



# Borough of Walnutport Workshop Meeting Minutes Thursday, October 6, 2011

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. Call to order and Pledge of Allegiance: William Turk, Vice-President.
2. Roll Call: William Turk, President; Michael Gaston, Vice-President; Joan Rehrig, Councilwoman; Harold Greene, Councilman (came in at 7:30 pm); Matthew Newhard, Councilman; David Stankovic, Councilman; Michael Wentz, Grant Coordinator; Chief Joseph Pennisi; and Annette Lacko, Secretary/Treasurer. Lamar Lauer, Councilman & Henry Kline, Mayor were absent.
3. Opportunity for Residents to be Heard-
  - a. Karen Kern was asking about the letter she received from code enforcement officer. She is waiting for a call back from him. Council will have Mr. Strohl speak to her when he is back from vacation.
  - b. Ed Zeigler was here asking council to put \$ in their budget for the NL community center. They need \$125K to run the facility every year.
  - c. Les Glanz was here from Future Focus. He would like council to put up a sign pointing to Slatington Trail head. Council will have the road crew put the sign up where/when they can.
4. Standing Committees –
  - A. Finance – Michael Gaston—will have numbers for budget at next week’s meeting.
  - B. Law – Harold Greene
    - I. Letter from Chief requesting permission for Officer Nothstein to attend the 32<sup>nd</sup> PA DUI Conference. Mike made the motion to paid \$538.35 (the amount left in his Jason’s education allowance) towards this seminar. He will be responsible to go on him own time and pay for the rest of the bill. Matt seconded the motion. Motion carried.
    - II. Mike made the motion to accept the letter of resignation from Officer Swan. Joan seconded the motion. Motion accepted.
    - III. The chief will meet with the personnel committee to hire 2 new pt officers.
  - C. Streets –
    - I. Dave asked if they can put a stop sign at the end of Kuntz Alley (next to borough hall). People do not stop and they fly in thru there all the time. The Chief will speak to the road foreman when he is back from vacation.
    - II. Dave Thanked the Chief for controlling traffic during the action at the fire company.
  - D. Solid Waste – Matthew Newhard
    - I. 238 Main Street—Matt made the motion to prorate their garbage bill, give them that credit and waive service until the home is habitable again. (this home was struck by a car during an accident) Joan seconded the motion. Motion carried.
    - II. 237 Main Street-Matt asked Annette to send Mr. Stein reminding him a letter is needed from him to have service waive since the water was turned off.
    - III. 14 North Canal Street—this home had all the copper pipes stolen. Matt made the motion to credit the account from the date the theft was reported and waive billing until the home is habitable again. Mike seconded the motion. Motion carried.
    - IV. Garbage bills will go out in the next week or two.
  - E. Recreation – Michael Gaston

- I. WPA wants to know if the heat will be turned on in the 215 building. Council advised...No the heat will not be turned on. They are not supposed to have meetings up there. The facilities are not working to be able to have a public meeting there.
- F. Ordinance Review – David Stankovic
  - Land lord ordinance (advertised for next week)
  - For fire company to bill insurance companies
- G. Personnel –Matthew Newhard
  - I. Personnel committee will meet will Chief at 6:00 pm next Thursday
- H. Grants-Michael Wentz
  - I. Update on PPL grant
  - II. Applied for canal grant \$400K
- I. Centennial Committee—Matt Newhard—no report
- J. Secretary/Treasurer-
  - I. Letter to Magistrate Robert Hawke asking to swear in council January 2012
  - II. W-4 & Universal Certificate of Residence for employees...need them to update personnel files
  - III. Budget information
    - DUI \$--showing how long it takes to get reimbursed
    - Cable franchise \$--RCN money will be here by 11-1-11
    - Steckel & Stopp, solicitor for ZHB fee increase—Mike and Annette will shop for prices on solicitor for ZHB
5. Unfinished Business –
  - A. Codification- waiting on general code
  - B. Street lights-Michael Corriere is handling—waiting on MEM/PPL
  - C. Mike made a motion to have Annette send a letter to the non profits that their money was cut out of the budget for this year. Harold seconded the motion. Motion carried.
  - D. The Chief is asking borough to do a resolution effective 1-1-12 to pass/adopt their new policy & procedure manual at next week’s meeting. The Chief will call another borough/township that passed it for a copy of their resolution.
6. Mayor’s Announcements –
  - A. Rails to Trails this weekend
  - B. Trick or Treat—10-26-11 from 6:00 – 8:00 pm rain or shine
  - C. Parade is the 29<sup>th</sup> of October
  - D. Canal Festival is the 16<sup>th</sup> of October
7. Adjournment – Joan made the motion to adjourn the meeting at 8:35 pm. Matt seconded the motion. Motion carried.

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer