



Borough of Walnutport Workshop Meeting Minutes Thursday, June 6, 2013

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. Matthew Newhard, President called the May 9, 2013 regular meeting of the Borough Council to order at 7:00 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Newhard led the Pledge of allegiance.
2. Roll Call: Matthew Newhard, President; Michael Gaston, Vice-President; Joan Rehrig, Councilwoman; Harold Greene, Councilman; William Turk, Councilman; David Stankovic, Councilman; Laura Stauffer, Councilwoman; Michael Wentz, Grant Coordinator; and Annette Lacko, Secretary/Treasurer. Henry Kline, Mayor-absent.
3. Rachel Bradshaw from Envision Lehigh Valley gave a brief presentation about Envision Lehigh Valley. She spoke till 7:10 pm.
4. Opportunity for Residents & taxpayers to be Heard
 - A. Daryl Lichtenwalner questioned what can be done with 16 North Lincoln Avenue. There are people dumping brush, grass clippings etc. on the property and it is a fire hazard (again) and animals are going to start making homes there. Walnutport doesn't need skunks and other wild life living there. Matt advised we will look into it with Solicitor. Chief Wayda told Mr. Lichtenwalner to call police if he is witnessing someone dumping on the property. They can only stop them if they are seen doing it.
5. Standing Committees –
 - A. Finance – Michael Gaston
 - Motion to reimburse the fire company for training first ½ 2013 (paid \$3,850.10) made by Joan. Laura seconded the motion. Motion carried.
 - B. Law – Harold Greene
 - Hire part time police officers
 - Motion to hire Shawn Leadbetter as a part time police officer made by Harold. Bill seconded the motion. Motion carried.
 - Motion to rehire Michael Eckman as a part time police officer made by Mike. Harold seconded the motion. Motion carried.
 - Motion to have part time (new hire) police officers salary start at \$15.00 an hour made by Harold. Laura seconded the motion. Motion carried.
 - Mike made the motion to have Annette make adjustments to the budget to credit part time police secretary and debit uniforms (\$430.00), in-service training (\$750.00), and education (\$600.00). Harold seconded the motion. Motion carried.
 - C. Streets – David Stankovic
 - Guys are spraying weed killer/prevention
 - Dump truck is fixed and back
 - D. Solid Waste – Bill Turk

- You have a report that shows who is outstanding. Bills are due 6-18-13.

E. Recreation –Joan Rehrig-

- Still looking to fill 2 seats on board –
Both seats expired 2012-
1) 3 year term and
1) 4 year term
- Wayne and Michelle will be at next week’s meeting to discuss rental agreement

F. Ordinance Review – Laura Stauffer –

- Flood Insurance Rate Map (Solicitor will have update next week)
- Third Street (adoption July 11th)

G. Personnel – David Stankovic/Joan Rehrig- nothing

H. Secretary notes/announcements

- Owner of 136 Lehigh Gap Street is requesting address be changed to Williams Avenue since house faces Williams Avenue. Mike made a motion to have Annette assign the new address and send off the necessary letters. Dave seconded the motion. Motion carried.

I. Grants-Michael Wentz

- Nothing on block grant yet for Oak and Spruce Streets
- PPL grant closed
- He is getting emails, applications for little grants. Once he looks into them you need to have matching funds and they are for @ \$2000.00 or they are for things like benches and garbage cans for Main Street improvements. Just so council knows he isn’t going after things like that. They agreed

6. New Business –

- A.** Slatington’s Lions club’s outdoor dinner steak fry on July 2, 2013 @ 6:45 pm. Make sure you RSVP if you are interested in going.
- B.** Copy of letter from resident about their notice of violation-there really isn’t anything we can do unless we have proof they are running the business.
- C.** Letter from WPA asking for council’s support during carnival. They would like extra police coverage from 6-11:30 pm and during nightly bank runs & borough workers availability for emergencies—council agreed and the Chief understands he can schedule extra coverage for Friday and Saturday but not for the other nights.
- D.** Joan made the motion that the gate at the back of the playground (on the shopping lots property) stays locked. Harold seconded the motion. Motion carried.
- E.** Harold made the motion to reimburse Corriere for Elk Lighting deed consolidation of \$108.50. Mike seconded the motion. Motion carried.
- F.** Matt asked what was procedure and checks in balance with electronic payments. The only electronic withdrawals we have are with debit card. We get electronic deposits a lot (Berkheimer, liquid fuels, etc.)
- G.** Mike made the motion to have part time road crew salary at \$15.00 an hour. Harold seconded the motion. Motion carried

H. Mike made the motion to release the other \$10,000.00 to Diamond Fire Company. Bill seconded the motion. Motion carried.

7. Unfinished Business –

A. Canal FEMA/PEMA—working on paperwork

B. DROP-(keep on until we get answers)

C. Pavilion Rental- (waiting on recreation board)—Wayne & Michelle will be here next week

D. Roof bid-next meeting—due Monday by 3:00 pm

E. Streets/Alley recommendations from Planning Commission

F. Ball field (attachment for engineer)

G. Request from tax collector about pay more often than once a month (answer from Solicitor attached) Mike made the motion to change the tax collector's pay to be the next payroll cycle after his check is deposited instead of once a month. Dave seconded the motion. Motion carried.

H. Door/sign at police station entrance- Laura made the motion to take down the sign and have the door unlocked during regular office hours since our security has been upgraded. Harold seconded the motion. Motion carried.

8. Mayor's announcements---Since Henry was not here....Matt announced...Don't forget to support the Northern Lehigh Halloween Parade Committee and purchase a duck for the duck race. It will be June 22, 2013 festival starts at 12:00 pm. Duck race is at 4:00 pm. Festival will go till about 5:00 pm at the Slatington Trail head in Slatington. If you have any questions see Laura Stauffer.

9. Adjournment – Joan made the motion to adjourn the meeting at 8:13 pm. Dave seconded the motion. Motion carried.

Respectfully Submitted by,

Annette S. Lacko, secretary/treasurer