

BOROUGH OF WALNUTPORT

RESIDENTIAL RENTAL LICENSE/LANDLORD MERCANTILE BUSINESS LICENSE

To be filed by January 31st each year, or when there is a change of ownership of the Residential Rental property,
pursuant to Ordinance No. 2011-04

This is to certify, that on _____, the rental address located at _____
Walnutport, Pennsylvania County of Northampton

Was registered for the year: **2012** LICENSE NO. _____

Property Owner(s): _____ Designated Property Manager (if applicable)¹

Name: _____ Name: _____

Address: _____ Address: _____

Phone: _____ Phone: _____

Emergency Contact Name & Phone Number:

Name: _____ Phone: _____

Occupants over the age of 18: _____

Address Mailings to: (Etc. Owners Name, Department or C/O) _____ Federal EIN Number- if applies _____

Mailing address: For the Business or Rental Property if other then above _____

Please list Business Partners Names and Addresses if Applies:

Name	Address	State	Zip Code

Name and Phone Number of Accountant/Bookkeeper _____

I Certify that all the above information herein are true and correct.

(Date)

(Signature)

(Title)

At the time a Tenant is moving into or out of the rental unit, the Landlord must notify the Borough of Walnutport five (5) days prior to Tenant taking possession and within fifteen (15) days of tenant vacating the premises. Tenant must also notify the Borough fifteen (15) days prior to vacating the premises to obtain a Borough Moving Permit.

This license shall also constitute a Mercantile Business License pursuant to Ordinance No. 81-1 and as amended, and a separate Mercantile License is not required.

FEE: _____ DATE PAID: _____ LAST INSPECTION DATE: _____

Borough Public Officer

¹ A designated property manager is only required under Ordinance No. 2011-04 if the owner resides in a County that does not adjoin Northampton County.