



Borough of Walnutport Regular Meeting Agenda Thursday, December 13, 2012

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- 1.** Matthew Newhard, President called the December 13, 2012 regular council meeting of the Borough Council to order at 7:00 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Newhard led the Pledge of allegiance.
- 2.** Roll Call: Matthew Newhard, President; Michael Gaston, Vice-President; Joan Rehrig, Councilwoman; Harold Greene, Councilman; Lamar Lauer, Councilman; William Turk, Councilman; David Stankovic, Councilman; Henry Kline, Mayor; Michael Wentz, Grant Coordinator; Michael Corriere, Solicitor; Jason Newhard, Engineer; and Annette Lacko, Secretary/Treasurer.
- 3.** Opportunity for Residents & taxpayers to be Heard
Keith Krause addressed council about his water problem. Matt informed him the water/sewer is not owned or run by the borough. He needs to attend a Walnutport Authority meeting on the second Tuesday of the month.
- 4.** Standing Committees –
 - A.** Finance – Michael Gaston
 - I.** BUDGET-Joan made the motion to accept the 2013 budget. Harold seconded the motion. Motion carried.
 - II.** Motion to pass 2012-14 increasing the milage rate from 16 mils to 17 mils made by Joan. Mike seconded the motion. Motion carried.
 - III.** Tractor leasing—Lamar made the motion to lease the tractor with a 6 month payment plan. Dave seconded the motion. Motion carried.
 - B.** Law – Harold Greene –needs a short executive session about personnel
 - C.** Streets – Lamar Lauer
 - I.** There is a problem with Bakers Alley. Jason will look to see if it was surveyed and where the alley would begin/end
 - II.** Xmas lights...several calls into PPL Electric since it isn't working. Waiting on them
 - III.** Crack sealing...will need more product-Lamar made the motion to purchase 2 pallets of tar (about \$1,300 per pallet) so the roads can be sealed while the weather permits. Bill seconded the motion. Motion carried.
 - D.** Solid Waste – William Turk
 - I.** 204 N Best Avenue—Matt will talk to Walnutport Authority to see why they will not turn the water off when they are out of town.
 - E.** Personnel – Joan Rehrig- nothing
 - F.** Recreation Board– Joan Rehrig
 - I.** We are still looking for applicants to fill 2 vacant seats-no applications have been received
 - G.** Ordinance Review – David Stankovic
 - I.** Flood Insurance Rate Map –Solicitor is working on
 - II.** Dave made the motion to adopt Curfew Ordinance 2012-12. Lamar seconded the motion. Motion carried.
 - III.** 2012-16 solid waste updates...Solicitor will make the other changes and advertise
 - IV.** Motion to approve ordinance 2012-15 Tax Collector rate for 2014 made by Joan. Dave seconded the motion. Motion carried.
- 5.** Council entered into an executive session from 7:50 -8:10 pm to discuss potential litigation and personnel matter. No action taken

6. Engineer's report

- A.** Lamar made the motion to pay the pay application for contract #1 for \$12,960.00. Mike seconded the motion. Motion carried.
- B.** Lamar made the motion to pay the pay application for contract #2 for \$6,880.50. Harold seconded the motion. Motion carried.
- C.** Permit finally came for Lock 24
- D.** Working on paperwork for permit for lock 23
- E.** Motion to have Jason gather bid docs to Lock 24 was made by Joan. Dave seconded the motion. Motion carried.
- F.** Borough Roof. Met with Carlise Roof Rep. His figures are an estimate of \$130K for rook. Tremco rep figures are an estimate of \$275K. It makes sense to bid out roof for the savings we will have. Jason is waiting on written estimate from Carlise to see what council would like to do.

7. Solicitor's report

- A.** Easement with 4683 Timberline Road (Estate of Martha Kern) Mike authorized Matt to sign the document needed. Harold seconded the motion. Motion carried.
- B.** Elk lighting property-Motion to pass Resolution 2012-19 made by Lamar. Mike seconded the motion. Motion carried. Mike made the motion to have Annette release 2 checks-1 payable to Michael Corriere's office for \$285.54 for recording and closing costs and 2- payable to Elk lighting for \$4,500.00. Joan seconded the motion. Motion carried. Mike made the motion to allow Matt to sign the documents for closing. Dave seconded the motion. Motion carried.

8. Unfinished Business/issues-

- A.** Street lights-in DA's hands
- B.** Canal FEMA/PEMA—working on paperwork Solicitor working on-Jason is going to try to get answer from FEMA/PEMA on the bidding if it needs to be done or not
- C.** Radio in police car (workshop in January)
- D.** Refinance (February)
- E.** The ad for pt streets labor was discussed.
- F.** Business licenses for commercial rental properties was discussed. Harold made the motion to have Annette reimburse those who paid for more than 1 commercial unit. Dave seconded the motion. Motion carried.

9. New Business –

- A.** Meeting dates for 2013

10. Motion to approve

- A.** minutes of the regular meeting November 8, 2012
- B.** Tax Collector's Monthly Report for November 2012
- C.** Police Officer's Report for November 2012
- D.** Zoning Officer's Report for November 2012
- E.** November 2012 Profit & Loss Report
- F.** November 2012 Bill List made by Lamar. Harold seconded the motion. Motion carried.

11. Mayor's Announcements-

Wishing everyone a Merry Christmas & Happy New Year! And Happy every other Holiday!

- 12.** Adjournment-Motion to adjourn the meeting was made by Joan. Dave seconded the motion at 9:00 pm. Motion carried.

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer