



Borough of Walnutport Workshop Meeting Minutes Thursday, June 2, 2011

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose.

1. Michael Gaston, Vice-President called the May 5, 2011 workshop meeting of the Borough Council to order at 7:00 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Gaston led the Pledge of allegiance.
2. Roll Call: Michael Gaston, Vice-President; Joan Rehrig, Councilwoman; Harold Greene, Councilman; Matthew Newhard, Councilman; Lamar Lauer, Councilman; David Stankovic, Councilman; Michael Wentz, Grant Coordinator; Chief Joseph Pennisi; and Annette Lacko, Secretary/Treasurer. Henry Kline, Mayor & William Turk, President-ABSENT.
3. Opportunity for Citizens to be Heard-no one was present
4. Standing Committees –
 - A. Finance – Michael Gaston
 - I. Joan made the motion to cancel membership to the Chamber of Commerce. This will save the Borough \$375.00 a year. Dave seconded the motion. Motion carried.
 - B. Law – Harold Greene
 - I. Harold made the motion to hire Eckert Seamans Cherin & Mellott, LLC for the Borough Labor Attorney. Joan seconded the motion. Motion carried.
 - C. Streets – Lamar Lauer
 - I. Would like to see if there is money to do some of the street projects we want to get done
 - II. Nickeloid project will be done soon. Livengood is on a deadline with the current project. As soon as that is done, they will start here.
 - D. Solid Waste – Matthew Newhard
 - I. Starting to get specs together for new bid
 - II. Annette will call about the recycling report
 - E. Recreation – Michael Gaston

Jenn will be here next week. Recreation Board minutes are in your packets
 - F. Ordinance-Review – David Stankovic
 - Land lord ordinance—will wait till next week
 - Junk vehicle—waiting on Michael Corriere
 - Mercantile tax—will discuss next week with Michael Corriere. Annette will fill Michael in on what is going on.
 - G. Personnel –Matthew Newhard
 - I. Chief Pennisi wants an executive session
 - H. Grants-Michael Wentz
 - I. Mike wanted council to know that he had to take a few things off the current block grant application. There are cut backs in state funding. We want to try

to make sure we get something rather than nothing. Submission due date is June 20, 2011. We should have an answer by October.

I. Centennial Committee—Matt Newhard-no report

5. Secretary's Announcements/Notes –

- A. Letter of support for Lehigh River Water Trail Improvements. Dave made the motion to have Annette send a letter of support and an additional letter stating the Borough wants to see the plans before the project begins. Matt seconded the motion. Motion carried.
- B. Internet/Web page. Matt made the motion to have the secretary/treasurer start the process of building the borough website that we are paying for already, keeping all domain names the same. Harold seconded the motion. Motion carried. We will discuss internet/server next week.
- C. 7-13-11 Chamber picnic...need head count
- D. 7-5-11 Lions Club picnic...need RSVPs

6. Unfinished Business –

- A. EIT—Solicitor working on new Ordinance
- B. Codification- letter from Michael Corriere
- C. Street lights-Michael Corriere is handling

7. New Business –

- A. Need signatures on Certificate of Substantial Completion for...
 - I. KC Mechanical
 - II. Nimaris

Borough council discussed and would like the attorney to review and will discuss at next week's meeting.

- B. Letter from Treskot @ carnival—table till next week. Having secretary hand deliver a letter to Wayne Weidner and Robert Treskot stating we need them to have the fireworks permit completed and need to receive insurance from all food vendor and amusement ride company listing the Borough of Walnutport as an additional insurer by next Thursday's meeting.
- C. Library—budgeted donations---Mike would like to take care of in July when we normally do
- D. Is the pavilion done? We will get the answer. Secretary is to call insurance company to have them come out and change insurance over from construction phase to completed coverage.

8. Executive session from 8:05 pm – 8:28 pm to discuss personnel matter with Chief of Police per Chief's request.

9. Adjournment – Joan made the motion to adjourn the meeting at 8:30 pm. Lamar seconded the motion. Motion carried.

Respectfully submitted by,

Annette S. Lacko, Secretary/Treasurer