



Borough of Walnutport

Regular Meeting Minutes

Thursday, October 14, 2010

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. **William Turk, President called the October 14, 2010 regular meeting of the Borough Council to order at 7:01 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Turk led the Pledge of allegiance.**
2. **Roll Call: William Turk, President; Michael Gaston, Vice-President; Joan Rehrig, Councilwoman; Harold Greene, Councilman; Lamar Lauer, Councilman; Matthew Newhard, Councilman; David Stankovic, Councilman; Henry Kline, Mayor; Eric Strohl, Road Foreman; Jason Newhard, Engineer; Michael Corriere, Solicitor; and Chief Joseph Pennisi.**
3. **Motion to approve minutes of the workshop meeting September 2, 2010 and the regular meeting September 9, 2010 made by Joan. Lamar seconded the motion. Motion carried.**
4. **Motion to approve Tax Collector's Monthly Report for September 2010 made by Dave. Joan seconded the motion. Motion carried.**
5. **Motion to approve Police Officer's Report for September 2010 made by Harold. Joan seconded the motion. Motion carried.**
6. **Motion to approve Zoning Officer's Report for September 2010 made by Dave. Joan seconded motion. Motion carried.**
7. **Motion to approve September 2010 Profit & Loss Report made by Matt. Lamar seconded the motion. Motion carried.**
8. **Motion to approve September 2010 bill list made by Joan. Harold seconded the motion. Motion carried.**
9. **McAuliffe/IWS (requested to be here by borough council—Ron Sandt came to speak to council. Council had questions for the new company. Ron Carlson (general manager) is taking over Ron Sandt's position. Eventually you will see the McAuliffe name going away. IWS will help us with a formula for our recycling grant formulas.**
10. **Opportunity for Resident to be Heard - none**
11. **Standing Committees –**
 - A. **Finance – later**
 - B. **Law - nothing**
 - C. **Streets – looking into no parking on Williams Avenue on the East side—New Street to Fifth Street- Matt made the motion for no parking for 90 days on Williams Avenue. Harold seconded the motion. Motion carried.**
 - D. **Solid Waste**
 - **Garbage bills were mailed 10-12-10**
 - **Discussion on recycling**
 - E. **Recreation - nothing**
 - F. **Ordinance Review – asked Mr. Corriere to prepare ordinances for indoor furniture being used outdoors, no junk vehicles without permit**

- G. Personnel – nothing**
- H. Grants – nothing**
- I. Centennial – memorial park- they have 2 concepts they are working on.**
- J. Engineer’s Report-**
 - see attached copy
 - Asbestos report-asbestos was detected. The report summarizes the samples that were taken from the 215 building. We can use the grant \$ to take care of this once ADA bathrooms are done. Mike Wentz will check to see if there are grants to cover asbestos.
 - 252 Main Street was at planning commission meeting. They will need some zoning relief before it can be approved
 - Payment to Livengood Excavator for street project- Lamar made the motion to approve payment to Livengood Excavator for \$203,235.02. Joan seconded the motion. Motion carried.
 - Quarry land swap and possible grant money for public parking etc. Jason will look into it with county
- K. Solicitor’s Report—**
 - Blue Ridge Cabe-10 year extension
 - Oral arguments last month with Timothy Dennis. Will get answer soon.
 - Gogel hearing with Rick on Tuesday the 19th
 - Jim Fisher is meeting with Solicitor on Monday @ zoning issues with Gogel
 - Jim Fisher asked if he would attend Zoning Hearing on Tuesday on behalf of borough

12. Unfinished Business –

- A. Codification- waiting on general code. We should have something for planning commission in November sometime.**
- B. Roof bids- Lamar made the motion to reject all bids. Mike seconded the motion. Motion carried. 7-0**
- C. TCC update- going with Berkheimer Matt will check with Christine and get back to council**
- D. Sign for Walnutport Borough Park—Matt made the motion for Rick to order DCNR sign. Lamar seconded the motion. Motion carried.**
- E. Trees-Mike made the motion to remove remaining trees at playground @ \$3,000.00. Dave seconded the motion. Motion carried.**
- F. Sign for playground-hours, ages etc.**
- G. Lamar made the motion to purchase the snow plow for small dump truck for about \$5,000.00 (take out of liquid fuels). Harold seconded the motion. Motion carried.**
- H. Mike made the motion to remove remainder of trees at playground. Dave seconded the motion. Motion carried. 6-1. Matt opposed.**

13. New Business –

- A. Matt made the motion to approve 2 interims tax bill for Bob Treskot to mail out on November 1st made by Matt. Seconded by Lamar. Motion carried.**

- B. Drug and alcohol testing-program isn't working. Not getting results. Rick and the Chief want to change location. Rick wants council to know the program isn't working properly now.**
 - C. Letter from Dr Rex D'Agostino- Harold made the motion to deny usage of the council chambers. Joan seconded the motion. Motion carried.**
 - D. Change order for playground (garage doors)-don't want to lose lighting, ceiling. Not happy it will hold up building. Lamar made the motion. Mike seconded the motion. Motion carried.**
- 14. Secretary's Announcements/Notes – nothing**
- 15. Mayor's Announcements-**
- **Haunted Woods 10-15-10 & 10-16-10 (6-10:00 pm)**
 - **Towpath trot 10-16-10 (9:30 pm)**
 - **Walnutport Canal Festival 10-17-10 (12-6:00 pm)**
 - **Trick or treat 10-27-10 from 6:00 - 8:00 pm**
 - **NL Halloween Parade is 10-30-10 (6:30 pm)**
 - **Home coming parade on the 22nd.**
- 16. Adjournment – Motion to adjourn the meeting made by Joan. Lamar seconded the motion. Motion carried at 8:40 pm.**

Respectfully Submitted by,

A handwritten signature in black ink that reads "Annette Lacko". The signature is written in a cursive, flowing style.

Annette S. Lacko, Secretary/Treasurer



Borough of Walnutport Workshop/Regular Meeting Minutes Thursday, November 4, 2010

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- 1. William Turk, President called the November 4, 2010 workshop/regular meeting of the Borough Council to order at 7:00 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Turk led the Pledge of allegiance.**
- 2. Roll Call: William Turk, President; Michael Gaston, Vice-President; Joan Rehrig, Councilwoman; Harold Greene, Councilman; Matthew Newhard, Councilman; David Stankovic, Councilman (7:15 pm); Lamar Lauer, Councilman; Henry Kline, Mayor; Jason Newhard, Engineer; Edward Andres, Solicitor (7:15); Eric Strohl, Road Foreman; Michael Wentz, grant coordinator; Chief Joseph Pennisi; and Annette Lacko, Secretary/Treasurer.**
- 3. Motion to approve minutes of the workshop meeting October 7, 2010 and the regular meeting October 14, 2010 made by Joan. Harold seconded the motion. Motion carried.**
- 4. Motion to approve October 2010 Profit & Loss Report made by Lamar. Joan seconded the motion. Motion carried.**
- 5. Motion to approve October 2010 bill list made by Matt. Lamar seconded the motion. Motion carried.**
- 6. Opportunity for Residents to be heard-**
 - A. Christine Stafford gave a brief update on TCC**
 - B. Robert Treskot thanked council for allowing him to go to the seminar. He learned a lot and will be attending every year. He also stated interims are going out.**
- 7. Standing Committees –**
 - A. Finance – later in meeting**
 - B. Law – nothing**
 - C. Streets – would like to add North side of Pine Street to the no parking ordinance.**
 - D. Solid Waste – updated reports were handed out.**
 - E. Recreation – a team wanted to use the field. Can they give permission or does the team have to come to council? They need to have the release forms and the application for use of facility filled out. Walnutport Playground doesn't own the property. Borough council needs to give permission.**
 - F. Ordinance Review – ordinances are prepared for indoor furniture being used outdoors and no parking ordinance.**
 - G. Personnel – in executive session**
 - H. Centennial Committee-they will be having a meeting Sunday November 14, 2010 @ 6:00 pm. Everyone is welcome. They will be discussing the memorial.**
 - I. Grants- heard word that they were starting to review our application. Will give an update when he (Mike Wentz) hears anything.**
 - J. Recreation renovation update**
 - i. Matt made the motion to accept the new release form for the Walnutport Playground Association will use with the changes Mr. Andres recommends. Harold seconds the motion. Motion carried.**
 - ii. Matt made motion to approve the payment requests**
 - KC Mechanical Service \$13,095.00**
 - Nimaris Construction \$56,896.65 out of the loan. Harold seconded the motion. Motion carried.**

- iii. Joan made the motion to approve 2 change orders
 - #1 for Ace Electric
 - #1 KC Mechanical. Lamar seconded the motion. Motion carried.
 - Annette will call Fedetz & Martin to update him on the approvals.

K. Engineer Report-

- See attached report-no action needed
- Jason gave an update on the Reeser property

L. Solicitor Report-

- A. Furniture ordinance- prepared and ready for review
- B. No parking ordinance- prepared and ready for review
- C. Landlord ordinance –will look into
- D. IWS bonding paperwork is signed and ready for change of name
- E. Gogel hearing was continued to December
- F. Blue Ridge Cable wants to renew its agreement. Matt made the motion to approve resolution 2010-06 allowing the borough to renew the franchise agreement with BRC. Ordinance to follow. Lamar seconded the motion. Motion carried.

M. Secretary's Announcements-

- A. Kirk, Summa & Co., LLP-Mike made the motion to have Bill sign the agreement for 2011. Joan seconded the motion. Motion carried.

8. New Business –

- A. Matt made the motion to exonerate (the list given by Mr. Treskot) from per capita tax roles. Dave seconded the motion. Motion carried.
- B. Letter from HA Thomson @ workers compensation alternative quote..Matt made the motion to allow HA Thomson to chop quotes for our workers comp insurance. Joan seconded the motion. Motion carried.

9. Unfinished Business –

- A. Codification- waiting on general code
- B. Mertz sign-Quote Harold made the motion to order a single faced sign in Gold, white, and blue from Mertz signs. Matt seconded the motion. Motion carried.
- C. Borough council entered into an executive session @ 8:15. They exited the executive session at 9:00 pm. They discussed a personnel issue related to the budget. No action taken.
- D. Budget- council went through each line item on the budget. Annette will make the changes and do the math and deliver on to everyone's house within the next couple days.

10. Mayor's Announcements – Happy Veteran's Day!!! & Happy Thanksgiving!!

Adjournment- Matt made the motion to adjourn the meeting at 10:15 pm. Joan seconded the motion. Motion carried.

Respectfully submitted by,



Annette S. Lacko, Secretary/Treasurer



Borough of Walnutport Workshop Meeting Minutes Thursday, December 2, 2010

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1. William Turk, President called the December 2, 2010 workshop meeting of the Borough Council to order at 7:03 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Turk led the Pledge of allegiance.
2. Roll Call: William Turk, President; Joan Rehrig, Councilwoman; Harold Greene, Councilman; Michael Gaston, Vice President; Matthew Newhard, Councilman; Lamar Lauer, Councilman; David Stankovic, Councilman; Henry Kline, Mayor; Michael Wentz, Grant Coordinator; Ed Andres, Solicitor; Chief Joseph Pennisi; Eric Strohl, Road Foreman; and Annette Lacko, Secretary/Treasurer.
3. Opportunity for Citizens to be Heard - none
4. Standing Committees –
 - A. Finance – budget will be discussed later in meeting.
 - B. Law – nothing
 - C. Streets – leaf collection is complete for the year 2010
 - D. Solid Waste – nothing
 - E. Recreation – nothing
 - F. Ordinance Review –
 1. Matt made the motion to accept and advertise Ordinances 2010-09 & 2010-10 with the approved changes. Harold seconded the motion. Motion carried.
 - G. Personnel –nothing
 - H. Grants-Michael Wentz
 1. Phase III—we made it passed the review stage. As soon as Mike knows if we receive final approval he will let council know. This is for \$325,000.00
 2. Will file memorial grant after new year
 3. Traffic grant-will make a few phone calls to see if we have to go thru the traffic study and all the other red tape to have the traffic signals updated
 4. Phase II—Mike explained how the Monroe County grant money works. We have to pay it first then get reimbursed from them. This is why we did the line of credit. Tax payer money is not being used. He wanted to stop some of the rumors that are being spread about this project. Mike also explained all the extra reporting the secretary is going to have to do because of the casino funds and the Ethics Commission being involved.
 - I. Centennial Committee—
 1. Had their meeting on Sunday
 2. SSM will bring the plans to next week’s meeting. The design that was picked will have a central path, circle in the center, 3 flag poles, benches, etc.

3. Mike Wentz will apply for the grant after the New Year. We have about \$15,000.00 to put towards the project. Hoping to budget about \$100,000.00.

J. Playground Renovation Committee—discussed condition of new parking lot. Rick will speak to contractors.

5. Secretary's Announcements/Notes –

A. 2011 meetings

B. BJ from HA Thomson will be @ January 13, 2011 meeting

6. New Business –

A. Mike made the motion to approve the application of payments (to be paid out of the line of credit)

1. Nimaris Construction #2 \$43,439.00

2. KC Mechanical #3 \$10,935.00

Matt seconded the motion. Motion carried.

7. Unfinished Business –

A. Codification- received information from general code. Planning commission will meet this month to start review

B. Appointing recreation board—all applications are numbered---Matt made the motion to post pone discussion and appointment until next week's meeting. Joan seconded the motion. Motion carried.

Borough council entered into executive session at 7:35 pm to discuss Personnel matter and possible litigation. They came out of executive session at 9:20 pm.

C. Budget—"At this time Borough council asks the borough secretary to make some changes to the 2011 budget

1. Pay freezes for non-uniform employees

2. Possible layoff of 2 full time police officers

3. No tax increases

At this time we will take a recess to allow the secretary time to do the calculations.

**at 10:15 pm borough council went into another executive session to discuss personnel matters...no decisions have been made when they came out at 10:45 pm. The law committee will meet with the four full time police officer to discuss other ideas on budget cuts.

8. Mayor's Announcements –

9. Adjournment –

Respectfully Submitted by,



Annette S. Lacko, Secretary/Treasurer



Borough of Walnutport

Regular Meeting Minutes

Thursday, December 9, 2010

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1. William Turk, President called the December 9, 2010 regular meeting of the Borough Council to order at 7:01 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Turk led the Pledge of allegiance.
2. Roll Call: William Turk, President; Michael Gaston, Vice-President; Joan Rehrig, Councilwoman; Harold Greene, Councilman; Matthew Newhard, Councilman; David Stankovic, Councilman; Henry Kline, Mayor; Eric Strohl, Road Foreman; Jason Newhard, Engineer; Michael Corriere, Solicitor; Chief Joseph Pennisi; and Annette Lacko, Secretary/Treasurer. Lamar Lauer, Councilman-Absent.
3. Motion to approve minutes of the November 4, 2010 meeting made by Matt. Harold seconded the motion. Motion carried.
4. Motion to approve Tax Collector's Monthly Report for October & November 2010 made by Joan. Matt seconded the motion. Motion carried.
5. Motion to approve Police Officer's Report for October & November 2010 made by Harold. Dave seconded the motion. Motion carried.
6. Motion to approve Zoning Officer's Report for October & November 2010 made by Joan. Harold seconded the motion. Motion carried.
7. Motion to approve November 2010 Profit & Loss Report made by Matt. Joan seconded the motion. Motion carried.
8. Motion to approve November 2010 bill list made by Harold. Joan seconded the motion. Motion carried.
9. Kip from Fedetz & Martin---No cost change order for time extension due to weather
 - A. Matt made the motion to approve no cost change order EC-2 & GC-2 for time extension due to weather. Dave seconded the motion. Motion carried.
 - B. Dave made the motion to approve a winter shut down of the project. Joan seconded the motion. Motion carried.
10. Standing Committees –
 - A. Finance –nothing
 - B. Law- nothing
 - C. Streets - nothing
 - D. Solid Waste
 - Garbage bills are due 12-15-10
 - Matt made the motion to exempt 322 Willow from garbage with proof that his water/sewer is shut down. The home is inhabitable. Once home is fixed up and habitable again, garbage will resume. Joan seconded the motion. Motion carried.
 - E. Recreation - nothing
 - F. Ordinance Review

