



Borough of Walnutport Workshop/Regular Meeting Minutes Thursday July 11, 2013

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1. Michael Gaston, Vice-President called the July 11, 2013 workshop/regular meeting of the Borough Council to order at 6:06 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Gaston led the Pledge of allegiance.
2. Roll Call: Michael Gaston, Vice-President; Joan Rehrig, Councilwoman; William Turk, Councilman; David Stankovic, Councilman; Laura Stauffer, Councilwoman; Jason Newhard, Engineer; Michael Corriere, Solicitor; Chief Pete Wayda; Eric Strohl, Road Foreman; and Annette Lacko, Secretary/Treasurer. Harold Greene, Councilman & Henry Kline, Mayor ABSENT. Matthew Newhard, President (via speaker phone).
3. Opportunity for Residents & taxpayers to be Heard
 - A. Mr. & Mrs. Kaul—had questions and wanted update on Canal locks. Updates are under engineers report.
 - B. Mr. & Mrs. Chang—wanted clarification about Williams Avenue extension. Bill made the motion to allow SSM to survey Williams Avenue extension and the unnamed alley (behind Main Street) and compile the ordinance plan. Dave seconded the motion. Motion carried.
4. Motion to approve
 - A. minutes of the workshop June 6, 2013 & regular meeting June 13, 2013
 - B. Tax Collector's Monthly Report for June 2013
 - C. Zoning Officer's Report for June 2013
 - D. Build Code Officials Report for June 2013
 - E. June 2013 Profit & Loss Report
 - F. June 2013 Bill List
 - G. Police report June 2013 made by Joan. Bill seconded the motion. Motion carried.
5. Standing Committees –
 - A. Finance – Michael Gaston –you have #'s for 1st ½ 2012 and 1st ½ 2013 to compare. We will go over next month.
 - B. Law – Michael Gaston—Mike spoke to Pete about contract. They will meet soon to discuss.
 - Letters of resignations
 1. Joan made the motion to accept Joseph Krebs' resignation. Bill seconded the motion. Motion carried.
 2. Joan made the motion to accept Bryan Price's resignation. Dave seconded the motion. Motion carried.
 3. Joan made the motion to accept Richard Romig's resignation effective July 28, 2013. Laura seconded the motion. Motion carried.
 - C. Streets – David Stankovic—Rick was wondering when he will find out if council will release any money to have some streets repaired.
 - D. Solid Waste – William Turk—you have a report of past due garbage accounts.
 - E. Recreation –Joan Rehrig-
 - Still looking to fill 2 seats on board – both seats expired 2012-
 - 1) 3 year term and
 - 1) 4 year term
 - The WPA would like to know when the electric problem will be fixed. The electrician had to do things to code. Rick will look into adding additional outlets after carnival.
 - F. Ordinance Review – Laura Stauffer
 - Third Street (adoption –public hearing) Laura made the motion to adopt Ordinance 2013-01. Bill seconded the motion. Motion carried.
 - Flood Insurance Rate Map—update from Solicitor Northampton County is reviewing

- G. Personnel – Dave Stankovic/Joan Rehrig
 - Cleaning person for pavilion/recreation center—will take 1-2 hours to clean
 - Motion to hire Barb Stankovic to clean rec center/pavilion for \$25.00 an hour made by Bill. Joan seconded the motion. Dave abstained (his wife). Motion carried.
 - Laura made a motion to hire Barb Stankovic as a backup cleaner for 417 Lincoln Ave incase James Dotter is sick or on vacation. Motion seconded by Bill. Dave abstained (his wife). Motion carried.
 - H. Solicitor's Report –
 - Garbage/recycling clarified definition of recycled metals
 - Lehigh Gap Street Ordinance-cannot find anything in his records. Annette will look and get back to Michael
 - Had a hearing for garbage. Went in borough favor. Resident appealed decision again
 - Looked at pavilion rental-Michael will make other changes and get to Annette
 - Gogel- working with zoning officer about violation.
 - Wesscoe properties—received letter. Will cover under engineering report
 - I. Engineer's Report –
 - WESSCOE Properties—Laura made the motion to accept the letter from Wesscoe Properties to rescind their prior minor subdivision plan per their letter dated June 27, 2013. They received a permit to place a single family dwelling on this property. Joan seconded the motion. Motion carried.
 - Motion to close Wesscoe's escrow account made by Laura. Joan seconded the motion. Motion carried.
 - Roof bid-Laura made the motion to accept the bids from Spotts Brothers for \$180,900.00 plus add \$6,000.00 alternate totally \$186,900.00. Bill seconded the motion. Motion carried.
 - CDBG grant-looks like most likely going to be approved on 8/1/13 but just for Oak Street portion. This is for the water main replacement and street repaving on Oak between Lincoln and 145.
 - Lock 23-looking to advertise early August
 - Lock 24-waiting on response to Erosion and Sedimentation Control permit
 - Lock 25-Lehigh Township trail committee is looking for access/right of ways/easements for canal towpath near Washington Drive. There is no defined width, and there is no meet and bounds description. Jason recommends that if this access would be used to link trails in Lehigh Township that an official right of way plan be prepared and recorded.
 - 6. Executive session-from 6:55 pm – 7:25 pm to discuss possible litigation, and a police personnel matter.
 - 7. New Business –
 - A. Complaint letter Ms. Kern—Motion to send and offer for compensation for tree removal to Ms. Kern for \$350.00 made by Joan. Laura seconded the motion. Motion carried.
 - 8. Unfinished Business –
 - A. Canal FEMA/PEMA—working on paperwork
 - B. DROP-(keep on until we get answers)
 - C. Pavilion Rental agreement-Motion to approve the agreement made by Laura. Joan seconded the motion. Motion carried. Matt made the motion to made the secretary the signer not he CEO for the pavilion rentals. Laura seconded the motion. Motion carried.
 - D. Streets/Alley recommendations from Planning Commission
 - E. Ball field—lights –price attached—Matt made the motion to accept Mr. Hoffman's bid to fix the lights. Laura seconded the motion. Motion carried.
 - F. Lehigh Gap Street addresses/name (ask Solicitor)
 - G. Joan made the motion to mulch 215 Lincoln Ave not to spend more than \$3,000.00. Bill seconded the motion. Motion carried.
 - H. Joan made the motion to change the wording (in the pavilion rental agreement) for insurance and the hours to be from 12:00 – 10:00 pm. Laura seconded the motion. Motion carried.
 - I. Mike Gaston talked about pricing for remodeling the rooms that the WPA rents. If we have our pt as needed street department, Dennis do the work looks like it would be about \$7,500.00 instead of almost \$15,000.00 from the proposal that the WPA provided.
 - 9. Adjournment-motion to adjourn the meeting was made at 8:32 by Joan. Motion seconded by Dave. Motion carried.
- Respectively Submitted by,

Annette S. Lacko, Secretary/Treasurer