



Borough of Walnutport Workshop Meeting Minutes Thursday, March 7, 2013

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

- 1.** Matthew Newhard, President called the March 7, 2013 workshop meeting of the Borough Council to order at 7:00 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Newhard led the Pledge of allegiance.
- 2.** Roll Call: Matthew Newhard, President; Michael Gaston, Vice-President; Joan Rehrig, Councilwoman; William Turk, Councilman; Harold Greene, Councilman; David Stankovic, Councilman; Laura Stauffer, Councilwoman; Michael Wentz, Grant Coordinator; Eric Strohl, Road Foreman; Michael Corriere, Solicitor; Jason Newhard, Engineer; Scott Blissman, Labor Solicitor; Sean Corey, Zoning Officer; and Annette Lacko, Secretary/Treasurer. Henry Kline, Mayor-ABSENT
- 3.** Executive session—personnel and possible litigation from 7:05 pm - 8:30 pm. Action to will taken later in meeting.
- 4.** Opportunity for Residents & taxpayers to be Heard
 - A.** Everett Kaul spoke about several items
 - i.** Centennial Committee
 - a.** Where does the memorial stand since they paid over \$8,000.00 for the engineering costs and nothing has happened? Matt informed Buddy that council is trying to get the canal fixed. We cannot apply for other grants until we use that grant money. The grant we applied for the memorial was denied. We are still using the grant money to do the 215 building. They don't allow you to start a lot of projects. Committee would like to purchase a clock or something to be added to the memorial. He also wants to know when the plaque will be hung.
 - b.** Lock—Buddy wanted to know where we stand. The Engineer gives an update every month on where we stand under unfinished business.
- 5.** Standing Committees –
 - A.** Finance – Michael Gaston – will discuss everything under new business to more meeting along.
 - B.** Law – Harold Greene
 - i.** Motion to accept letter of resignation from Officer Fredericks made by Harold. Joan seconded the motion. Motion carried. Officer Fredericks thanked borough council for the opportunity to serve the borough for 4 years. He appreciates it. He is only leaving because he was hired full time at Northampton Borough.
 - ii.** Harold made the motion to pay for part of Officer Frederick's uniforms since we approved the past 32 hour officer's uniforms-he would only owe \$90.00. Mike seconded the motion. Motion carried.

- iii. 32 hour PT position – Harold made the motion to hire Dean Heffelfinger as the 32 hour officer in place of Christopher Fredericks, taking him off of probation increasing his salary to \$16.50 an hour. Mike seconded the motion. Motion carried.
 - iv. Harold made the motion to increase the PT officers salary by \$.50 (it's in the budget) effective 1st pay period in April (Heffelfinger to \$17.00). Joan seconded the motion. Motion carried.
 - v. Harold made the motion to promote Sergeant Peter Wayda to Chief of Police receiving the salary per their contract \$55,640.00 (annually) effective the current Chief's retirement date. Joan seconded the motion. Motion carried.
- C. Streets – David Stankovic - nothing
- D. Solid Waste – Bill Turk
 - i. Letter from Waste Management informing us they bought out GreenStar
 - ii. Household Hazardous Waste Drop off (Annette spoke with Tom Dittmar from County) it is too expensive to the county to have a sight here with the DEP permitting and we would get too many Lehigh & Carbon County residents. There isn't a good/ big enough traffic area to be able to do this here in the borough. There will be an event at NCCC June 1, 2013 & October 12, 2013
 - iii. Past due report- report is really cleaned up.
- E. Recreation –Joan Rehrig-
 - i. Next recreation board meeting is scheduled for March 28, 2013 at 7:00 pm.
 - ii. WPA- Matt & Mike went to the playground meeting. Ball field was discussed. They are all aware the field will be fixed this year, if they cooperate or not. They are not to order more lumen. A few other issues were discussed and they are all aware where council stands.
 - iii. Matt is also asking a local company for a price to fix the lights. Take them off the pole and install them correctly.
 - iv. Still looking to fill 2 seats on board –
 - both seats expired 2012-
 - 1) 3 year term and
 - 1) 4 year term
- F. Ordinance Review – Laura Stauffer –
 - a. Flood Insurance Rate Map (letter from FEMA attached) Annette will look for the original ordinance and send to Solicitor
 - b. Storage container 2013-04 to be passed next week
- G. Personnel – David Stankovic/Joan Rehrig nothing
- H. Grants-Michael Wentz
 - i. Block grant-Joan made the motion to allow Mike to apply for same block grant as last year that was turned down. Bill seconded the motion. Motion carried.
 - ii. PPL-reapplied for some changes-waiting for that approval (paperwork) to finish this building.
- I. Secretary announcement/notes
 - i. Motion to approve Resolution 2013-01 MRT (required per PSAB) made by Joan. Motion seconded by Dave. Motion carried.

- ii. Fees for advertisement- Annette asked Solicitor if there is a cheaper way of advertisement, if we can only advertise a summary. The fees for advertisements went up. It cost about \$900.00 to advertise the last ordinance. He will look into advertising just the summary.

6. New Business –

- A.** Card from Lamar thanking the council members for their gift
- B.** Letter from SSM about SEO & BCO-Mike made the motion to accept the resignation letter from SSM about SEO & DCO for the Borough of Walnutport. Joan seconded the motion. Motion carried.
- C.** Mike made the motion to appoint Sean Corey as the BCO for the Borough of Walnutport for an addition \$200.00 a month. Joan seconded he motion. Motion carried.
- D.** Mike made the motion to appoint Sean Corey as the SEO (compensation TBD). Laura seconded the motion. Motion carried.
- E.** Mike made the motion to approve the change order for 215 Lincoln Ave not to exceed \$9,225.00 with the approval on Northampton County. Joan seconded the motion. Motion carried.
- F.** Mike made the motion to grant an extension to Ashwood Enterprises till April 30, 2013 for final completion. Joan seconded the motion. Motion carried.
- G.** Mike made the motion to purchase new computer for secretary's office spending up to \$1500.00. Bill seconded the motion. Motion carried. (monies will be spent out of sanitation expenses)
- H.** Camera/security system. Mike made the motion to approve the camera system for the 417 Lincoln Avenue spending up to \$3,500.00 coming out of the police budget. Laura seconded the motion. Motion carried.
- I.** Mike made the motion to have Annette make the necessary budget transfers to cover the new Chief, the Sergeant, and the PT officer's salaries. Bill seconded the motion. Motion carried. Annette will let council know what those numbers are after the last pay period for Chief Pennisi.
- J.** Painting/fixing the mini dump---table until April workshop
- K.** Requests from Robert Treskot
 - i.** Exemption form (2 attached)- Solicitor will look into limits and if form should be changed
 - ii.** Reimbursement for
 - a.** Postage
 - b.** Tax seminar (Monroe County)...Motion to reimburse Mr. Treskot made by Mike. Bill seconded the motion. Motion carried.
 - iii.** Use of Pavilion for flower sale March 29 & 30, 2013- motion made by Harold. Dave seconded the motion. Motion carried.
 - iv.** No smoking signs for playground – Mike made the motion to have Rick look into placing no smoking signs around the ball fields and around the pavilions for the clean air act/no smoking on public properties. Bill seconded the motion. Motion carried.

