mike made the motion to accept Kovatch offer of \$3,000.00 to trade in the small dump
truck. Bill seconded the motion. Motion carried.
- 8. Unfinished Business – some items will not be acted upon for several months ~ this is a reminder
that they are a work in process
 - A. Streets/Alley recommendations from Planning Commission
 - Williams Alley extension sketch plan
 - B. PPL lighting
 - C. Drainage at garage behind 417 Lincoln Ave-Mike and Dave will meet on Saturday to get
parts and fix.
 - D. 2008-2012 Municipal real estate tax for 316 Walnut Street
 - E. Open seats of the following boards (to be advertised in 2014)
 - UCC & Property Maintenance
 - Vacancy Board
 - Recreation board
- 9. Mayor's Announcements –
WPA's Egg Hunt at the recreation fields is April 19, 2014.
- 10. Adjournment-Motion to adjourn the meeting made by Joan
Harold seconded the motion. Motion carried. At 8:26 pm



Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer