



Borough of Walnutport

Regular Council Meeting Minutes

Thursday, July 14, 2011

The public is advised that the Borough of Walnutport Public meeting is being recorded for transcription purposes only and is intended only for the use of a Borough Secretary in transcribing the official meeting minutes. The tape is made solely for the employees own personal use and does not have an official purpose

1. William Turk, President called the June 16, 2011 workshop meeting of the Borough Council to order at 7:00 pm in the Borough Municipal Building, 417 Lincoln Avenue, Walnutport, PA 18088. Mr. Turk led the Pledge of allegiance.
2. Roll Call: William Turk-President; Michael Gaston, Vice President; Joan Rehrig, Councilwoman; Lamar Lauer, Councilman; David Stankovic, Councilman; Henry Kline, Mayor; Eric Strohl, Road Foreman; Jason Newhard, Engineer; Michael Corriere, Solicitor; Jennifer Wentz, Chairwoman for Recreation Board & Annette Lacko, Secretary/Treasurer. Matthew Newhard, Councilman-phone conference & Harold Greene, councilman-ABSENT.
3. Opportunity for Residents to be Heard--none
4. Motion to approve minutes from workshop meeting June 2, 2011 & regular meeting June 16, 2011 made by Joan. Dave seconded the motion. Motion carried.
5. Motion to approve Tax Collector's Monthly Report for June 2011 made by Lamar. Joan seconded the motion. Motion carried.
6. Motion to approve June 2011 Profit & Loss Report made by Joan. Dave seconded the motion. Motion carried.
7. Motion to approve June 2011 Bill List made by Lamar. Joan seconded the motion. Motion carried.
8. Motion to approve Police Report for June 2011 made by Joan. Lamar seconded the motion. Motion carried.
9. Motion to approve Zoning Report for May and June 2011 made by Joan. Lamar seconded the motion. Motion carried.
10. Standing Committees-
 - A. Finance—Mike Gaston will discuss at end of meeting.
 - B. Law—Mike Gaston will discuss in executive session
 - C. Streets—Lamar Lauer
 - i. Lamar read a complaint about the detour traffic and not being able to see when you pull out of North Railroad Street.
 - ii. Rick will look into parking issue on Main Street between Railroad and Canal Street because of the detour. Henry will issue a temporary no parking if it needs to because of the detour traffic.
 - iii. Rick was questioning what we can do about stone/dirt driveways washing onto streets. Jason is looking into the storm water management.
 - D. Solid Waste—Matt via phone conference
 - i. Past due list is attached
 - ii. Bid specs will be at the meeting in August
 - E. Ordinance Review—David Stankovic
 - i. Landlord Ordinance-Solicitor made a few changes. Will resend to Annette.
 - ii. Junk vehicle ordinance-Dave made the motion to advertise. Lamar seconded the motion. Motion carried.
 - iii. Mercantile tax-Annette will send let to Mr. James
 - iv. 2011-07 police pension-waiting on letter from police department
 - v. EIT Ordinance—
 1. Motion to approve Ordinance 2011-06 made by Joan. Lamar seconded the motion. Motion carried.
 2. Motion to approve Resolution 2011-04 made by Dave. Lamar seconded the motion. Motion carried.

- F. Personnel—
 - i. Antivirus—administrative powers on computers
 - ii. Matt made the motion to change administrative passwords and have Chief of Police and Borough Secretary the only persons knowing the password. They are the responsible persons for any changes. Motion seconded by Dave. Motion carried.
 - iii. Matt asked the Solicitor about a handbook/policy for IT. They both will look into it
 - iv. need executive session
- G. Engineer's Report—Jason Newhard
 - i. Jason asked for clarification about the bathroom project
 - ii. Jason will be giving Fedetz a punch list for Phase II
- H. Solicitor's Report—Michael Corriere
 - i. Everything handled under Ordinance review
- I. Grants—Mike Wentz
 - i. Will know answer for block grant \$ by end of November
 - ii. Need answers on Casino \$ application is July 15-Sept 30, 2011
 - iii. Mike Gaston made the motion to have Mike Wentz apply for Monroe County casino grant \$ for Phase 3 again and if possible Sands casino Bethlehem casino grant \$ for the canal. Joan seconded the motion. Motion carried.
- J. Secretary's Announcements/Notes
 - i. Poster compliance –council advised Annette to cancel membership
 - ii. Website is up and running. Check it out. www.walnutportpa.org
- 11. Executive session to discuss possible property purchase and police personnel issue 8:10 pm – 9:55 pm
- 12. New Business
 - A. Letter from Diamond Fire Company
 - B. Application for payment from Nimaris construction-Annette will notify Kip Fedetz that council wants a meeting with them and contractor to discuss issues before any further payment.
 - C. Dog kennel—Lamar made the motion to have the dog kennels fixed for \$850.00. Joan seconded the motion. Motion carried.
 - D. Mike made the motion to have the more than 120 day delinquent garbage bills sent to magistrate. Dave seconded the motion. Motion carried.
- 13. Unfinished /Old Business
 - A. EIT-Solicitor is working on requires Ordinance
 - B. Codification—Solicitors and planning commission working on
 - C. Street Lights—Solicitor is working on
 - D. Rental agreement for Pavilion
 - E. Appoint appeals boards for UCC & International Property Maintenance
 - i. Lamar made the motion to appoint Kevin Rex, Kevin Kromer, and James Gaston to the UCC appeals board and the IPM appeals board. Dave seconded the motion. Motion carried.
- 14. Adjournment – Joan made the motion to adjourn the meeting at 9:46 pm. Lamar seconded the motion. Motion carried.

Respectfully Submitted by,

Annette S. Lacko, Secretary/Treasurer