1. Dave made the motion to approve ordinance 2010-09. Matt seconded the motion. Motion carried.

G. Personnel nothing

H. Engineer's Report-

1. Joan made the motion to release the retainage of \$10,161.80 to Livengood Excavators for the street project. Jason will submit the paper work to the county. Matt seconded the motion. Motion carried.
2. DCNR has approved the release of \$7,657.00 at this time. The remaining grant monies will be released upon the revision of the lease with the playground association and the final inspection. The handicap parking signs and the funding sign need to be installed and they will release the rest of the funding for phase I.

I. Solicitor's Report—

1. Put liens on for delinquent garbage
2. Needs brief executive session
3. Executed on of the easements. Still waiting on 1 resident
4. Helped Annette send out letter to Terrace about mercantile tax
5. Motion to approve Resolution to extend BRC franchise agreement for another 10 years. Harold seconded the motion. Motion carried.
6. Furniture Ordinance will be advertised for next meeting in January.

J. Mike Wentz gave an update on grants.

11. New Business –

- A. Mike made the motion to pay Ace Electric for \$14,751.21 from line of credit. Joan seconded the motion. Motion carried.

12. Unfinished Business –

- A. Codification- received information from general code. Planning commission will meet December 16th @ 7:00 pm to start review
- B. Letter from HA Thomson @ workers compensation quote—next month agenda
- C. Borough Council entered into executive session to discuss litigation, personnel, and police issue from 7:45 pm – 8:35 pm
- D. Appointing recreation board members
 1. Matt made the motion to appoint Michele Novak to the Recreation Board. Dave seconded the motion. Motion carried.
 2. Matt made the motion to appoint Jim Evans to the Recreation Board. Dave seconded the motion. Motion carried.
 3. Matt made the motion to appoint Wayne Weidner to the Recreation Board. Dave seconded the motion. Motion carried.
 4. Matt made the motion to appoint Donald Eckhart to the Recreation Board. Joan seconded the motion. Motion carried.
 5. Matt made the motion to appoint Mike Gaston to the Recreation Board. Dave seconded the motion. Motion carried.
 6. Matt made the motion to appoint Jennifer Wentz to the Recreation Board. Dave seconded the motion. Motion carried.
 7. Matt made the motion to appoint Vince Morris to the Recreation Board. Dave seconded the motion. Motion carried.

E. Budget for 2011

1. Mike made the motion to increase tax mil by .5 which is a total of 16 mils for 2011. Harold seconded the motion. Motion carried.
2. Matt made the motion to adopt the 2011 budget of \$1,789,775.45. Joan seconded the motion. Motion carried.
3. Matt made the motion to lay off the least seniority police officer in the bargaining unit effective 1-1-2011. Harold seconded the motion. Motion carried. Chief Pennisi asked that the officer's name be put into the minutes. That would be Officer Scott Ledo.

F. Mike made the motion to advertise for the civil Service Commission. Matt seconded the motion. Motion carried.

G. Mike made the motion to move the WPA meeting to 417 Lincoln Avenue instead of the 215 Lincoln Avenue building. They want to winterize the building. It doesn't make sense to heat that building for the few meetings there is there a month during the winter. Dave seconded the motion. Motion carried.

13. Opportunity for Resident to be Heard

A. Bob Treskot asked questions about their lease. They will need more space.

14. Mayor's Announcements- nothing....HAPPY HOLIDAYS!

15. Adjournment – Joan made the motion to adjourn the meeting at 8:50 pm. Matt seconded the motion. Motion carried.

Respectfully Submitted,

A handwritten signature in black ink that reads "Annette Lacko". The signature is written in a cursive, flowing style.

Annette S. Lacko, Secretary/Treasurer